

KERRY COMMUNITY COUNCIL MINUTES  
 Cyngor Cymuned *CERI* /KERRY Community Council –  
 Serving the villages of Kerry, Sarn and Dolfor

Wednesday 31<sup>st</sup> May, 2023 - 19.30, Sarn Village Hall (following Annual Meeting)

Clerk: Ria Roberts, Oak Cottage, Sarn. SY16 4HG. Phone: 01686 671275

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**Minutes**

<b>Chair</b>	Cllr. D. Jones (Sarn)
<b>Vice-Chair</b>	Cllr. C. Seal. (Kerry)
<b>Attendees</b>	Cllr. V. Wildish (Kerry) Cllr. R. Gardner (Dolfor) Cllr. B. Pryce (Sarn) Cllr N. Hayward (Kerry) Cllr M. Morgan (Sarn) Cllr G. Evans (Kerry) Cllr D. Lush (Kerry) Cllr L. Powell (Kerry)
<b>County Cllrs</b>	0
<b>Other Officers</b>	G. Gough – Biodiversity Officer
<b>Members of the Public</b>	0
<b>Clerk.</b>	Ria Roberts

Item no	Description	<u>Actions / Resolutions/ Comments</u>
1.	<b>Apologies</b>	Cllr P. Jenkins (Kerry)/Cllr S. Holloway (Kerry), Cllr I. Jones, PCC Cllr B.Breeze
2.	<b>Declaration of Interest of any items on the agenda</b>	None declared
3.	<b>a. Confirmation of Minutes of meeting held 26<sup>th</sup> April, 2023</b>	Approved
4.	<b>Matters Arising</b>	
a.	Cllr Training Requests	No training requests submitted
b.	Dolforan Park Play Area Renovation	Cllr N. Hayward update. ITT sent to prospective specialist contractors - Adventure Playgrounds Wales, Dragon Play, Creative Play, Ray Parry, Sovereign and Wicksteed Playgrounds. Three proposals received before closing date 31 <sup>st</sup> May. One decline to tender and one no response. Project timescales - commencement – Sept 23 (6–8-week completion). Amenities Committee to review proposals 7 <sup>th</sup> June – Agenda circulated and members of the public encouraged to attend. National Lottery Commencement of Project form to be completed. Clerk provided National Lottery with current Bank Statement.
c.	Audit Wales – External Audit FY 22/23	Audit reviewed in Annual Meeting – Cllrs to note that KCC has been selected for a full audit by Audit Wales – this process commenced 2019 as part of a three-year cycle. Audit Wales to provide further guidance.

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		No requests from the General Public to view financial records for 21/22
d.	Playground Maintenance	Cllr N. Hayward to arrange probation appraisal – Playground Caretaker. School playing field benches update from Cllr S Holloway – postponed to June 28 <sup>th</sup> Meeting.
e.	Area Noticeboards	Cllr R. Gardner has repaired Sarn Noticeboard. Cllr. V. Wildish to review options for the Kerry Village noticeboard due to poor condition.
f.	Community Speed Watch Volunteers	Council to advertise for additional Speed Watch volunteers.
g.	First Aid Responders	Cllr L Powell advised the Council that a significant time commitment is required to be a First Responder, which is not possible at this time.
h.	Website Upgrade	Clerk had remote meeting with Vision ICT 15 <sup>th</sup> May – to discuss the upgrade roadmap and advised commencement Q2 23/24. Clerk to liaise with Vision ICT regarding user settings. Council email addresses for Cllrs – Cllr C. Seal to review.
i.	Area reports from 26 <sup>th</sup> April update	Actions allocated to Clerk completed.
j.	Kerry Public Toilets – Cleaning/ Maintenance Contract Renewal	Contract to be extended to March 31 <sup>st</sup> 2024 (in line with other Council contracts). Due to the additional maintenance required following the Toilet Renovation Project the Council resolved to agree to increase the contract payment by £1.00 per day to £304.40 per month effective from 1 <sup>st</sup> May 2023. Cllr V. Wildish/ Clerk to arrange for an addendum to the existing contract.
k.	Kerry Football Club - Lease Extension	The Council resolved to approve the lease extension letter prepared by Clerk. The letter also includes support for the KFC development project, as requested by KFC. The Council resolved that KFC should be responsible for all costs related to the lease extension – legal & administrative.
l.	Annual Insurance Renewal	Insurance Renewal 01/08/2023 for Kerry Community Council Ref: 19500263. Pre renewal questionnaire for completion. The Council resolved to approve completion by Finance & Governance Sub Committee for reporting to full Council – June meeting.
m.	S137 Grant Payments 23/24	All applicants have complied with the terms set out by the Grants Sub-Committee except Kerry Fun Day (Grant application not yet submitted). The Council resolved to process the S137 payments in June 23 (Grant awards agreed November 22), as detailed below; <ul style="list-style-type: none"> <li>• Dolfor Short Mat Bowls Club - £200</li> <li>• Dolfor Sports Committee - £250</li> <li>• Dolfor W.I. - £250</li> <li>• Kerry Bowling Club - £750</li> <li>• Kerry W.I. - £100</li> <li>• Sarn Bowling Club - £150</li> <li>• Sarn Recreation Association - £300</li> <li>• St. Michaels C in W school Kerry - £500</li> <li>• St Michaels Kerry Friends of school - £400</li> </ul>
n.	Cemetery Extension	The Council resolved to arrange for the planning of the burial plots in the extension of the Cemetery. Action allocated to Cllr B. Pryce.

