

KERRY COMMUNITY COUNCIL MINUTES  
Cyngor Cymuned **CERI /KERRY** Community Council –  
Serving the villages of Kerry, Sarn and Dolfor

**Wednesday 27<sup>TH</sup> September - 19.30, Kerry Village Hall**

Clerk: Ria Roberts, Oak Cottage, Sarn. SY16 4HG. Phone: 01686 671275

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**MINUTES**

**PRESENTATION/ TALK BY OPENREACH – 19:30 – 20:20** detailing the status of the full fibre upgrade scheme in Kerry.

<b>Chair</b>	Cllr. D. Jones (Sarn)
<b>Vice-Chair</b>	Cllr. C. Seal. (Kerry)
<b>Attendees</b>	Cllr. R. Gardner (Dolfor) Cllr G. Evans (Kerry) Cllr D. Lush (Kerry) Cllr P Jenkins (Kerry) Cllr S Holloway (Kerry) Cllr I. Jones (Dolfor) ,
<b>County Cllrs</b>	0
<b>Other Officers</b>	0
<b>Members of the Public</b>	3 (Openreach & Kerry Toilet Maintenance Contractor)
<b>Clerk.</b>	Ria Roberts

<b>Item</b>	<b>Description</b>	<b>Actions / Resolutions/ Comments</b>
<b>1.</b>	<b>Apologies</b>	Cllr V Wildish (Kerry) – Apologies – accepted by Chair, Cllr. B. Pryce (Sarn) – Abs, Cllr M. Morgan (Sarn) – Abs, Cllr L Powell (Kerry)- Abs
<b>2.</b>	<b>Declaration of Interest of any items on the agenda</b>	<b>None declared</b>
<b>3.</b>	<b>a. Confirmation of Minutes of meeting held 26th July, 2023 b. Confirmation of Minutes of Additional Planning meeting held 16<sup>th</sup> August, 2023</b>	<b>Council resolved to approve the minutes of 26<sup>th</sup> July &amp; 16<sup>th</sup> August.</b>
<b>4.</b>	<b>Matters Arising</b>	
a.	Cllr Training Requests	Basic HEALTH & SAFETY Training provided to Cllrs. SLCC Free "Understanding Qualifications' 02/11 booked for Clerk Scribe Free "Forecasting, Budgeting & Setting the Precept for Local Councils" 6/10/23 booked for Clerk.
b.	Dolforan Park Play Area Renovation	Update by Cllr S Holloway – report circulated 26/09 – Project proceeding as per schedule and safety measures in place. Chair thanked the members of the council involved with the site clearance. S106 Funding of £10,000 received 22 <sup>nd</sup> September – funding to be transferred to MM Account – approved by Council.
c.	Budget 24/25	Council approved the Finance & Governance Sub Committee to prepare the draft Budget 24/25 to present to full Council at 25 <sup>th</sup> October meeting.

