

# KERRY COMMUNITY COUNCIL MINUTES

Cyngor Cymuned **CERI /KERRY** Community Council –

Serving the villages of Kerry, Sarn and Dolfor

Wednesday 25<sup>th</sup> January 2023 - 19.30, Kerry Village Hall

Clerk: Ria Roberts, Oak Cottage, Sarn, Newtown. SY16 4HG. Contact: 01686 671275

Minutes taken by Clerk: Ria Roberts

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## MINUTES

<b>Chair</b>	Cllr. D. Jones (Sarn)
<b>Vice-Chair</b>	Cllr. C. Seal. (Kerry)
<b>Attendees</b>	Cllr. V. Wildish (Kerry) Cllr. D. Lush (Kerry) Cllr I. Jones (Dolfor) Cllr. G. Evans (Kerry) Cllr P. Jenkins (Kerry) Cllr. R. Gardner (Dolfor) Cllr. B. Pryce (Sarn) Cllr. M. Morgan (Sarn) Cllr N. Hayward (Kerry) Cllr S. Holloway (Kerry)
<b>County Cllrs</b>	Cllr B Breeze
<b>Other Officers</b>	Biodiversity Officer G Gough
<b>Members of the Public</b>	0
<b>Clerk.</b>	Ria Roberts

1. **Apologies** – Cllr D. Lush – apologised for late arrival due to St Michael's School Governors Meeting.

Cllr. L. Powell (Kerry) absent.

2. **Declaration of Interest of any items on the agenda**

Cllr P Jenkins – Planning Application 22/2017/FUL

Cllr V Wildish – Planning correspondence P/2017/1144 & 22/1643/RES

3. **Confirmation of Minutes** of meeting held on 30<sup>th</sup> November 2022 – Approved & signed for publication.

4. **Matters Arising**

No	Outcomes/Decisions	Actions to be taken/ Communications required
a	<b>Council Training Plan &amp; Cllr Training requests</b> Cllr C.Seal – Chairing Skills - Module 10 Local Government Finance - Module 6	<b>Clerk to book</b>
b	<b>Banking Mandate status</b> - Agreed Chair & Vice Chair to have access to Internet Banking. <b>Accounting software now fully operational</b>	<b>Clerk to action</b>
c	<b>Finance &amp; Governance Sub Committee/ Working Group</b> Cllr C.Seal & Cllr G.Evans agreed to form the subcommittee/working group	<b>Clerk to arrange inaugural meeting &amp; draft Terms of Reference.</b>
d	<b>Earmarked &amp; General Reserves Policy and Budgeted Reserves review</b> Council reviewed draft policy and proposed reserve levels and the policy/reserve levels were accepted by the council	<b>Clerk to publish final policy</b>