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5.	<b>Amenities Report</b>	<p><b>Toilets</b> Cllr V Wildish update re the Welsh language sign – in progress. Cllr N Hayward chasing Completion Certificate for Building Regulations.</p> <p><b>Playgrounds</b> Clerk circulated a 'Thank you' from Welsh Air Ambulance re donation £250.00. Clerk to advise former Playground Caretaker of donation.</p>
6.	<b>KCC Website/Facebook</b>	<p><b>Website</b> - Top performance metrics/Stats compared to previous month Users 226 0% Sessions 267 Increase 3.2% Bounce Rate 71.9% Increase 6.1% Average Session Duration 00:01:24 Increase 2.5% User acquisition Breakdown of visitors acquired by channel Direct 55.8% /Organic Search 43.0% /All Other Sessions 1.1%</p> <p><b>Facebook</b> – 532 Followers</p>
7.	<b>Biodiversity Report</b>	Biodiversity Officer - G. Gough update re embankment A489 (opposite Post Office). Quote received for clearing/ preparing the area £2,000.00 – cost for plants approximately £500.00. The Council recommended sourcing grant funding for the project if the Council resolved to proceed with licencing the area from PCC.
8.	<b>Visits/ Meetings/ Events attended</b>	The Chair thanked the community organisers for arranging the Coronation events held in the three villages, which were well attended. Thank you email received from Kerry for the S137 £500.00 funding & Cllr R. Gardner (Dolfor) thanked the Council on behalf of Dolfor for the £250.00.
9.	<b>PCC Cllrs Report</b>	Cllr K Lewis – Potholes reported by Cllr R Gardner have been actioned Cllr B Breeze – Grass cutting in Kerry to commence 3/07/2023
10.	<b>Correspondence</b>	<p><b>Correspondence not reviewed in another item</b></p> <p><b>Incoming:</b> <b>Resident email</b> – re private land in Kerry – non-council matter.</p> <p><b>Outgoing:</b> Update re Resident email - Responsibility for maintenance of land - Park Avenue, Kerry. PCC stated that they were responsible for the verge <u>only</u> (Clerk advised resident). Potentially land retained by Chart Developments - Clerk to contact Chart.</p>
11.	<b>Planning Application &amp; Correspondence</b>	
a.	Application Reference: 23/0563/REM Proposal: Application under Section 73 to vary condition 2 attached to approval 20/0702/REM, to allow the mast to remain in place for an extended period of time. Site Address: Land At Old Neuadd Bank, East Of A483, North Of Llanbadarn Fynydd, Powys SY16 4BW	No Objection – Council noted that PCC approved without allowing KCC the extension period requested.
b.	Application Reference: 23/0687/HH	The Council resolved to respond with “No Objection”

