

KERRY COMMUNITY COUNCIL MINUTES 29TH MARCH 2023
Cyngor Cymuned CERI /KERRY Community Council –
Serving the villages of Kerry, Sarn and Dolfor

Wednesday 29th March, 2023 - 19.30, Kerry Village Hall

Clerk: Ria Roberts, Oak Cottage, Sarn. SY16 4HG. Phone: 01686 671275

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MINUTES

Chair	Cllr. D. Jones (Sarn)
Vice-Chair	Cllr. C. Seal. (Kerry)
Attendees	Cllr. V. Wildish (Kerry) Cllr. D. Lush (Kerry) Cllr. R. Gardner (Dolfor) Cllr. B. Pryce (Sarn) late arrival 19:50 Cllr N. Hayward (Kerry) Cllr S. Holloway (Kerry) Cllr M. Morgan (Sarn) Cllr G.Evans (Kerry) Cllr P. Jenkins (Kerry)
County Cllrs	Cllr B Breeze
Other Officers	0
Members of the Public	4
Clerk.	Ria Roberts

Minute no	Agenda Item	<u>Actions / Resolutions/ Comments</u>
1.	Apologies	Cllr I. Jones - apologies. Cllr L. Powell (Kerry) -abs
2.	Declaration of Interest of any items on the agenda	None declared
3.	a. Confirmation of Minutes of meeting held 22nd February, 2023 b. Confirmation of Minutes of Meeting – Additional Planning held 6th February, 2023	Approved Approved
4.	Matters Arising	
a.	Cllr Training Requests	No training requests submitted OVW Training survey submitted by Clerk
b.	Finance & Governance Sub Committee – report	Inaugural meeting held and subcommittee agreed a 'roadmap' for the completion of The Finance & Governance Toolkit for Community and Town Councils. Minutes to be circulated by Clerk.
c.	Dolforgan Park Play Area	National Lottery (NL) Grant award body requires more public consultation before an award. Cllrs Hayward/ Wildish prepared public Survey for website/ Facebook/Kerry Shop/ Kerry News and circulated to local organisations/groups. Cllr V Wildish incurred expenses for stationery utilised - £8.40 – reimbursement authorised. Cllr N. Hayward – further meeting with NL on 3 rd April to update regarding public consultation. Application submitted on the basis of improved public consultation. NL grant request - £40,000.00 £7,800 Garreg Lywd Grant received 24/03/2023
d.	Internal Audit 2023	Internal Auditor approved – annual cost approximately £220.00 - £250.00. Clerk to liaise with the auditor and submit draft Terms/Scope.