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d.	Playground Maintenance	PG Checklists being emailed weekly. Report to Clerk regarding full waste bin adjacent to school playground. Clerk reported to PCC.
e.	Community Speed Watch Volunteers	Update deferred to next meeting
f.	Website Launch & Councillor Email Addresses	Upgraded Website launched 27/09 complying with Content Accessibility Guidelines (WCAG) 2.1 AA rating, as required. Website approved by Council. Council approved final payment to website provider for upgrade – Vision ICT - £264.00 (inc VAT) Councillors to ensure that they have a 'council only' email address. Council approved action to beta test secure platform for document/ information dissemination – Clerk to progress.
g.	Area reports outstanding Dolforgan Park TPOs / Village Inspection Review	KCC ASSETS UNDER MANAGEMENT 2023 - KERRY VILLAGE INSPECTIONS 16TH AUGUST document provided to Councillors. <b><u>Actions taken:</u></b> <ul style="list-style-type: none"> <li>• Overflowing Dog Waste Bin – KFC – removed by Cllr D Jones &amp; residents informed via Facebook.</li> </ul> <b><u>Actions Outstanding:</u></b> <ul style="list-style-type: none"> <li>• Gate in poor condition and to be removed – Willans Drive access to Dolforgan Park – Action - Cllr B Pryce to update 25/10</li> <li>• Tree overhanging resident's garden – Rowan Court – subject to a TPO – Action Tree Survey to be procured – Clerk to progress.</li> <li>• Dolforgan Park Bridge – Action Bridge survey to be procured early 2024 – Clerk to progress</li> <li>• Cemetery Maintenance - Hedge/ overgrown shrub – Action - Clerk to liaise with maintenance contractor. a cemetery border requires maintenance.</li> </ul> <p>Report 6916-0449-7249-3558 - Gilfach Lane Landslip – Council to raise further concerns with PCC – Chair/Clerk to progress.</p> <p>Draft PCC Bins location document circulated to Councillors prepared by Cllr C Seal– Clerk to liaise with PCC to confirm locations, waste collection schedule &amp; add Sarn bin to document. Dolfor Cllrs to provide potential bin location sites in Dolfor for submission to PCC by Clerk.</p>
h.	Cemetery Extension – Status update	Council approved Cemetery Extension plans. Clerk to liaise with PCC regarding the siting of a Memorial Wall & Ashes Scattering area on the plan for future action.
i	Standing Orders Amendments/ Policy Approvals	KERRY COMMUNITY COUNCIL STANDING ORDERS. Amended July 2023 – Council resolved to approve amended document Following Policies to be reviewed/ approved – circulated 20/09 KERRY COMMUNITY COUNCIL DOCUMENT RETENTION AND DISPOSAL POLICY SEPTEMBER 2023 – Council resolved to approve document KERRY COMMUNITY COUNCIL HEALTH & SAFETY POLICY SEPTEMBER 2023 – Council resolved to approve document & signed by Chair
j.	S137 Grant Applications 2023 – Status update	Clerk has received 2 applications from St Michaels School & Kerry News. Grant Application reposted to Facebook and Clerk to liaise with previous applicants.
k.	Kerry Councillor Vacancy	Clerk confirmed that PCC Electoral Services have not received a request for an election therefore a Co-option notice circulated and added to noticeboards, FB & website – 19/09.
5.	<b>Amenities Report</b>	<ul style="list-style-type: none"> <li>• Awaiting RoSPA Report (PCC) for St Michael's Playground.</li> <li>• Kerry Toilet Cleaning Supplies Invoice £21.86 net – substituted product returned. Product re order £48.47 to pay in October – approved by council.</li> </ul>

