

KERRY COMMUNITY COUNCIL ORDINARY MEETING MINUTES
 Cyngor Cymuned CERI /KERRY Community Council – Serving the villages of Kerry, Sarn and Dolfor
 Clerk: Ria Roberts, Oak Cottage, Sarn. SY16 4HG. Phone: 01686 671275

Email: clerk@kerrycommunitycouncil.gov.uk

MINUTES – COUNCIL ORDINARY MEETING held on Wednesday 28th February 2024 - 19.30, Kerry Village Hall

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, and amendments to that act provided in Schedule 4 of the Local Government and Elections (Wales) Act 2021. The meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

1.	Welcome by Chair, Attendance, Apologies for Absence and Remote Meeting Etiquette
	<p>Attendees: Cllr. D. Jones (Sarn) Chair, Cllr. C. Seal. (Kerry), Cllr D. Lush (Kerry), Cllr S Holloway (Kerry), Cllr V Wildish (Kerry), Cllr. B. Pryce (Sarn), Cllr S Robertson (Kerry),</p> <p>Apologies received & accepted: Cllr P Jenkins (Kerry), Cllr. R. Gardner (Dolfor), Cllr I. Jones (Dolfor)</p> <p>Absences: Cllr M. Morgan (Sarn), Cllr L Powell (Kerry)</p> <p>Resignation* prior to meeting: Cllr G. Evans (Kerry),</p> <p>County Councillors: PCC Cllr B Breeze Apologies</p> <p>Remote Attendees: 0</p> <p>Minutes taken by: Clerk</p> <p>*Resignation Cllr G Evans Kerry Ward (26th Feb)– Vacancy notice published 28th Feb on KCC website, noticeboard & Facebook</p>
2.	Declaration of Interest of any items on the agenda
	Cllr D Jones – Personal Interest declared – Planning Application 24/0132/HH (Item 11.2)
3.	Confirm, Approve & Sign Minutes of Ordinary Meeting held 31st January 2024, Annual Meeting 31st May 2023 & Finance & Governance Sub-Committee Meeting 15th February 2024.
	The Council resolved to approve the minutes of Ordinary Meeting held 31 st January 2024, Annual Meeting 31 st May 2023 & Finance & Governance Sub-Committee Meeting 15 th February 2024
4.	Matters Arising
a.	Cllr Training/ Event Attendance Requests - Council to review & approve.
	<ul style="list-style-type: none"> • One Voice Wales National Awards Conference 27/03/2024 – 2 x Cllr request to attend – Cost £120.00 (£60.00 ea.) The Council resolved to approve the expenditure. • BESPOKE WLGA - Use of IT, Websites and Social Media - Module 16 29/02/2024 – Free places awarded – Clerk + 1xCllrs • GDPR Training for Cllrs available via https://riskacademy.hiscox.co.uk/ - Free training – Cllrs to apply to Clerk. Clerk to action user accounts for Cllrs Lush & Seal • GDPR Cllr Checklists circulated to Cllrs with summons for review & signing. Hard Copies circulated at meeting. • How to Use Online Resources to Solve Planning Problems - 4th March 2024 – Request change of Cllr attending to Cllr S Robertson. Clerk to action.
b.	Proposed 20 MPH Speed Limit in Kerry (A489) – Public Consultation Period 02/02 – 01/03/2024
	PCC Cllr Breeze update via email – encouraging residents to engage with the public consultation and reported mixed responses from residents to date.
c.	St Michael's School Playground Lease – Kerry Recreation Playground – Council to resolve to extend lease to secure further investment in the playground and replacement of equipment.
	Council resolved to extend the lease. Clerk to liaise with PCC
d.	Cemetery Rules - Council to review and resolve to approve and/or amend updated draft rules.
	Council to resolve to purchase “Dogs on a Lead” & “Dog Waste” signs.
	Draft Cemetery Rules circulated to Cllrs via email 19/02/2024 – Council resolved to approve the Cemetery rules with a minor amendment allowing Memorial Benches as approved by the Council. Clerk to finalise and circulate.
	Proposed Signs for Keep Dogs on a Lead & Clean up after Dog.

Page 1 of 4 Any member of the public wishing to attend in person/ via telephone/remotely and/or address the Council in Welsh, please contact the clerk as above and supply any questions via email.

