

KERRY COMMUNITY COUNCIL MINUTES

Cyngor Cymuned CERI /KERRY Community Council –

Serving the villages of Kerry, Sarn and Dolfor

Wednesday 30th November 2022 19.30, Kerry Village Hall

Clerk: Ria Roberts, Oak Cottage, Sarn, Newtown. SY16 4HG. Contact: 01686 671275

Minutes taken by Clerk: Ria Roberts

Email: clerk@kerrycommunitycouncil.gov.uk

MINUTES

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|------------------------------|---|
| Chair | Cllr. D. Jones (Sarn) |
| Vice-Chair | Cllr. C. Seal. (Kerry) |
| Attendees | Cllr. V. Wildish (Kerry) Cllr. D. Lush (Kerry) Cllr I. Jones (Dolfor) Cllr. G. Evans (Kerry) Cllr P. Jenkins (Kerry) Cllr. L. Powell (Kerry) Cllr. R. Gardner (Dolfor) Cllr. B. Pryce (Sarn) Cllr. M. Morgan (Sarn) |
| County Cllrs | 0 |
| Other Officers | 0 |
| Members of the Public | 2 |
| Clerk. | Ria Roberts |

1. **Apologies** – Cllr N. Hayward (Kerry), Cllr S. Holloway (Kerry), PCC Cllr B Breeze/ Biodiversity Officer G Gough
2. **Declaration of Interest of any items on the agenda** – None
3. **Confirmation of Minutes** of meeting held on 26th October 2022 – Approved & signed for publication.
4. **Matters Arising**

| No | Outcomes/Decisions | Actions to be taken/ Communications required |
|----|---|---|
| 1 | Council Training Plan & Cllr Training requests Draft Training Approved to be published on website. Training Requests approved/booked Module 10 – Chairing – for Chair D Jones "Solving Problems in Planning Online" – Cllr V Wildish (Feb 23) Clerk Training to be booked December – ILCA & FiLCA | Clerk to publish training plan. |
| 2 | Council Meeting & AGM Dates /Venues 2023 Last Wednesday of Month except August/December & Kerry Village Hall except May (Sarn)/June (Dolfor). AGM May. | Clerk to book village halls, as agreed. |
| 3 | Accounting Software & Banking Mandate status Accounting Software quotation received from Scribe & circulated. Essentially £29.00 per month & one off £247.00 set up fee. Approved. | Clerk to liaise with Scribe to progress. |
| 4 | Dolforgan Park play area – (Winter Fayre public consultation) Saturday 3 rd Consultation at Winter Fayre – Cllrs to attend. | Cllr N Hayward to coordinate. |

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| | Funding: Garreg Lwyd Hill Wind Farm– grant application for £10,000, S106 Dolforgan View £10000, Application for Lottery grant. Kerry Community Council pledge £5000 Applications for funding to be submitted from Amenity Committee. | |
| 5 | <p>Playground Maintenance</p> <p>Newtown Council provided details of suitable maintenance companies. Amenity committee to meet before Jan meeting to assess areas that require repair, how maintenance is procured & prepare an inspection schedule.</p> <p>Potential training for local resident to train for inspections.</p> <p>Incident Reported – A resident’s child sat in the Carousel-Bowl that contained foul-smelling liquid. Cllr Wildish arranged for cleaning so that drainage holes cleared of leaves etc.</p> | Amenity Committee to coordinate |
| 6 | <p>Invitation to Russell George – re Post Office Closures</p> <p>Cllrs preference to meet before Christmas.</p> | Clerk to contact to arrange meeting. |
| 7 | <p>Sarn/ Kerry Noticeboard</p> <p>The Perspex glass appears to have become detached from the frame, which has rendered the noticeboard unusable until repaired and/or replaced. Cllr Wildish to review & repair if possible.</p> <p>Kerry Notice board, quote for repair - £330.00 – approved</p> | Cllr V Wildish to coordinate |
| 8 | <p>Precept 23/24 to be returned 31st January</p> <p>The council voted not to increase the Precept for 23/24.</p> | Clerk to arrange submission to PCC |
| 9 | <p>Website Upgrade</p> <p>The website requires upgrading to ensure that it meets the required regulations/guidance.</p> <p>Council agreed to obtain quotes to upgrade the website in 23/24.</p> | Clerk to obtain quotes |
| 10 | <p>Data Back-up Policy</p> <p>Council agreed to additional data back-up processes as part of the Business Continuity & Disaster Recovery. Chair/ Deputy Chair to have off site, electronic back-up copies in addition to existing cloud storage.</p> | Clerk to obtain quotes for USB Flash Drives |
| 11. | <p>Clerk’s Salary</p> <p>NALC advises that the appropriate scale should be retrospectively applied – 1st April 2022. Salary Scale LC1 16 April 22 £26,357 (Pro rata)// £13.70 PH.</p> <p>Council voted to increase the Clerk’s salary in accordance with NALC guidance.</p> | Clerk to coordinate |
| 12. | <p>Grant Applications received & awarded</p> <p>Cllr D. Lush reported on Grant Applications, as follows;</p> <ul style="list-style-type: none"> • Kerry Bowling Club - £750.00 agreed • Sarn Recreation Association – £300.00 agreed • Kerry WI - £100.00 agreed • Dolfor Short Mat Bowls Club - £200.00 agreed • Dolfor Sports Committee - £250.00 agreed • Sarn Bowling Club – £150.00 – agreed • Dolfor WI - £250 - agreed • St Michael’s School - £500.00 agreed • Friends of St Michael’s School - £400 agreed • Kerry Funday - £150.00 agreed <p>Total Grant disbursement £3,050.00</p> <p>The applicants will be contacted with the award details including the conditions of the grant.</p> <p>Awards to be paid May 2023</p> | Clerk to coordinate |
| 13. | Area Reports- all area reports from previous meeting action & completed. | |

