### KERRY COMMUNITY COUNCIL MEETING MINUTES 22<sup>ND</sup> FEBRUARY 2023 Cyngor Cymuned CERI /KERRY Community Council –

### Serving the villages of Kerry, Sarn and Dolfor

### Wednesday 22<sup>nd</sup> February, 2023 - 19.30, Kerry Village Hall

#### Clerk: Ria Roberts, Oak Cottage, Sarn. SY16 4HG. Phone: 01686 671275

### Email: <a href="mailto:clerk@kerrycommunitycouncil.gov.uk">clerk@kerrycommunitycouncil.gov.uk</a>

Chair	Cllr. D. Jones (Sarn)		
Vice-Chair	Cllr. C. Seal. (Kerry)		
Attendees	Cllr. V. Wildish (Kerry) Cllr. D. Lush (Kerry) Cllr. R. Gardner (Dolfor) Cllr. B. Pryce (Sarn) Cllr N. Hayward (Kerry) Cllr S. Holloway (Kerry) Cllr L. Powell (Kerry)		
County Clirs	Cllr B Breeze		
Other Officers	Biodiversity Officer G Gough		
Members of the Public	0		
Clerk.	Ria Roberts		

<u>Minute</u>	Agenda Item	Actions / Resolutions/ Comments	
<u>no</u>			
1.	Apologies	PCC Cllr K Lewis, Cllr G Evans (Kerry), Cllr I. Jones (Dolfor), Cllr P. Jenkins (Kerry). Absent - Cllr. M. Morgan (Sarn)	
2.	Declaration of Interest of any items on the agenda	No declarations of interest registered	
3.	Confirmation of Minutes of meeting held 25th January, 2023	Council Resolved to approve minutes from 25th January 2023 Meeting.	
4.	Matters Arising		
a.	Cllr Training Requests	No Training Requests Submitted Council completed OVW Training survey – Clerk to submit	
b.	Banking Mandate Status	Council advised by Clerk that action completed	
C.	Finance & Governance Sub Committee – Draft Terms of Reference	Cllr C.Seal, Cllr G.Evans & Cllr D Lush to form the subcommittee. Council Resolved to approve the draft Terms of Reference for the Finance Committee. First meeting March 29 <sup>th</sup> – 7pm before council meeting & quarterly thereafter. <b>Clerk to publish Terms of Reference</b>	
d.	Dolforgan Park Play Area	Cllr N. Hayward advised that the Council has been successful with the grant application to GARREG LWYD WIND FARM GRANT 2023 and awarded £ 7,800.00. An application for funding has been submitted to the National Lottery for £40,000. The Council will also receive funding from Dolforgan View S106 for £10,000.	
e.	Playground Maintenance – Playground Caretaker Recruitment	Cllr N. Hayward advised that two applications had been received. Amenities Committee to contact applicants and arrange interviews. Council Resolved to approve the draft Contract of Employment.	
f.	Kerry Noticeboard	Cllr V Wildish completed further repairs to Kerry Noticeboard – expenses incurred £14.02 – approved by Council. Cllr V Wildish & Clerk to liaise re quotes for replacement noticeboards.	
g.	Data Back-up status	2 x Integral 256GB USB Drives purchased. Clerk expenses incurred £32.96 – approved by Council. KCC electronic files backed up and a copy to be retained by Chair & Vice Chair to between meetings.	
h.	Welsh Air Ambulance	Decision delayed related to the siting of Welshpool Air Ambulance. New contract until 2026.	