KERRY COMMUNITY COUNCIL MINUTES 29TH MARCH 2023

		<p>Audit Wales have requested further information related to FY 21/22 – Clerk has responded with the necessary documentation. Annual Return documentation FY22/23 received by Clerk.</p>
e.	Playground Maintenance – Playground Caretaker Recruitment	<p>Playground Caretaker - Interviews have been conducted & successful candidate selected. Employment Contract signed. Employment commences 1st April. Playground checklist issued and weekly checks to be emailed to Clerk/ Cllr N. Hayward.</p> <p>Playground Signage – stating playgrounds owned & maintained by Kerry CC. Essential signage approved expenditure in principle.</p> <p>Previous caretaker – Clerk to liaise with Cllr V. Wildish re official reference.</p>
f.	Area Noticeboards	Cllr V. Wildish – Ongoing - update April 26 th
g.	Speeding Kerry	<p>Response from PCC regarding SID & similar measures – the data does not support these measures. 30mph limit to remain. Option to recruit community speed watch volunteers.</p> <p>Resident approached Cllr Wildish re CSW Volunteers and will update council at April 26th Meeting.</p> <p>Cllr D. Lush – liaise with St Michaels School re pupils creating a traffic sign. Automatic Traffic Counters (pneumatic road tubes) sited recently on A489 adjacent to Dolforgan View. Cllr G. Evans to liaise with PCC for additional information</p>
h.	First Aid Responders	April 26 th agenda
i.	Dog Issues update	PCC Cllr B Breeze & Clerk met PCSO at Newtown Police Station (22/03/2023). Residents should contact 101 or report online issues such as dogs roaming free.
j.	Adoption of Dolforgan View Footway – S38	PCC confirmed footpath to be adopted following additional snagging works left to complete by developer.
k.	Coronation Events	Kerry £500 & Sarn £250 have received their s137 payments. Cllr R. Gardner to submit proposals for Dolfor to Clerk. Dolfor proposals approved in principle.
l.	Brynlywarch Hall School	<p>Clerk responded to Asbri as approved by Council Correspondence received from members of the public (detailed below). See additional pre planning meeting minutes 6th March 2023 4 Members of the public attended and Chair invited the attendees to voice their objections to the siting of the new development and associated works Council object to the pre-planning application, as detailed in the pre-planning documentation. There was no objection to the development of the current site. PCC Cllr B. Breeze liaise with Craig Williams MP & Russell George MS. Cllr B. Pryce – to seek professional advice on behalf of the Council regarding the proposed development and associated works including environmental impact. Cllr V. Wildish to raise an 'Expression of Interest' for a public meeting - survey and a public meeting will be arranged if the interest threshold is met. Cllr Wildish/ Clerk to prepare a letter on behalf of the residents to the Chair of Governors for Brynlywarch Hall School to discuss at next meeting.</p>
m.	Cemetery Survey/ Fee Review	<p>Clerk & Chair to agree a date in April for the Cemetery Survey.</p> <p>Council to considered increasing the cemetery costs as these have not been increased since May 21. The genealogy research fee of £33.00 per hour should be extended to cover plot research. Comparative charges circulated to Council pre meeting Income year to date £3,300, which is less than the maintenance costs of £3,600.00 Clerk to draft new charges based on 20% increase and present proposal with costings at April 26th Meeting.</p> <p>PCC - Waste Trade Notice Renewed for FY 23/24 – charge increase from £18.60 to £22.03 per fortnightly collection. Increase noted by council.</p>
n.	Annual Meeting - reporting	Annual Meeting is 31 st May (Sarn VH) – Clerk to update/draft required documentation and liaise with Chair/ Vice Chair, as appropriate.
o.	Area reports from 22 nd February update	All actions allocated to Clerk have been completed
p.	Civility and Respect Pledge	To be considered at a later date.

KERRY COMMUNITY COUNCIL MINUTES 29TH MARCH 2023

5.	Amenities Report	Toilet Phase 2 Statement circulated by Cllr N. Hayward Approximately £17,490 total spend. P2 set to come in either slightly over budget before VAT reclaim. Final payment to contractor £6,715.93 Expenses incurred by Cllr N. Hayward related to P2 – Paint £ 51.13 – approved at meeting. Formal opening on 6 th May during coronation celebrations.
6.	KCC Website/Facebook	Domain name now registered to c/o Clerk. ICT - Website hosting and support for May 2023 to April 2024 £134.38 Email Hosted clerk@ 18.00 pa Google Analytics - Users 221 Increase 2.6% // Sessions 263 Increase 4.3%
7.	Biodiversity Report	Biodiversity Officer G. Gough unavailable to update re plans/ costings / licensing of embankment A489 (opposite Post Office). Planting meeting held with Cllrs V Wildish/ C. Seal. Update April 26 th Meeting. Potential to apply for grant funding for the embankment. Bridgen Contracting to tidy Butterfly Garden 1 st Week in April.
8.	Visits & Meeting attended	PCC Cllr B. Breeze & Clerk visit 22nd March – PCSO Newtown Police Station To summarise the points raised in the meeting and confirm areas outlined in your email; <ul style="list-style-type: none"> • Residents should contact 101 or report online issues such as dogs roaming free • Speeding and setting up a team for Community Speed Watch including an offer for Liann to meet prospective volunteers • Community Meeting suggested - Agenda to be advised <p>Action for Clerk - Invite PCSO to July meeting</p> <p>Cllrs D. Jones & I. Jones attended Garreg Lywd Grant Meeting– 20th January. Grant awards distributed to local organisations e.g., St Michaels School for a more suitable playground surface, Dolfor Sports, Dolfor WI.</p>
9.	Correspondence	Four detailed emails received from residents regarding objections to the pre planning application - Brynlywarch Hall School. Clerk in receipt of Local Council Administration & The Clerks Manual One Voice Wales Membership News Letter and Renewal £373.00 – expenditure/ membership approved.
10.	Planning	
a.	Application Reference: 23/0324/FUL Grid Reference: E:317023 N: 291589 Proposal: Erection of agricultural building (for storage of fodder & machinery only) Site Address: Cae Llewelyn , Kerry, Newtown, SY16 4ND	No objection
11.	Finances - Income & Expenditure February 2023	Bank Balances at 28 th February 2023 Current Account - £43,377.55 Money Manager Account - £13,281.70 Financial Notes; <ul style="list-style-type: none"> • Outstanding VAT reclaim for November 2022 – awaiting response from HMRC • EDF – Alternative Fuel Payment Qualification - £150.00 credit • PAVO increase in Payroll Charges - commencing in April 2023 - the monthly cost will be £12 (from £10.00) for the first employee and £6 (from £5.00) for any further employees – approved • £10.00 cash donation for DP – Clerk to pay into account via IB • Clerk expenses £5.70 – Postal Papers – Approved.
12.	Area Reports	<ul style="list-style-type: none"> • A483 Dolfor resurfacing email circulated 24th March 2023 • Reported pot hole issues rectified. • Fly tipping issue resolved quickly by PCC • Kerry Football Club to write to PCC re lease extension • Residents concern re Common Road zebra crossing Cllr D. Lush - Head Teacher raised issue with pupils in assembly and has written to parents