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5. **Amenities Report** – Cllr Hayward's report:

Financial Information supplied by Cllr Hayward 29th November

Summarisation

Labour costs to date = £15,000.00 - £1,690.57 = £13,309.43

Material costs to date = £8,685.57 + £1690.57 = £10,376.14 of which reclaimable VAT is £1,732.01

Total Costs to date = £13,309.43 + £10,376.14 = £23,685.57

Remainder of contract total left = £31,000 - (£13,309.43 + £10376.14) = £7,314.43

The renovation project is progressing well, remains on budget and almost on time schedule. The vast majority of the Phase 1 project should be complete by week ending December 2nd.

A meeting was held between the Amenities Committee and the contractor along with his electrician and plumber, to review the Phase 2 specification for the project. There have been some amendments to the Phase 2 specification for which the contractor is re quoting.

Phase 2 should commence January 2023

6. **KCC Web-site/KCC Facebook. Biodiversity Reports. Kerry Cemetery Butterfly Garden/Biodiversity Report**

Biodiversity Report – S6 to be completed by Dec 22 – action with G. Gough, Biodiversity Officer

Gareth Gough, Biodiversity Officer, was unable to attend the meeting however provided a Biodiversity update via email, as follows;

- Contacted Powys CC regarding the grass siding opposite the shop / post office – outcome to be discussed in January meeting
- Discussed the 'One Tree per Household' policy (as part of the 'National Forest for Wales's incentive) with local resident
- Advised the council that the bird feeders at Kerry Cemetery Butterfly Garden had been refilled by Cllr Holloway.

KCC Web-site/KCC Facebook - Nothing to report

7. **Visits and meetings attended** –

Cllr Lush attended St Michael's School Governors meeting in November

8. **Correspondence/ Response**

Call from local resident wishing to donate trees – Action: Clerk to pass to Biodiversity Officer

Email re Sarn speeding & maintenance of area Siop Lane/Spring Bank – Clerk actioned prior to meeting – Powys CC added Bench area Siop Lane/Spring Bank to winter maintenance schedule & reported faded 40mph road markings to PCC.

Resident also asked about reducing speed limit due to new houses in Sarn – Action: Clerk to refer residents to Go Safe with speeding issues & put link on website.

Email received from Powys resident related to Welsh Air Ambulance – email circulated 18th November – Clerk responded with details from the OVW Montgomery Area Committee meeting 29th Sept 22 – “Opposing the moving of the Air Ambulance base joint response with Brecon & Radnorshire” - OVW. Action - Letter of objection directly to Welsh Air Ambulance Consultation Committee (Emergency Medical Retrieval and Transfer Service (EMRTS Cymru)) – Clerk to prepare letter.

9. **Planning**

Enforcement Notice –

Cllr V.Wildish received a call on 31st October at 10am from a local resident in connection with a contravention of planning with the Kerry conservation area. Cllrs are aware of the contravention and the resident/s concerned will be rectifying the issue therefore the request to complete an enforcement form for submission to Powys CC has been deferred until January 23 to allow time for the planning issue to be resolved.

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| Application Reference | Summary | KCC Response |
|---|--|--|
| Application Reference: 22/1869/FUL Site Address: Brynlywarch Garden, Kerry, Newtown, SY16 4PD | Erection of 2 no. affordable dwellings, formation of vehicular access, installation of sewage treatment plant and all associated works | No Objection – The Design & Access Statement lists a number of planning applications which it is claimed refer to the Brynlywarch Gardens site. Applications P/2014/0630 in respect of a conservatory and VAR/2015/0027 in respect of a S106 Occupancy Restriction actually relate to the property known as Brynlywarch Garden on a neighbouring site. |
| Application Reference: 22/1878/FUL Site Address: Temporary Agricultural Workers Dwelling At, Land Adj To Pant Y Llidiart, Kerry, Newtown Powys | Siting of a temporary agricultural workers dwelling (3 years) and associated works | Supporting |

10. Finances Income and expenditure for October/November 2022. Bank balances

Income

| Date | Payer | £ |
|------------|-----------------|---------|
| 21/10/2022 | RG PEATE | 7.5 |
| 28/10/2022 | LEACH & SON | 165 |
| 28/10/2022 | LEACH & SON | 165 |
| 28/10/2022 | RG PEATE | 570 |
| 31/10/2022 | HMRC VAT Refund | 1045.06 |
| 08/11/2022 | LEACH & SON | 330 |

Expenditure

| Date | Payee | £ |
|------------|----------------------------|--------|
| 03/10/2022 | Caretaker Wages | 274.00 |
| 06/10/2022 | EDF | 46.00 |
| 06/10/2022 | Boys Boden Inv N366984 | 793.51 |
| 06/10/2022 | Boys Boden Inv N366407 | 164.28 |
| 12/10/2022 | Bridgen Contracting | 960.00 |
| 13/10/2022 | Kerry WI OVW refreshments | 55.00 |
| 18/10/2022 | Rentokil Initial | 40.13 |
| 18/10/2022 | Boys Boden Inv N368020 | 70.80 |
| 18/10/2022 | Boys Boden Inv N367887 | 6.05 |
| 18/10/2022 | Boys Boden Inv N367761 | 398.41 |
| 18/10/2022 | Boys Boden Inv N368954 | 139.16 |
| 18/10/2022 | Boys Boden Inv N369096 | 6.96 |
| 18/10/2022 | Bridgen Contracting August | 960.00 |

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| 21/10/2022 | Powys Building Cont Inv 4 | 5000.00 |
| 26/10/2022 | HSBC | 5.80 |
| 26/10/2022 | Cllr V Wildish Expenses (Kerry Toilets) | 30.95 |
| 27/10/2022 | Boys Boden Inv N369892 | 42.71 |
| 27/10/2022 | Clerk Wages | 481.40 |
| 27/10/2022 | HMRC | 52.20 |
| 27/10/2022 | Boys Boden Inv N369503 | 152.71 |
| 31/10/2022 | Caretaker Wages | 274.00 |
| 03/11/2022 | Boys Boden Inv N370738 | 30.65 |
| 03/11/2022 | Boys Boden Inv N370914 | 68.68 |
| 03/11/2022 | PAVO Payroll | 30.00 |
| 04/11/2022 | EDF | 46.00 |
| 08/11/2022 | Bridgen Contracting | 960.00 |
| 08/11/2022 | Border Janitorial | 124.36 |
| 08/11/2022 | Poppy Appeal (Wreaths) | 75.00 |
| 11/11/2022 | Boys Boden Inv N372045 | 82.12 |
| 14/11/2022 | Boys Boden Inv N371298 | 316.52 |
| 14/11/2022 | The Plumblin Inv PN341724 | 728.68 |
| 16/11/2022 | The Plumblin Inv PN341930 | 114.17 |
| 17/11/2022 | The Plumblin Inv PN342060 | 36.23 |

Balances at 31st October 2022 – Comm Acc - £39,837.61 Money Manager - £23,977.84

Any payments for the toilet renovations including VAT reclaimed have to be paid from the current account, which is then replenished from the savings account straight away.

11. Area Reports

Clerk to contact Ben Breeze – Dog waste bin on Kerry Football Field, historically this bin had been emptied by Powys CC although put in place by Football club.

Cllr. V Wildish

- The Council wishes to thank Dawn Williams & Team for the Kerry Christmas lights
- Traffic lights issue to report – Lower end of Old Kerry Road, Newtown – the traffic light sequence is causing delays to traffic from the Kerry direction. Action: Clerk to report to Powys CC
- Pothole on the B4368 – Glanmule outside Glanmiheli farm. Action: Clerk to report to Powys CC
- Belisha beacon not operating at the pedestrian crossing on the east side of Common Road. This crossing is utilised by the school children and is in a 20mph zone. Action: Clerk to report to Powys CC

Cllr. R. Gardner

Blocked Culvert in Dolfor. Action: Cllr Gardner to supply Clerk with more details of the culvert location and other area issues for reporting to Powys CC. Powys CC Cllr K. Lewis to be informed.

Cllr. R. Gardner (additional input Cllr. L. Powell)

Concern raised about ambulance response times and availability of First Aiders/ First Responders. Action: Clerk to obtain information about first aid courses from St Johns Ambulance.

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Cllr. D. Jones

Blocked drain in Sarn at the cross road turning by Llancowrid resulting in water running down the bank and localised flooding. Action: Clerk to report to Powys CC

12. Items arising for next meeting - none

Date of next Meeting: The next meeting will be held on 25th January, 2023, in Kerry Village Hall at 7.30pm

Meeting concluded at 21:26