### KERRY COMMUNITY COUNCIL MEETING MINUTES 22<sup>ND</sup> FEBRUARY 2023

i.       Speeding Kerry/Sam & Speed Indicator Sign       Courcil Resolved to postpone further discussion ur of the incoming 20mp speed limit can be assessed contact PCC to ascertain timeline.         j.       First Aid Responders       Clir L Powell to progress First Aid Responder         Quint Resolved to postpone Sirst Aid Responder       Clir L Powell to progress First Aid Responder         L       Adoption of Dolforgan View Footway – S38       PCC contacted via email 06/02 regarding the status Clerk to chase response.         m.       Draft Safeguarding Policy       Courcil Resolved to approve the draft Safeguarding Test Aid Responder         n.       Coronation Events       Courcil Resolved to approve the draft Safeguarding View Footway – S38         o.       Clerk's Appraisal       Courcil Resolved to approve the draft Safeguarding View Footway – S38         o.       Clerk's Appraisal       Completed priors to Council Meeting.         o.       Clerk's Appraisal       Completed prior to Council Meeting.         p.       Brynilywarch Hall School       Pre-Ranning Consultation Meeting 6 <sup>th</sup> March 20:15         p.       Brynilywarch Hall School       Pre-Ranning Consultation Meeting 6 <sup>th</sup> March 20:16         p.       Clerk's Appraisal       Clerk to action         p.       Pre-Ranning Consultation Meeting 6 <sup>th</sup> March 20:16         p.       Brynilywarch Hall School       Pre-Ranning Consultation Meeting 6 <sup>th</sup> March 20:	
contact PCC to ascertain timeline.           i         First Aid Responders         Clir L Dowell to progress First Aid Responder           k.         Dog Issues update         Clir B Brezzd/Clerk to attend a meeting at Newto Station to discuss how the PCSO substite Vi matters. Meeting date 11am 22re March 2023           l.         Adoption of Dolforgan View Footway – S38         PCC contacted via email 06/02 regarding the status Clerk to chase response.           m.         Draft Safeguarding Policy         Council Resolved to approve the draft Safeguarding Clerk to publish           n.         Coronation Events         Council Resolved to approve the 3137 funding for Events on the same basis as the Jubile events he E500 – Kerry, £250.00 - Sam & £250.00 Dolfor. Communities to email Clerk with spending plans pri approval.           o.         Clerk's Appraisal         Completed prior to Council Meeting. The Council Resolved to approve: 1. ClLCA training – anticipated commencem 2024           p.         Brynliywarch Hall School         Pre-Flanning Consultation Meeting 6 <sup>th</sup> March 20.15 Vilege Hall. Agenda circulated and available at http://www.kerrycommunitycouncil.gov.uk/Kerry. CC/meetings minutes and and available at http://www.kerrycommunitycouncil.gov.uk/Kerry. CC/meetings minutes and alex not action approved to attend the school open day 2 possible.           q.         Area reports from 25 <sup>th</sup> January update         Post meeting Clir G Evans agreed to join Kerry Plan. Committee           f.         Kerry Planning Sub-Committee – Co-option of additional Clir brokersity Officer G. Gough tas on ormetery ga	
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1.       CILCA training – anticipated commencem 2024         2.       Purchase Arnold-Baker on Local Council – 12th Edition - SLCC Members Price £1         3.       The Clerk's Manual Current edition – SLC Price: £47:50         P.       Brynllywarch Hall School       Pre-Planning Consultation Meeting 6th March 20:15         Village Hall. Agenda circulated and available at http://www.kerrycommunitycouncil.gov.uk/Kerry-CC/meetings minutes_ and agendas-14781.asp         Q.       Area reports from 25th January update       Area reports allocated to Clerk have been actioned responses/ correspondence circulated, as appropri-Clir S. Holloway – reported tree leaning towards A4 for Dolforgan Hall to PCC. PCC to liaise with lando. Clir S. Holloway – repaired latch on cernetery gate.         r.       Kerry Planning Sub-Committee – Co-option of additional Clir       Post meeting Clir G Evans agreed to join Kerry PlanCommittee         5.       Amenities Report       Clir N Hayward advised that Phase 2 Toilet Renova and budget. £15,500.00 in VAT plus Electrical Word Diffusers installed on outside lights to reduce bright Council Wisck circulated 13/02 - Users 227 / Increase 15.5%.         6a.       KCC Website/Facebook       Google Analytics circulated 13/02 - Users 227 / Increase 15.5%.         6b.       Biodiversity Report       Biodiversity Officer G.Gough has met with PCC at a site regarding licensing.         Biodiversity Report       Clir S. Holloway – requested a steel box at the cem topping up the bird feeders.         Council Resolved to approved expense and author	
2024       2.       Purchase Amold-Baker on Local Council – 12th Edition ~ SLCC Members Price £1'         3.       The Clerk's Manual Current edition – SLC Price: £47.50         Derk to action       Pre-Planning Consultation Meeting 6th March 20:15         Village Hall. Agenda circulated and available at http://www.kervycommunitycouncil.gov.uk/Kervy- CC/meetings minutes_ and_agendas-14787.asp Cilrs are reports allocated to Clerk have been actioned responses/ correspondence circulated, as appropri- gossible.         q.       Area reports from 25th January update       Area reports allocated to Clerk have been actioned responses/ correspondence circulated, as appropri- coll'rs. Holloway – reported tree leaning towards A4 for Dolforgan Hall to PCC. PCC to liaise with landou Cilr S. Holloway – reported tree leaning towards A4 for Dolforgan Hall to PCC. PCC to liaise with landou Cilr S. Holloway – reported tree leaning towards A4 for Dolforgan Hall to PCC. PCC to liaise with landou Committee         5.       Amenities Report       Cilr N Hayward advised that Phase 2 Toilet Renova and budget. £15,500.00 in VAT plus Electrical Woy Diffusers installed on outside lights to reduce bright Council wished to thank Clirs Holloway & Lush for renovated toilet block.         6a.       KCC Website/Facebook       Google Analytics circulated 13/02 - Users 227 / Incr Sessions 271 / Incr Sessions 275 / Increase 15.5%. Clerk completed website updates requested by Clir Gorucial Resolved to aptrouce a planting plan with costings f Council.         Biodiversity Report       Biodiversity Officer G.Gough has met with PCC at site regarding licensing. Biodiversity Officer G.Gough to obtain a copy of the contract and provide a planting	
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6a.       KCC Website/Facebook       Google Analytics circulated 13/02 - Users 227 / Increase 15.5%. Clerk completed website updates requested by Cllr         6b.       Biodiversity Report       Biodiversity Officer G.Gough has met with PCC at estimation of the site regarding licensing. Biodiversity Officer G.Gough to obtain a copy of the Contract and provide a planting plan with costings f Council. Butterfly Garden Cllr S. Holloway – requested a steel box at the cern topping up the bird feeders. Council Resolved to approved expense and authorite Holloway to arrange.	
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Clerk to liaise with Cemetery Contractor to arra	o arrange to tidy
Butterfly Garden	- an ango to day
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# KERRY COMMUNITY COUNCIL MEETING MINUTES 22<sup>ND</sup> FEBRUARY 2023