KERRY COMMUNITY COUNCIL MINUTES 29TH MARCH 2023

		<ul style="list-style-type: none"> Great Cefnyberin (Sarn) potholes and poor road surface reported– Clerk to report
13.	Items arising for next meeting	Planning Application Notification 22/1643/RES – Speed Calming measure alteration on Common Road – Cllr V.Wildish/ Clerk to liaise and report at April 26 th meeting.

Receipts/ Payments Sheet Appendix A (Minute Item 11)

Payments

<u>Date</u>	<u>Type</u>	<u>Description</u>	<u>Amount</u>
17-Feb-23	BP	BOYS BODEN KERCC PN345178	-£ 35.92
17-Feb-23	BP	BOYS BODEN KERCC N380306	-£ 136.08
20-Feb-23	BP	BOYS BODEN PN345680 Cr822359	-£ 33.16
22-Feb-23	BP	BOYS BODEN KERCC PN345744	-£ 98.42
22-Feb-23	BP	BOYS BODEN KERCC PN345764	-£ 34.51
26-Feb-23	CHG	Bank Charges 04FEB2023	-£ 5.80
27-Feb-23	BP	BOYS BODEN KERCC N384387	-£ 45.77
27-Feb-23	BP	Clerk Wages	-£ 548.00
27-Feb-23	BP	Clerk Exp Stationery	-£ 34.91
27-Feb-23	BP	Cllr Wildish Expenses notice board kerry	-£ 14.02
01-Mar-23	SO	CARETAKER Monthly Payment	-£ 274.00
02-Mar-23	BP	Fight Bladder Cancer	-£ 50.00
02-Mar-23	BP	SLCC ENTERPRISES LORD508909-1 KCC	-£ 192.90
07-Mar-23	DD	EDF ENERGY	-£ 75.73
13-Mar-23	BP	Powys Building Con Inv 11 - 2nd Stage	-£ 3,000.00
13-Mar-23	BP	BOYS BODEN KERCC N385677	-£ 24.84
13-Mar-23	BP	BOYS BODEN KERCC N386243	-£ 40.80
13-Mar-23	BP	BOYS BODEN KERCC N386244	-£ 18.14
13-Mar-23	BP	BOYS BODEN KERCC PN346293	-£ 36.88
13-Mar-23	BP	BOYS BODEN KERCC N386094	-£ 37.44
13-Mar-23	BP	Kerry WI s137 Coronation Gr	-£ 500.00
13-Mar-23	BP	Vision ICT 16245 01032023	-£ 182.86
13-Mar-23	BP	Spilsbury PlumbingSPH1970 03032023	-£ 1,130.70
20-Mar-23	BP	One Voice Wales Inv 6931 07032023	-£ 35.00
20-Mar-23	BP	Audit Wales C00771 Inv008206	-£ 350.00
20-Mar-23	BP	Border Janitorial Inv 218265	-£ 120.51
20-Mar-23	BP	Sarn Rec Society Coronation S137	-£ 250.00
20-Mar-23	BP	BOYS BODEN KERCC PN346672	-£ 225.59

KERRY COMMUNITY COUNCIL MINUTES 29TH MARCH 2023

Receipts

<u>Date</u>	<u>Type</u>	<u>Description</u>	<u>Amount</u>
07-Feb-23	BP	BRIDGEN CONT 1249 Credit	£ 960.00
13-Mar-23	BP	RG PEATE LTD Burial 480	£ 192.50
20-Mar-23	CHQ	Leach & Son Inv 479	£ 330.00

Meeting closed 21:15

Approved by:

Name:

Date: