

KERRY COMMUNITY COUNCIL MEETING MINUTES 22ND FEBRUARY 2023
Cyngor Cymuned CERI /KERRY Community Council –

Serving the villages of Kerry, Sarn and Dolfor

Wednesday 22nd February, 2023 - 19.30, Kerry Village Hall

Clerk: Ria Roberts, Oak Cottage, Sarn. SY16 4HG. Phone: 01686 671275

Email: clerk@kerrycommunitycouncil.gov.uk

Chair	Cllr. D. Jones (Sarn)
Vice-Chair	Cllr. C. Seal. (Kerry)
Attendees	Cllr. V. Wildish (Kerry) Cllr. D. Lush (Kerry) Cllr. R. Gardner (Dolfor) Cllr. B. Pryce (Sarn) Cllr N. Hayward (Kerry) Cllr S. Holloway (Kerry) Cllr L. Powell (Kerry)
County Cllrs	Cllr B Breeze
Other Officers	Biodiversity Officer G Gough
Members of the Public	0
Clerk.	Ria Roberts

Minute no	Agenda Item	Actions / Resolutions/ Comments
1.	Apologies	PCC Cllr K Lewis, Cllr G Evans (Kerry), Cllr I. Jones (Dolfor), Cllr P. Jenkins (Kerry). Absent - Cllr. M. Morgan (Sarn)
2.	Declaration of Interest of any items on the agenda	No declarations of interest registered
3.	Confirmation of Minutes of meeting held 25th January, 2023	Council Resolved to approve minutes from 25 th January 2023 Meeting.
4.	Matters Arising	
a.	Cllr Training Requests	No Training Requests Submitted Council completed OVW Training survey – Clerk to submit
b.	Banking Mandate Status	Council advised by Clerk that action completed
c.	Finance & Governance Sub Committee – Draft Terms of Reference	Cllr C.Seal, Cllr G.Evans & Cllr D Lush to form the subcommittee. Council Resolved to approve the draft Terms of Reference for the Finance Committee. First meeting March 29 th – 7pm before council meeting & quarterly thereafter. Clerk to publish Terms of Reference
d.	Dolforgan Park Play Area	Cllr N. Hayward advised that the Council has been successful with the grant application to GARREG LWYD WIND FARM GRANT 2023 and awarded £ 7,800.00. An application for funding has been submitted to the National Lottery for £40,000. The Council will also receive funding from Dolforgan View S106 for £10,000.
e.	Playground Maintenance – Playground Caretaker Recruitment	Cllr N. Hayward advised that two applications had been received. Amenities Committee to contact applicants and arrange interviews. Council Resolved to approve the draft Contract of Employment.
f.	Kerry Noticeboard	Cllr V Wildish completed further repairs to Kerry Noticeboard – expenses incurred £14.02 – approved by Council. Cllr V Wildish & Clerk to liaise re quotes for replacement noticeboards.
g.	Data Back-up status	2 x Integral 256GB USB Drives purchased. Clerk expenses incurred £32.96 – approved by Council. KCC electronic files backed up and a copy to be retained by Chair & Vice Chair to between meetings.
h.	Welsh Air Ambulance	Decision delayed related to the siting of Welshpool Air Ambulance. New contract until 2026.

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i.	Speeding Kerry/Sarn & Speed Indicator Sign	Council Resolved to postpone further discussion until the effects of the incoming 20mph speed limit can be assessed. Clerk to contact PCC to ascertain timeline.
j.	First Aid Responders	Cllr L. Powell to progress First Aid Responder
k.	Dog Issues update	Cllr B Breeze/Clerk to attend a meeting at Newtown Police Station to discuss how the PCSO can assist the village with these matters. Meeting date 11am 22 nd March 2023
l.	Adoption of Dolforgan View Footway – S38	PCC contacted via email 06/02 regarding the status of the S38. Clerk to chase response.
m.	Draft Safeguarding Policy	Council Resolved to approve the draft Safeguarding Policy. Clerk to publish
n.	Coronation Events	Council Resolved to approve the S137 funding for Coronation Events on the same basis as the Jubilee events held in 2022. £500 – Kerry, £250.00 - Sarn & £250.00 Dolfor. Communities to email Clerk with spending plans prior to Council approval.
o.	Clerk's Appraisal	Completed prior to Council Meeting. The Council Resolved to approve; <ol style="list-style-type: none"> 1. CiLCA training – anticipated commencement date April 2024 2. Purchase Arnold-Baker on Local Council Administration – 12th Edition - SLCC Members Price £119.00 3. The Clerks' Manual Current edition – SLCC Members Price: £47.50 Clerk to action
p.	Brynlywarch Hall School	Pre-Planning Consultation Meeting 6 th March 20:15 – Kerry Village Hall. Agenda circulated and available at http://www.kerrycommunitycouncil.gov.uk/Kerry-CC/meetings_minutes_and_agendas-14787.aspx Cllrs are requested to attend the school open day 28 th February, if possible.
q.	Area reports from 25 th January update	Area reports allocated to Clerk have been actioned and responses/ correspondence circulated, as appropriate. Cllr S. Holloway – reported tree leaning towards A489 by turning for Dolforgan Hall to PCC. PCC to liaise with landowner. Cllr S. Holloway – repaired latch on cemetery gate.
r.	Kerry Planning Sub-Committee – Co-option of additional Cllr	Post meeting Cllr G Evans agreed to join Kerry Planning Sub-Committee
5.	Amenities Report	Cllr N Hayward advised that Phase 2 Toilet Renovation is on time and budget. £15,500.00 inc VAT plus Electrical Works. Diffusers installed on outside lights to reduce brightness. Council wished to thank Cllrs Holloway & Lush for painting the renovated toilet block.
6a.	KCC Website/Facebook	Google Analytics circulated 13/02 - Users 227 / Increase 24.7%, Sessions 275 / Increase 15.5%. Clerk completed website updates requested by Cllrs.
6b.	Biodiversity Report	Biodiversity Officer G.Gough has met with PCC at embankment site regarding licensing. Biodiversity Officer G.Gough to obtain a copy of the Licensing Contract and provide a planting plan with costings for review by Council. Butterfly Garden Cllr S. Holloway – requested a steel box at the cemetery for topping up the bird feeders. Council Resolved to approved expense and authorised Cllr S. Holloway to arrange. Clerk to liaise with Cemetery Contractor to arrange to tidy Butterfly Garden
7.	Visits & Meeting attended	Clerk attended –