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<b>e</b>	<b>Dolforgan Park play area – (Winter Fayre public consultation)</b> Successful public consultation parents & children completed forms. Resulting in the amenity committee having a good understanding of the play area requirements of the local residents.	<b>Amenities Committee to coordinate plans for Dolforgan Park play area</b>
<b>f</b>	<b>Playground Maintenance</b> Amenities Committee have produced a draft schedule of works/actions required as per the RoSPA report.	<b>Amenities Committee to finalise schedule</b>
<b>g</b>	<b>Sarn/ Kerry Noticeboard</b> Cllr V Wildish completed repair to Sarn noticeboard however it will require replacement. Dolfor noticeboard is also in poor state of repair and will require replacement  Kerry Notice board – has deteriorated and is in need of replacement.	<b>Cllr V Wildish to obtain quotes for a replacement noticeboard for Kerry and Sarn/Dolfor will be renewed in FY 23/24</b>
<b>h</b>	<b>Precept 23/24 to be returned 31st January</b> Precept submitted to PCC 13/01/2023	<b>None</b>
<b>i</b>	<b>Website Upgrade</b> Clerk obtaining quotes for circulation to Councillors Upgrade to be considered Q2/Q3 23/24 FY	<b>Clerk to obtain quotes &amp; action deferred to Sept 23 (Q3).</b>
<b>J</b>	<b>Data Back-up Policy</b> Integral 256GB USB Memory 3.0 Flash Drive £19.99, SanDisk 256GB Ultra Flair USB 3.0 Flash Drive £23.20 (note require 4) -. <b>Cllrs approved expenditure.</b>	<b>Clerk to purchase USB Flash Drives</b>
<b>k.</b>	<b>Welsh Air Ambulance</b> Public consultation has been delayed until February 23	<b>Clerk to monitor and update Cllrs</b>
<b>l</b>	<b>Speeding Kerry/ Sarn</b> Council reviewed speeding stats from Dyfed Powys Police 22/23 Kerry had 24 visits and 173 speeding captures – Sarn had 2 visits with 1 speeding capture. Cllrs considered that speeding was an issue in Kerry as well as the vibration caused by lorries. The incoming 20 mph Welsh Government measure was discussed with a proposed implementation in September 23. Cllrs raised the installation of a flashing speed indicator device (SID) (or similar)	<b>Clerk liaise with Aberhafesp community council who have had a sign installed.</b>
<b>m</b>	<b>First Aid Responders</b> Clerk circulated to Cllrs information related to community training offered - <a href="https://www.sjacymru.org.uk/en/page/training">https://www.sjacymru.org.uk/en/page/training</a> & St John's Ambulance offer a free first aid app - <a href="https://www.sja.org.uk/get-advice/free-first-aid-app/">https://www.sja.org.uk/get-advice/free-first-aid-app/</a> for both Android & i phone	<b>Provide the local communities with relevant information via Facebook/ Website. Cllr C.Seal/Clerk</b>
<b>n</b>	<b>Dog Issues Kerry</b> Cllr V Wildish advised Cllrs that complaints had been made by residents a) dogs playing & fouling in the Kerry Church yard, which was considered inappropriate b) dogs roaming free in the lane leading to the Cwmydalfa Farms and harassing passing residents	<b>a) Facebook notice to advise residents to keep their dogs on a lead in the churchyard b) Cllr V.Wildish/Clerk to coordinate contacting PCSO regarding loose dogs</b>
<b>o</b>	<b>Adoption of Dolforgan View Footway</b> Cllr V Wildish advised Cllrs that the footpath between Dolforgan View and the new estate should have been adopted by PCC as part of the new development under a S38 agreement In addition, the Herbert Court/Kerry Carpark Footpath was adopted by PCC in November 2009 and should be removed from KCC assets list.	<b>Cllr V Wildish/Clerk to coordinate correspondence with PCC</b>
<b>p</b>	<b>Area Reports- all area reports from previous meeting action &amp; completed.</b>	<b>None outstanding</b>

### 5. Amenities Report – Cllr Hayward's report:

#### The Amenities Committee met 4<sup>th</sup> January 23 **Summary**

Clarified the role of the committee, essentially financial/contractual decisions are made by the full Kerry Community Council  
Toilet Renovation – Phase 1 complete and Phase 2 commenced 16<sup>th</sup> January 23 with a completion anticipated end of March 23.  
Phase 2 cost £17,500 inc VAT. Minor alterations to the specification to ensure that the project was delivered within budget.

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Playground maintenance (see 4f) in addition discussion regarding employing/contracting a playground caretaker. RoSPa provide a 1-day training course £320.00

Dolforgan Park Playground redevelopment – grant funding applications submitted to Garreg Lwyd Hill Windfarm and a grant application to be submitted to the National Lottery.

Councillor volunteers for painting the refurbished toilets. **Cllr N. Hayward to co-ordinate.**

### **6. KCC Web-site/KCC Facebook. Biodiversity Reports. Kerry Cemetery Butterfly Garden/Biodiversity Report**

Biodiversity Report – S6 to be completed and submitted

Gareth Gough, Biodiversity Officer

Biodiversity Officer updated Cllrs regarding KCC being licensed to maintain the embankment on the A489 (opposite Kerry Village Shop), which means that PCC would yield responsibility to the community council.

Agreement in principle to be licensed – **Biodiversity Officer** to obtain further details regarding planting and the licensing process

**KCC Web-site/KCC Facebook** – Analytics circulated – Dec/Jan 182 users (33% increase).

### **7. Visits and meetings attended –**

**Cllr Lush attended St Michael's School Governors meeting** – 25<sup>th</sup> January 2023

Summary – Police are monitoring parking issues by school when dropping off/picking up schoolchildren and will be conducting spot checks. In addition, the hedge has been cut back.

**Rural Post Office Meeting with Russell George** - 8th December 2022 - Kerry Village Hall.

Summary - the meeting highlighted that rural post offices are not sustainable without additional financial assistance. The meeting attendees agreed that rural post offices play a vital role in rural communities.

A further meeting is not planned at this time as the issue is a national one and requires input at a higher level.

**Cllrs V Wildish & C Seal attended VMRC meeting** 23<sup>rd</sup> January 2023

Summary – proposed increase for member councils to £250 from £200, playground maintenance, biodiversity, Climate & Nature Action Forum and planning issues.

**Cllrs V Wildish & C Seal attended OVW meeting** 19th January 2023 (via Zoom)

Summary – PCC Highways Transport & Recycling update, Air Ambulance, Finance & Governance Toolkit, Training & North Wales Car Rally Championships

**Cllr V Wildish attended Powys CC and Town and Community Councils Meeting** 19<sup>th</sup> January 2023 (via Teams)

Summary – Warm Places/ Cost of living hub, PCC Budget, Highways, Refugees, TTP, Shared Prosperity Fund & Climate & Nature Action Forum.

**Powys Planning 2nd December 2023** - Telephone meeting with Senior Planning Officer, PCC & Clerk.

Summary – Powys CC will be contacting community/town councils monthly to discuss any general planning queries and provide general guidance. The meeting will not be for discussing specific planning applications.

In addition, PCC will be providing 6 monthly, online training sessions for councillors covering a variety of planning topics.

### **8. Correspondence/ Response**

Bladder Cancer – Thank you letter – circulated 11<sup>th</sup> December.

Email re speeding –Local resident raised the issue of speeding and vibrations caused by heavy lorries.

P/2017/1144 -Reserved matters application (appearance, landscaping, layout and scale) in respect of outline planning permission. Land Adjacent Uchel Dre Common Road Kerry Newtown Powys SY16 4PS. Erection of 5 affordable dwellings, detached garages and associated works. Email 04/01/2023, Morris Marshall and Poole (circulated 4th January) –regarding clarification as to why the following measures have been included within the proposal; A 20mph Zone, A 7.5 tonne weight limit, Traffic calming measures. Council to respond to MMP regarding the unsuitability of the traffic calming measures.

**Cllr C Seal & Clerk to coordinate**

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Email – 13/12/2022 – Mr I Pryce, on behalf of his client, raising issues regarding the Reserved Matters Application 22/1643/RES and impact on businesses reliant on free-flowing access on Common Road. **No further action.**

North Wales Car Rally Championships email 20/01/2023 – Clerk to respond – **No issues with proposals**

### 9. Planning

#### Enforcement Notice –

Appointed Cllr to liaise with the resident to ascertain status of works.

Application Reference	Summary	Clerk Notes
Application Reference: 22/2017/FUL Site Address: Pen Y Gelli , Kerry, Newtown, SY16 4EG	Proposal: Erection of a covered manure store	Application received 15 <sup>th</sup> December – extension requested. <b>Support</b>
Application Reference: 22/2137/FUL (resubmission of 22/0450/FUL) Site Address: Land at Kerry Football Club, Park Avenue, Kerry, Newtown Powys	Proposal: Erection of a community building in association with Kerry football club	Application received 15 <sup>th</sup> December – extension requested. <b>Support</b>

Cllr V Wildish noted that planning application 22/1560/FUL Cefn Vastre Kerry Newtown SY16 4DU was not submitted to KCC for consultation – **Clerk to raise with Planning Officer.**

### 10. Finances Income and expenditure for December/January. Bank balances

#### Expenditure

Date	Payee	Amount
17/11/2022	Clerk Expenses - Councillor course August	£ 37.69
24/11/2022	Boys Boden Inv N371591	£ 2.94
24/11/2022	Boys Boden Inv PN342321	£ 34.39
24/11/2022	Boys Boden Inv PN342391	£ 210.66
26/11/2022	HSBC	£ 7.40
28/11/2022	Outgoing Clerk Wages	£ 212.16
28/11/2022	Incoming Clerk Wages	£ 748.81
28/11/2022	BOYS BODEN EVALO INV PN342442	£ 17.69
01/12/2022	CARETAKER WAGES	£ 274.00
01/12/2022	EDF ENERGY - DD	£ 46.00
13/12/2022	POWYS C/TAX NDR 10021626 20134377 - ROSPA Report	£ 144.00
13/12/2022	Starboard Systems Inv3415 Scribe Accounting	£ 714.00
13/12/2022	Mike Williams Signs Inv 17 25112022 - Toilet Sign	£ 20.00
13/12/2022	Planning Aid Wales CTC OT 65/22 VW - Training	£ 35.00
13/12/2022	SLCC ENTERPRISES LQL202194-1 ILCA RR - Training	£ 144.00
13/12/2022	SLCC ENTERPRISES LQL202195-1 FILCA - Training	£ 144.00
19/12/2022	Cllr Mileage VMRC 17/10/22 Expenses	£ 11.00

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19/12/2022	Clerk Postal Chg Papers - Admin	£ 4.75
19/12/2022	Cllr Consultation expenses K.Fayre 3/12/22	£ 41.66
19/12/2022	SPH Electrical GroSPHE466 08122022	£ 1,131.60
19/12/2022	Powys Building Con Inv 8 1612 Disbursement Invoices	£ 1,844.56
19/12/2022	Powys Building Con Inv 9 161222 P1FIN	£ 2,755.51
20/12/2022	BOYS BODEN EVALO Closing Bal - Invoices/ credits (see supplementary sheet – emailed separately w/e 15/01)	£ 581.07
20/12/2022	Outgoing Clerk expenses - McAfee Anti-Virus	£ 109.99
20/12/2022	Powys CC - Election Expenses Inv 20138257	£ 1,034.65
27/12/2022	Outgoing Clerk back pay Apr-Nov	£ 225.00
27/12/2022	Clerk's Wages Inc back pay (Oct/Nov)	£ 621.20
27/12/2022	HMRC PAYE - o/s FY 21/22	£ 26.83
27/12/2022	HMRC PAYE Dec 22	£ 41.00
03/01/2023	Caretaker Wages	£ 274.00
12/01/2023	OVW - Inv 6738 Training - Module 10 Chair	£ 35.00
12/01/2023	PAVO Payroll Inv 1799 Q3	£ 40.00

### Income

Date	Invoice No	Payer	Amount
28/11/2022		HMRC VTR	£ 622.45
02/12/2022		Gross Interest HSBC MM	£ 28.12
03/12/2022		Cash Donation for Dolforgan Park Playground - held as cash	£ 10.00
20/12/2022	476	LEACH & SON	£ 165.00
30/12/2022	477	LEACH & SON	£ 330.00
30/12/2022		PRECEPT Final Payment	£ 10,752.56
11/01/2023	478	LEACH & SON	£ 330.00

**Balances at 31<sup>st</sup> December 2022 – Comm Acc - £44,975.13 Money Manager - £17,208.32**

Any payments for the toilet renovations including VAT reclaimed have to be paid from the current account, which is then replenished from the savings account straight away.

### 11. Area Reports

Clerk received call (19/12/2022) from Highways PCC, regarding issues related to submission of area reports and the requirement for more detailed information. Please note that this issue is not specific to KCC.

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Kerry Community Council Guide Area Reports – circulated to Councillors highlighting the information required (W/e 15/01/23). Note: For “Report a problem to PCC” <https://en.powys.gov.uk/article/816/Report> -

Following information received from a Sarn resident the Chair requested the Clerk contact PCC for further information. Clerk emailed (03/01/23) PCC to ascertain if Highways are not scheduled to maintain the minor country roads in our area – awaiting response. **Clerk to follow up**

Cllr N Hayward noted fly tipping on B4368

Cllr I Jones – noted blocked gullies in Dolfor area – **Clerk to follow up**

Cllr I Jones/ Cllr R Gardner – **requested Clerk contact Cllr K Lewis** to prompt greater liaison between KCC (Dolfor Cllrs) & their PCC Cllr.

Cllr V Wildish – branch a Dolfor Park over hanging – local resident sorted the issue and **Cllr V Wildish/ Clerk** to arrange a letter of thanks

Area Tree inspection request – **Cllr M Morgan to coordinate**

Cllr Holloway – Latch on cemetery requires maintenance – **Cllr S Holloway to complete**

Reported a tree that is leaning towards the main road alongside the turning for Dolfor Hall - **Cllr S Holloway to follow up**

### 12. Items arising for next meeting –

- Draft Safeguarding Policy
- King's Coronation events
- Clerk's Appraisal

**Date of next Meeting:** The next meeting will be held on 22<sup>nd</sup> February, 2023, in Kerry Village Hall at 7.30pm

**Meeting concluded at 21:26**