

KERRY COMMUNITY COUNCIL MINUTES
Cyngor Cymuned CERI /KERRY Community Council – Serving the villages of Kerry, Sarn and Dolfor
 Clerk: Ria Roberts, Oak Cottage, Sarn. SY16 4HG. Phone: 01686 671275

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MINUTES– FINANCE & GOVERNANCE SUB COMMITTEE MEETING held on THURSDAY 15TH FEBRUARY 2024 - 19.00 to 19:45 remotely.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

1.	Welcome by Chair, Attendance, Apologies for Absence and Remote Meeting Etiquette
	Attendees: Cllr C Seal (Kerry) Chair, Cllr D Lush (Kerry), Cllr G Evans (Kerry) (19:10) No other attendees Minutes taken by Clerk
2.	Declaration of Interest of any items on the agenda
	None declared
3.	Sub Committee to approve minutes of meeting 25th October 2023
	The Sub Committee resolved to approve & sign the minutes of the meeting 25 th October 2023.
4..	Matters Arising
a.	Committee to review updated budget following the award of Council contracts prior to submission to full Council. The sub-committee were satisfied with the updated budget which will be presented to full Council at the Ordinary Meeting March 27 th .
b	Committee to review progress on the Finance & Governance Toolkit for Community Councils and prioritise actions for FY 24/25. The sub-committee agreed to the following priorities before the next quarterly Finance & Governance Meeting: <ul style="list-style-type: none"> • GDPR Training for Councillors – Access to Hiscox Risk Academy free online course to be circulated to Councillors and General Data Protection Awareness Checklist for Councillors (SLCC) to be provided to Councillors for completion/signing. • Update Standing Orders utilising the OVW Model Standing Orders. • Review Councils current Code of Conduct • FOI Policy to be completed. • Ensure that committees/ sub committees have terms of reference and are published on the website. • To consider if a scheme of delegation is appropriate for the Council. • S137 Payments – Sub Committee will request of full Council if the grant payments could be made on/around 1st April. • Finalise remote meeting protocol/ equipment.
5.	Visits, Meetings & Correspondence related to Finance/ Governance
	Confirmation by Internal Auditor of continuation of service – via email 9 th Feb 2024
6.	Quarterly Finances (Q3)– Approval of Clerk Report
	The sub-committee confirmed that they were satisfied with the current Statement of Account. FYE Statement of Accounts will be published following the Annual Meeting in May 2024
7.	Items Arising for next meeting
	None

Meeting ended: 19:42

Approved by:

Date:

Any member of the public wishing to attend in person/ via telephone/remotely and/or address the Council in Welsh, please contact the clerk as above and supply any questions via email.

Agenda Pack for the meeting & copies of draft/ approved Minutes are available from our website at
www.kerrycommunitycouncil.gov.uk

* Although KCC works in conjunction with PCC as consultants, it has no authority to grant planning permission.