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	<p>https://www.thesignshed.co.uk/products/keep-dogs-on-lead-waymarker-sign?variant=39632110158019 - £6.54 inc VAT x 2 Required. Council resolved to approve expenditure for the "Dogs on Lead" sign. Cllr S Holloway/ Clerk to action.</p> <p>https://www.thesignshed.co.uk/products/clean-up-after-dog-sign?variant=19785954787431 - £13.20 inc VAT x 2 Required. The Council resolved to not approve the additional expenditure.</p>
e.	Remote/ Hybrid Meeting Process Review – Clerk to update Council & Council to resolve actions to be taken.
	Audio remote access set up for hybrid meetings via Skype and utilising an omni directional microphone/ speaker donated to council.
f.	Area reports outstanding – Clerk/ Councillors to provide updates on outstanding matters.
	PCC Cllr B Breeze is collating the area reports relating to poor road surfaces/ potholes for reporting to PCC. Report to Council via email – Cllr Breeze noted an increase in the reports related to the poor state of the highways in the area. TPO works – Dolforgan Park – Contractor delayed due to poor weather – commencing 6 th March. Area reports allocated to Clerk at meeting 31/01/2024 have been reported to PCC.
g.	Welsh Air Ambulance EMRTS Cymru Consultation - Council to resolve response to consultation
	Cllrs to respond as residents.
h.	Noticeboard Replacement & keys – Council to resolve to replace Sarn Noticeboard
	The Council resolved to limit the expenditure on a replacement noticeboard for Sarn to less than £1000.00. Action with Cllr V Wildish/ Clerk to source best value noticeboard. Cllr Wildish has had a spare set of keys cut for the noticeboards.
5.	Amenities Report from Amenities Committee – including Playground Maintenance
	<p>Draft Minutes from Amenities Committee 10th January circulated to Cllrs – 20/02/2024 via email and available to download at http://www.kerrycommunitycouncil.gov.uk/Meetings_45396.aspx</p> <ul style="list-style-type: none"> Amenities Committee met with Ray Parry regarding maintenance to St Michael's Playground – quote circulated to Councillors. Council resolved to task Amenities Committee with detailing a maintenance schedule to prioritise maintenance requirements utilising the RoSPA reports. Amenities committee to report back to Council. Translation of signs into Welsh completed via OVW – awaiting invoice – approximately £20.00 (£60.00 per 1000 words). Due to timescales Amenities Committee clerk authorised purchase order under delegation as detailed in KCC Standing Orders.
6.	KCC Website Analytics/Facebook
	Website - 109 users since January 19 th to date - 104 sessions. Home page most viewed - 122 views. Facebook has 605 followers.
7.	Biodiversity Report – Councillors to review options for Biodiversity Projects FYE 31st March 2025
	Cllr L Powell was absent therefore the report and options will be reviewed at the Ordinary Meeting in March.
8.	Visits & Meeting attended
	PCC Town and Community Council Meeting - 21/02/2024 – Cllr V Wildish Newtown Sustainable Powys/Better Together workshop - Free Place 23/02/2024 – Cllr V Wildish Meeting report circulated to Cllrs.
9.	PCC Cllrs Report
	Police patrol: Cllr V Wildish/ PCC Cllr B Breeze to accompany new officers for Kerry Ward on Patrol – 09/03/2024. PCC Budget: Cllr B Breeze voted against the proposed PCC Council tax increase of 7.5%. Budget carried 34 to 32
10.	Correspondence Incoming & Outgoing – Not detailed in another item.
	<p>Incoming:</p> <ul style="list-style-type: none"> Vision ICT Price Increase - 01/04/2024 - new price is £20 + VAT PA (instead of £18 + VAT). Council resolved to accept increase. Complaint from Sarn resident regarding Wern Lane – Resident reported to PCC and is liaising with PCC Cllr B. Breeze Internal Auditor confirmed availability to KCC for FYE 31/03/2024. Resignation Cllr G Evans 26th February. Council Amendments Cllr S Robertson to attend VMRC Meetings and Cllr B Pryce to attend Finance & Governance Sub Committee Meetings. <p>Outgoing:</p> <ul style="list-style-type: none"> Clerk advised contractors regarding tender awards.