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	Proposal: Extension to dwelling and residential curtilage. Site Address: Oakwood, Kerry, Newtown, Powys SY16 4PW	
c	Application Reference: 23/0630/FUL Proposal: Full planning application for a proposed replacement school, ancillary buildings, a MUGA, landscaping and associated works Site Address: Land Adjacent To Brynllwarch Hall School, Kerry, Newtown, SY16 4PB	Additional planning meeting 5 <sup>th</sup> June 20:10 Kerry Village Hall. The Council resolved to procure professional advice, if appropriate. (Vote by show of hands – carried by majority). Clerk to check spending powers with OVW.
d	Planning Correspondence	Proposed Speed Calming measures – Common Road (22/1643/RES) – Cllr V Wildish & Clerk - ongoing Ref: 21/1814/FUL – KCC response missed from Delegated report – Clerk emailed PCC to rectify.
12.	<b>Finances - Income &amp; Expenditure April 2023</b>	Expenses: None submitted Bank Balances 30 <sup>th</sup> April 2023 Current Account £58,225.65 MM Account £617.82 – Bank Reconciliation approved & signed Income & Expenditure – Appendix A.
13.	<b>Area Reports - May</b>	Cllr M. Morgan, Cllr. C. Seal & Cllr V. Wildish to arrange a site visit re the following Kerry reports; <ul style="list-style-type: none"> <li>• Tree overhanging resident's garden – Rowan Court</li> <li>• Gate in poor condition – Willans Drive access to Dolforgan Park</li> <li>• Dolforgan Park Bridge – requires repainting and bridge survey</li> </ul> Cllr. R. Gardner – Landslide A435 report to PCC Cllr K. Lewis.
14.	<b>Items arising for next meeting</b>	

**Appendix A Payments & Receipts (12)**

Date	Payments - Description	Amount £
27-Mar-23	HMRC PAYE/NIC	-£ 69.85
27-Mar-23	BOYS BODEN KERCC N387879	-£ 33.01
27-Mar-23	SPH Electrical GroSPHE663 24032023	-£ 1,989.61
31-Mar-23	One Voice Wales KerryCC 23/24	-£ 373.00
31-Mar-23	WATER PLUS 0640005997	-£ 81.51
31-Mar-23	BOYS BODEN KERCC PN347422	-£ 105.13
31-Mar-23	Cllr Expenses Paint P2 m.ref 5	-£ 51.13
31-Mar-23	Cllr Expenses D.Park Paper min4c	-£ 8.40
31-Mar-23	Clerk Expenses Post m.ref 11	-£ 5.70
31-Mar-23	Clerk Salary March	-£ 548.00

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31-Mar-23	CARETAKER Contract	-£	274.00
06-Apr-23	HAFREN DYFRDWY	-£	225.94
14-Apr-23	EDF ENERGY	-£	3.41
19-Apr-23	Rentokil Initial UInv34657453 11/04	-£	10.09
24-Apr-23	PAVO Inv1968 Q4 31/3	-£	30.00
26-Apr-23	BANK CHARGES TO 04APR2023	-£	5.80
27-Apr-23	Cllr Expenses April	-£	38.41
27-Apr-23	Cllr Expenses PPG Arch Paint	-£	39.34
27-Apr-23	Clerk Expenses Postage	-£	10.25
27-Apr-23	Cllr Mileage VMRC 1304	-£	4.50
27-Apr-23	Powys Building Con Inv 14	-£	172.93
27-Apr-23	Powys Building Con Inv 13 Final	-£	6,437.87
30-Apr-23	Playground Caretaker Salary April 23	-£	56.83
30-Apr-23	Clerk Salary April 23	-£	548.00
02-May-23	CARETAKER Contract	-£	274.00
05-May-23	BOYS BODEN KERCC N392564	-£	10.15
09-May-23	WAACT Fundraising Ref 189973	-£	250.00
09-May-23	Dolfor Community T Coronation S137	-£	250.00
11-May-23	EDF ENERGY DD	-£	61.00
17-May-23	Mike Williams Sign Inv 63502 12/5	-£	125.00

Date	Receipts - Description	Amount £
31-Mar-23	Resident Donation D'gan Prk	£ 10.00
31-Mar-23	HMRC VTR	£ 734.45
28-Apr-23	Precept PCC 1st Payment	£ 10,752.56
10-May-23	HMRC VTR	£ 1,162.83
16-May-23	Leach & Sons Inv 1 & 2	£ 357.50

Meeting Closed: 21:41

Approved by Chair/ Vice- Chair:

Date: 28/06/2023

Next Meeting – 28<sup>th</sup> June 19:30 – Dolfor Village Hall

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