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		<ul style="list-style-type: none"> <li>Kerry Toilet Maintenance Contractor addressed Council regarding vandalism to the toilets requesting permission to temporarily close the disabled toilet on a Sunday evening &amp; times when vandalism more likely.</li> <li>Council resolved to approve request.</li> <li>'Temporary Closure' Notice to put on disabled toilet when closed.</li> <li>Additional security measures to be actioned by Cllr S Holloway.</li> </ul>
6.	KCC Website Analytics/Facebook	Status update 25/10
7.	Biodiversity Report	Embankment A489 opp Post Office – cut by PCC – no further action by council. Council to progress an area of Dolforgan Park for a wildflower garden on completion of Dolforgan Playground.
8.	Visits & Meeting attended	<p><b>Powys Climate Stakeholder</b> Group - hybrid meeting –Clerk 09/08/2023 – Summary to discuss group's terms of reference.</p> <p><b>Openreach Fibre broadband network in the Kerry</b> - Remote Meeting - Clerk 29/08 – Summary discussed scheme roll out.</p> <p><b>ScribeFest</b> – remote meeting – Clerk 21/09 – Clerk awaiting slides to provide Council with report</p>
9.	PCC Cllrs Report	No updates from PCC Councillors
10.	Correspondence	<p><b>Incoming</b></p> <p><b>Welsh Government</b> - Reinforced Autoclaved Aerated Concrete - Risk Assessment Survey – Cllr V Wildish liaised with Building Contractor for Kerry Toilets, who confirmed that it is unlikely that they contain RAAC. Clerk to respond with zero risk.</p> <p><b>St Michael's School</b> - Black Hall Trust Funds being transferred - £5000.00 received 18/09/2023 – Council resolved to utilise funds for Dolforgan Playground and for Clerk to transfer to MM Account.</p> <p><b>JOINT EVENT Notification</b> - ONE VOICE WALES AND THE SOCIETY OF LOCAL COUNCILS – Remote WEDNESDAY 8 NOVEMBER 2023 -Cost £60.00 + VAT – Clerk to attend.</p> <p><b>Boundary Commission Feedback Survey</b> – No further action by Council</p> <p><b>The Welsh Ombudsman's public consultation: Our Equality Plan 2023-2026</b> - – No further action by Council</p> <p><b>Motions for One Voice Wales AGM 2023 - 30th September</b> – event cancelled</p> <p><b>Rev M Rich</b> - overgrown hedge Spring Bank Play Area, Sarn. SRA confirmed Barcud housing association responsible – cut end of August.</p> <p><b>'Thank You' Note</b> – re Kerry Toilets – circulated 21/08</p> <p><b>Powys Eco-School Clusters</b> – No further action by Council at this time.</p>
11.	Planning Application & Correspondence	
a.	PA: 23/1348/FUL - Proposal: Formation of new field access (& closure of existing) Site Address: Greenfields, Kerry, SY16 4NB	Council resolved to respond with “ <b>No Objection</b> ”
12.	Finances - Income & Expenditure	<p>Clerk Expenses – postage - £14.30 approved by Council</p> <p>Council approved Clerk request for toner cartridges.</p> <p>Bank Balance 31/08/2023 – Current Account £45,978.67 /MM Account £12,821.55</p> <p>Bank Reconciliations 31/07 &amp; 31/08 approved Chair/Clerk.</p> <p>VAT Q2 to be reclaimed 30<sup>th</sup> September.</p> <p>Audit for FYE 31/03/23 by Audit Wales completed – unqualified and available for public viewing – Noticeboard, Website &amp; Facebook notifications – action by Clerk.</p> <p>Employee Pensions – Clerk / Cllr D. Lush to liaise.</p> <p><b>Payments &amp; Receipts – see Appendix A.</b></p>
13.	Area Reports – September 23	<b>Sarn</b> - Sarn Verge Maintenance - Shop Lane/ Spring Bank – complaint from resident area overgrown. Clerk confirmed with PCC that the maintenance is scheduled.
14.	Items arising for next meeting – October 25 <sup>th</sup> , 2023	Remembrance Day – Wreaths & Appointed Cllrs.

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### Payments & Receipts – Appendix A. (From 12<sup>th</sup> July 2023)

<u>Date</u>	<u>PAYMENTS Description</u>	<u>Amount</u>
20-Jul-23	Nisbets Inv 51373380	-£ 52.77
20-Jul-23	EDF ENERGY	-£ 85.66
26-Jul-23	Mike Williams Sign Inv 63503 07/07	-£ 25.00
26-Jul-23	Bank Charges	-£ 7.00
30-Jul-23	Clerk Wages July 23 Salary	-£ 807.30
30-Jul-23	Playground Caretaker July 23 Salary	-£ 56.63
30-Jul-23	PAVO I 2078 Q1	-£ 54.00
31-Jul-23	Caretaker Contract - Toilets	-£ 274.00
04-Aug-23	EDF ENERGY	-£ 71.00
07-Aug-23	Cllr Mileage OVW 0507	-£ 37.50
07-Aug-23	Cllr Mileage VMRC	-£ 15.00
07-Aug-23	Contract Back Pay - Toilets	-£ 91.20
09-Aug-23	Kerry WI Kerry Funday 23 S137	-£ 150.00
26-Aug-23	Bank Charges	-£ 5.00
29-Aug-23	Bridgen Contracting Inv 1320 3/6	-£ 960.00
30-Aug-23	Clerk Salary Aug 23	-£ 774.70
30-Aug-23	Playground Caretaker Salary Aug 23	-£ 56.63
31-Aug-23	Caretaker Contract - Toilets	-£ 304.40
<u>Date</u>	<u>RECEIPTS Description</u>	<u>Amount</u>
27-Jul-23	HMRC VTR	£ 449.94
23-Aug-23	CHQ Leach & Son Invoices 6/7/8	£ 625.00
31-Aug-23	Precept 2nd payment	£ 10,752.56
05-Sep-23	Bank Interest MM Acct	£ 52.51
18-Sep-23	KERRY SCHOOL BLACKBLACK HALL TRUST	£ 5,000.00

Meeting ended: 21:28

Approved by:

Signed:

Dated:

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