

KERRY COMMUNITY COUNCIL MINUTES
Cyngor Cymuned CERI /KERRY Community Council –
Serving the villages of Kerry, Sarn and Dolfor

Wednesday 31st May, 2023 - 19.30, Sarn Village Hall

Clerk: Ria Roberts, Oak Cottage, Sarn. SY16 4HG. Phone: 01686 671275

Email: clerk@kerrycommunitycouncil.gov.uk

ANNUAL MEETING MINUTES

Attendees

Chair	Cllr. D. Jones (Sarn)
Vice-Chair	Cllr. C. Seal. (Kerry)
Attendees	Cllr. V. Wildish (Kerry) Cllr. R. Gardner (Dolfor) Cllr. B. Pryce (Sarn) Cllr N. Hayward (Kerry) Cllr M. Morgan (Sarn) Cllr G. Evans (Kerry) Cllr D. Lush (Kerry) Cllr L. Powell (Kerry)
County Cllrs	0
Other Officers	G. Gough – Biodiversity Officer
Members of the Public	0
Clerk.	Ria Roberts

Item no	Description	<u>Actions / Resolutions/ Comments</u>
1.	Apologies	Cllr P. Jenkins (Kerry)/Cllr S. Holloway (Kerry), Cllr I. Jones, PCC Cllr B.Breeze
2.	Declaration of Interest of any items on the agenda	None declared
3.	Approve Minutes – Annual Meeting May 22	Minutes Approved – Cllr V. Wildish proposed – Seconded Cllr C. Seal
4.	Matters Arising	
a.	Compliance to Data Protection Act and Registration	Kerry Community Council holds a current Data Protection Registration Certificate -Reference: ZA117453 A “Privacy Statement” (dated Nov 22) is available on the Council website.
b.	Compliance to Freedom of Information Act. May 2015	The Council provides the General Public with access to official documentation upon request and publishes statutory documentation via its website and noticeboards. The Council is fully compliant with the act
c.	Cemetery Charges	To be increased as agreed 26 th April 2023 item 4(j) – increase to commence 30 th June 2023.
d.	Chair’s Report	Approved
e.	Model Financial Regulations updated 2019	The Council approved the ongoing adoption of the Model Financial Regulations (2019). The Council operates within the Financial Regulations.
f.	Confirmation of Compliance of Section 137 Grants Guidelines	The Council is compliant with the S137 grants guidelines and obtains confirmation of payments outside of the annual Grant Awards from One Voice Wales.
g.	Risk Assessment	Updated May 23 and Approved

Any member of the public wishing to attend in person or via telephone/remotely, please contact the clerk as above and supply any questions via email

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h.	Insurance Cover	Hiscox Insurance valid from 01/08/2022 – 31/07/2023. Insurance renewal questionnaire to be completed by the Finance & Governance Sub-Committee.
i.	Welsh Language Scheme as adopted 25th April 2007 amended 29th May 2013	The Council operates within the regulations.
j.	Review and Adoption of Standing Orders.	The Council resolved to operate within the existing Standing Orders, as approved May 22, and will review/amend the model Standing Orders from OVW to adopt at a later meeting. Committees with spending powers to be added to existing Standing Orders – action Cllr V. Wildish/ Clerk
k.	Employment - Clerk's Appraisal and Remuneration/ Playground Caretaker	The contracts of employment are current and applicable. Note: NALC With effect from 1 April 2023, an increase of one day to all employees' annual leave entitlement - pro rata part time staff. NALC has not yet agreed a pay increase for 23/24. Appraisals for Clerk and Playground Caretaker to be completed in accordance with the Employment Contracts.
l.	Councillor £156 Remuneration Acceptance	Cllrs that wish to Opt Out of the payment to complete Opt Out Forms 23/24/ or write to Clerk before 31 st January 24. Cllrs remuneration will be paid via PAYE – Payroll forms to be obtained from the Clerk.
m.	Election of Chair and Vice-chair	Chair – Cllr D. Jones // Vice-Chair – Cllr C. Seal
n.	Election of Councillors to receive planning applications for Kerry, Sarn and Dolfor	Kerry – Cllr. V. Wildish Cllr. G. Evans Cllr. D. Lush Sarn - Cllr. B. Pryce Cllr. D. Jones Cllr M. Morgan Dolfor- Cllr. I. Jones Cllr. R. Gardner
o.	Clarification of Councillors to be responsible for the village notice boards	Kerry – Cllr. V. Wildish Sarn - Clerk Dolfor- Cllr. I. Jones
p.	Clarification of who will be responsible for the KCC website	Clerk
q.	Appointment of members to represent the Community Council on the following Committees:	
q.1	Village Hall Committees	Kerry - Cllr. N. Hayward Sarn - Cllr. B. Pryce Dolfor - Cllr. I. Jones/ Cllr R Gardner
q.2	School Governors- Kerry	Cllr D. Lush
q.3	Kerry Eisteddfod Committee	Cllr. D. Jones Cllr. I. Jones Cllr. G. Evans
q.4	Black Hall Trust	Cllr V. Wildish (In addition Cllr V. Wildish/ Clerk to check status of trust).
q.5	One Voice Wales, Montgomeryshire Area Committee (2 representatives)	Cllr. V. Wildish Cllr. C. Seal
q.6	The Vale of Montgomery Rural Cluster (2 representatives)	Cllr. G. Evans Cllr. C. Seal
q.7	Amenities Committee	Cllr. N. Hayward Cllr. S. Holloway Cllr. B. Pryce Cllr. V. Wildish Cllr. C. Seal
q.8	Garreglwyd and Garnach Wind Farm	Cllr. I. Jones Cllr. D. Jones Cllr. R. Gardner

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q.9	Community Grants Sub-Committee	Cllr. D. Lush Cllr. D. Jones Cllr. I. Jones
q.10	Finance & Governance Sub-Committee	Cllr. C. Seal Cllr. D. Lush Cllr. G. Evans
q.11	Biodiversity Sub Committee/ Officer	Officer – G. Gough
q.12	Powys County Council & Town and Community Council Meetings	Cllr. V. Wildish (Main) Cllr G. Evans (delegate Cllr in absence of main Cllr).
r	Financial Year End March 31 st 2023 – Status of Annual Return/ Accounts & Internal Auditors Report	Annual Return/ Statement of Accounts/ Updated Budget 23/24 and Internal Auditor's report – approved by Council & Annual Return signed.
s	Annual Report	Approved by Council & signed.

Meeting Closed – 20:10

Approved by Chair/ Vice- Chair:

Date:

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