		Powys Branch of the SLCC Meeting held via Zoom 26th January 2023
		Telephone meeting– PCC Snr Planning Officer. PCC Planning meeting with Community/Town Councils to be arranged shortly.
		Cllr V. Wildish attended training - Solving Problems in Planning Online - 15th February 2023
8.	Correspondence	Outgoing – Clerk sent with sympathy card to Internal Auditor's widow. Council Resolved to approve donation to Bladder Cancer - £50.00 as a recognition of the work completed for the council by the Internal Auditor. (S137) <b>Clerk to action</b>
		Incoming (not detailed elsewhere in the notes/agenda) – Request for information related to defibrillator assets – <b>Clerk responded.</b>
9.	Planning	
a.	Application Reference: 23/0140/HH Grid Reference: E:314793 N: 290036 Proposal: Demolition of lean-to extension and the erection of a two-storey rear extension Site Address: 15 The Village, Kerry, Newtown, SY16 4NR	Council Resolved to respond with – <b>No Objection</b> It should be noted that this property is in the Kerry Conservation Area.
10.	Finances - Income & Expenditure January 2023	Bank Balances at 31st January 2023 Current Account - £44,353.61 Money Manager Account - £13,664.53 Receipts/Payments Sheet Appendix A – see below.
11.	Area Reports	Kerry         Resident raised concern regarding school children using the         Zebra crossing in Common Road without stopping to assess         oncoming vehicles – CIIr D. Lush to raise with St Michaels         School.         Blocked drain report by school near 20mph sign – Clerk to action         Dolfor         Fly tipping at Cider House Picnic Area (B4355 Dolfor/ Knighton         Road) – Clerk to action         Sarn         None
12.	Items arising for next meeting	None

## Receipts/Payments Sheet Appendix A (Minute Item 10)

#### **Payments**

<u>Date</u>	<u>Total</u>	Details
11/01/2023	£ 40.00	PAVO Payroll Services
12/01/2023	£ 35.00	Training - OVW - Module 10 Chairing Skills
19/01/2023	£ 130.57	Electricity Supply - Kerry Toilets
23/01/2023	£ 469.96	Building/ Plumbing Materials Toilet Phase 2
23/01/2023	£ 11.75	Building/ Plumbing Materials Toilet Phase 2
26/01/2023	£ 3,000.00	Building Contractor Phase 2
26/01/2023	£ 20.57	Building/ Plumbing Materials Toilet Phase 2
26/01/2023	£ 41.51	Building/ Plumbing Materials Toilet Phase 2
26/01/2023	£ 19.50	Stationery
26/01/2023	£ 32.85	Toner Cartridge for KCC printing
26/01/2023	£ 236.00	SLCC Membership
26/01/2023	-£ 97.00	Credit - SLCC Membership 23-24
26/01/2023	£ 6.60	Bank Charges HSBC
31/01/2023	£ 274.00	Caretaker Monthly Payment- Kerry Toilets
01/02/2023	£ 1,150.52	Clerk Wages inc OT
01/02/2023	£ 250.00	VMRC Annual Membership 23/24
06/02/2023	£ 53.00	Electricity Supply - Kerry Toilets
06/02/2023	£ 89.90	Paint for Kerry Toilets
06/02/2023	£ 25.79	Building/ Plumbing Materials Toilet Phase 2
06/02/2023	£ 1.62	Building/ Plumbing Materials Toilet Phase 2
06/02/2023	£ 52.97	Building/ Plumbing Materials Toilet Phase 2

### **Receipts**

<u>Date</u>	Tot	al	Description
11/01/2023	£	330.00	Cemetery Burial Payment
01/02/2023	£	291.50	VAT Reclaim 01122022 - 31122022

Meeting Closed at 21:00

Minutes Approved by: Chair D Jones

Date: 29th March