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	<ul style="list-style-type: none"> • FOI response sent as detailed 31/01/2024 item 4(j) • Email to KFC with legal response regarding lease - "The Council has no objection to KFC changing their legal status to a CIC however the current lease does not provide for a change of legal entity by the lessee therefore a new lease will need to be drawn up and approved. As previously agreed, the costs related to the new lease will be borne by KFC". • Thank you letter to former Cllr N Hayward • OVW Award Nomination form submitted for Kerry Public Toilets. • OVW Buckingham Palace Garden Party Invite Nomination form submitted. • PAVO advised of KCC Pension Scheme
11.	Planning Applications Received
11.1	PA 23/1910/FUL Proposal: Erection of 2 no. affordable housing units with associated access and package treatment plant (part retrospective) Site Address: Land Opposite Brynllwarch Garden, Kerry, Newtown, Powys SY16 4PD. Council to resolved to respond with "No Objection".
11.2	PA 24/0132/HH Proposal: Proposed porch and balcony extension to existing dwelling. Site Address: Brynaran, Kerry, Newtown, SY16 4DW Council to resolved to respond with "No Objection".
11.3	Planning Correspondence – none received
12.	Finances - Payments & Receipts report. Council to review & approve report.
	Bank Balance as of 31 st January 2024 – CA £49,889.54 // MM £5,000.00 See Appendix A for detailed Payments & Receipts from 19 th January 2024 to 20 th February 2024 – Council resolved to approve the Receipts & Payments. Bank Reconciliation to 31 st January 2024 approved/ signed by Clerk (RFO)/ Chair Transfer to MM Account VAT Reclaim related to Dolforgan Park - £11,924.00 05/02/2024. Expenses to be authorised by Chair – Clerk £10.00 Postage – Approved.
12.1	Finance & Governance Sub – Committee 15 th February Meeting – Council to resolve to pay S137 Grants 1 st April each year. Council resolved to pay the S137 Grants in early April providing all conditions had been met. Clerk to action.
13.	Area Reports – February 24
	Cllrs to advise area issues. Cllr B Pryce – Lower Trefeen Farm - SY16 4EG poor state of road/ potholes along the road. Clerk to action report. Cllr D Lush - Brynllwarch Hall School/ Top of Common Road SY16 4PB - Dog Waste Bin overflowing. Clerk to contact PCC Waste Awareness. Cllr S Robertson – Pothole on road to Dolforgan Hall (off A489) SY16 4DN. Clerk to action report Cllr V Wildish – Noted that the Hodley Village signs are no longer in situ (SY16 4NB) B4368. Clerk to contact PCC.
14.	Items arising for next meeting – March 24
	Draft FYE 23/24 Accounts for review.
15.	Confidential Session
	Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. Reason to be specified. Confidential Correspondence [confidential reason i.e., data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.
	Security re Kerry Public Conveniences (Confidential re security actions not for public disclosure) – Council to resolve appropriate actions to be taken. Council resolved to task resolutions/ actions with Amenities Committee. Clerk reported vandalism to police and a crime number received. Council noted that the Police had attended the toilets.

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Appendix A

Payments		
Date	Description	Amount
25-Jan-24	HMRC SDDS	-£ 172.82
26-Jan-24	SLCC MEM2447785-1 52344	-£ 148.00
26-Jan-24	BANK CHARGES TO 04JAN2024	-£ 5.40
30-Jan-24	Clerk January 24 Salary	-£ 793.90
30-Jan-24	Playground Caretaker January 24 Salary	-£ 56.63
30-Jan-24	Border Janitorial 224934 08012024	-£ 69.77
30-Jan-24	Planning Aid Wales CTC OT 7/24	-£ 40.00
31-Jan-24	Toilet Contract Cleaner Monthly	-£ 304.40
06-Feb-24	PAVO Payroll Services Q3	-£ 54.00
12-Feb-24	Cllr Jan 24 Exps - Bark Dolforgan Park	-£ 126.00
12-Feb-24	Cllr Jan 24 Exps - Travel	-£ 28.60
12-Feb-24	Cllr Jan 24 Exps - Printer Consumables	-£ 20.00
12-Feb-24	Clerk Jan 24 Exps - Postage/ Paper	-£ 19.25
12-Feb-24	Vale of Montgomery Membership 24/25	-£ 250.00
Receipts		
Date	Description	Amount
24-Jan-24	CHQ Inv 14 Leach & Son	£ 265.00
19-Feb-24	Hughes Stone Mason Inv 15	£ 200.00

End of Meeting: 21:05

Minutes Authorised by: *David Jones*

Date: 27/03/2024

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