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		<p>Powys Branch of the SLCC Meeting held via Zoom 26th January 2023</p> <p>Telephone meeting– PCC Snr Planning Officer. PCC Planning meeting with Community/Town Councils to be arranged shortly.</p> <p>Cllr V. Wildish attended training - Solving Problems in Planning Online - 15th February 2023</p>
8.	Correspondence	<p>Outgoing – Clerk sent with sympathy card to Internal Auditor's widow.</p> <p>Council Resolved to approve donation to Bladder Cancer - £50.00 as a recognition of the work completed for the council by the Internal Auditor. (S137) Clerk to action</p> <p>Incoming (not detailed elsewhere in the notes/agenda) – Request for information related to defibrillator assets – Clerk responded.</p>
9.	Planning	
a.	<p>Application Reference: 23/0140/HH Grid Reference: E:314793 N: 290036 Proposal: Demolition of lean-to extension and the erection of a two-storey rear extension Site Address: 15 The Village, Kerry, Newtown, SY16 4NR</p>	<p>Council Resolved to respond with – No Objection It should be noted that this property is in the Kerry Conservation Area.</p>
10.	Finances - Income & Expenditure January 2023	<p>Bank Balances at 31st January 2023 Current Account - £44,353.61 Money Manager Account - £13,664.53 Receipts/Payments Sheet Appendix A – see below.</p>
11.	Area Reports	<p>Kerry Resident raised concern regarding school children using the Zebra crossing in Common Road without stopping to assess oncoming vehicles – Cllr D. Lush to raise with St Michaels School. Blocked drain report by school near 20mph sign – Clerk to action Dolfor Fly tipping at Cider House Picnic Area (B4355 Dolfor/ Knighton Road) – Clerk to action Sarn None</p>
12.	Items arising for next meeting	None

Receipts/Payments Sheet Appendix A (Minute Item 10)

Payments

<u>Date</u>	<u>Total</u>	<u>Details</u>
11/01/2023	£ 40.00	PAVO Payroll Services
12/01/2023	£ 35.00	Training - OVW - Module 10 Chairing Skills
19/01/2023	£ 130.57	Electricity Supply - Kerry Toilets
23/01/2023	£ 469.96	Building/ Plumbing Materials Toilet Phase 2
23/01/2023	£ 11.75	Building/ Plumbing Materials Toilet Phase 2
26/01/2023	£ 3,000.00	Building Contractor Phase 2
26/01/2023	£ 20.57	Building/ Plumbing Materials Toilet Phase 2
26/01/2023	£ 41.51	Building/ Plumbing Materials Toilet Phase 2
26/01/2023	£ 19.50	Stationery
26/01/2023	£ 32.85	Toner Cartridge for KCC printing
26/01/2023	£ 236.00	SLCC Membership
26/01/2023	-£ 97.00	Credit - SLCC Membership 23-24
26/01/2023	£ 6.60	Bank Charges HSBC
31/01/2023	£ 274.00	Caretaker Monthly Payment- Kerry Toilets
01/02/2023	£ 1,150.52	Clerk Wages inc OT
01/02/2023	£ 250.00	VMRC Annual Membership 23/24
06/02/2023	£ 53.00	Electricity Supply - Kerry Toilets
06/02/2023	£ 89.90	Paint for Kerry Toilets
06/02/2023	£ 25.79	Building/ Plumbing Materials Toilet Phase 2
06/02/2023	£ 1.62	Building/ Plumbing Materials Toilet Phase 2
06/02/2023	£ 52.97	Building/ Plumbing Materials Toilet Phase 2

Receipts

<u>Date</u>	<u>Total</u>	<u>Description</u>
11/01/2023	£ 330.00	Cemetery Burial Payment
01/02/2023	£ 291.50	VAT Reclaim 01122022 - 31122022

Meeting Closed at 21:00

Minutes Approved by: Chair D Jones

Date: 29th March