

KERRY COMMUNITY COUNCIL AGENDA PACK AND NOTES  
**Cyngor Cymuned CERI /KERRY Community Council – Serving the villages of Kerry, Sarn and Dolfor**  
 Clerk: Ria Roberts, Oak Cottage, Sarn. SY16 4HG. Phone: 01686 671275

*Ria Roberts* – 09<sup>th</sup> May 2024

Email: [clerk@kerrycommunitycouncil.gov.uk](mailto:clerk@kerrycommunitycouncil.gov.uk)

**PUBLIC AGENDA NOTES & PACK— FINANCE & GOVERNANCE SUB COMMITTEE MEETING to be held on THURSDAY 16<sup>th</sup> MAY 2024 - 19.00 to 19:30 remotely.**

**Skype meeting: <https://join.skype.com/DmvxmSygfwqE>**

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

<b>1.</b>	<b>Welcome by Chair, Attendance, Apologies for Absence and Remote Meeting Etiquette</b>
	Summons issued to : Cllr C Seal (Kerry), Cllr D Lush (Kerry), Cllr B Pryce (Sarn)
<b>2.</b>	<b>Declaration of Interest of any items on the agenda</b>
	To receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk either prior to the meeting or at the meeting.
<b>3.</b>	<b>Matters Arising</b>
a.	Committee to review insurance renewal questionnaire for main council approval. – emailed to Cllrs 6 <sup>th</sup> May
b	Committee to review progress on the Finance & Governance Toolkit for Community Councils and status of prioritised actions (15/02/2024) for FY 24/25, as follows: <ul style="list-style-type: none"> <li>• Updated Standing Orders utilising the OVW Model Standing Orders – circulated with Agenda Pack.</li> <li>• Review Councils current Code of Conduct – Circulated with Agenda Pack</li> <li>• FOI Policy/ Scheme of publication – Circulated with Agenda Pack</li> <li>• Ensure that committees/ sub committees have terms of reference and are published on the website.</li> <li>• Scheme of delegation as appropriate for the Council – Part of Model Standing Orders.</li> </ul>
c	Review draft Financial Reserves Policy for 24/25.- circulated with Agenda Pack
d	HSBC Authorisation progress. – Clerk to update Sub-Committee
<b>4.</b>	<b>Visits, Meetings &amp; Correspondence related to Finance/ Governance</b>
	30 <sup>th</sup> April 2024 email - Internal Auditors completed Audit and report for 23-24 – sub-committee to review/comment.
<b>5.</b>	<b>Quarterly Finances Progress (Q1 24-25) – Approval of Clerk Report</b>
	Review transactions and financial commitments to date – Bank Reconciliation to 30/04/2024 & Transactions to date circulated with Agenda Pack.
<b>6.</b>	<b>Items Arising for next meeting</b>

End of Public Agenda Pack & Notes

Any member of the public wishing to attend in person/ via telephone/remotely and/or address the Council in Welsh, please contact the clerk as above and supply any questions via email.

Agenda Pack for the meeting & copies of draft/ approved Minutes are available from our website at  
[www.kerrycommunitycouncil.gov.uk](http://www.kerrycommunitycouncil.gov.uk)

\* Although KCC works in conjunction with PCC as consultants, it has no authority to grant planning permission.