

KERRY COMMUNITY COUNCIL AGENDA PACK  
Cyngor Cymuned CERI /KERRY Community Council – Serving the villages of Kerry, Sarn and Dolfor  
Clerk: Ria Roberts, Oak Cottage, Sarn. SY16 4HG. Phone: 01686 671275

*Ria Roberts* – 16<sup>TH</sup> July 2024

Email: [clerk@kerrycommunitycouncil.gov.uk](mailto:clerk@kerrycommunitycouncil.gov.uk)

**NOTICE, SUMMONS & AGENDA – FINANCE & GOVERNANCE SUB COMMITTEE MEETING to be held on MONDAY  
22<sup>ND</sup> JULY 2024 - 19.00 to 19:30 remotely.**

**Skype meeting: <https://join.skype.com/Gy8cxEEBYsPo>**

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

<b>1.</b>	<b>Welcome by Chair, Attendance, Apologies for Absence and Remote Meeting Etiquette</b>
	Summons issued to: Cllr C Seal (Kerry), Cllr D Lush (Kerry), Cllr B Pryce (Sarn)
<b>2.</b>	<b>Declaration of Interest of any items on the agenda</b>
	To receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk either prior to the meeting or at the meeting.
<b>3.</b>	<b>Matters Arising</b>
a	Committee to review progress on the Finance & Governance Toolkit for Community Councils and status of prioritised actions (15/02/2024) for FY 24/25, as follows: <ul style="list-style-type: none"><li>• Amenities committee terms of reference &amp; requirement to be published on the website.</li><li>• Social media Policy outstanding</li></ul>
b	HSBC Authorisation progress & review of banking options.
c	Insurance premium review – payment over budget due to Dolforgan Bridge insurance.
<b>4.</b>	<b>Visits, Meetings &amp; Correspondence related to Finance/ Governance</b>
	Audit Wales – Documents for Triannual Audit submitted 15 <sup>th</sup> July 2024 by clerk.
<b>5.</b>	<b>Quarterly Finances Progress (Q1 24-25) – Approval of Clerk Report</b>
	Review transactions and financial commitments to date.
<b>6.</b>	<b>Items Arising for next meeting</b>
	<ul style="list-style-type: none"><li>• Full review of Finance &amp; Governance Toolkit</li><li>• Budget FYE 25/26 preparation</li></ul>

Attachment/s:

- Statement of Accounts to 15<sup>th</sup> July 2024
- Draft Bank Reconciliation to 30<sup>th</sup> June 2024

End of Agenda

Any member of the public wishing to attend in person/ via telephone/remotely and/or address the Council in Welsh, please contact the clerk as above and supply any questions via email.

Agenda Pack for the meeting & copies of draft/ approved Minutes are available from our website at  
[www.kerrycommunitycouncil.gov.uk](http://www.kerrycommunitycouncil.gov.uk)

\* Although KCC works in conjunction with PCC as consultants, it has no authority to grant planning permission.

**Kerry Community Council  
STATEMENT OF ACCOUNTS**

		RECEIPTS		PAYMENTS
Opening Balance				
Balance at Bank	£	49,240.37		
Cash in Hand				
Precept	£	11,291.00		
S106 Payments				
Grant Funding				
Bank Interest	£	88.37		
Donations & Sundry Income				
Clerk Wages			£ 3,234.00	
HMRC PAYE			£ 158.00	
PAVO Payroll Administration			£ 54.00	
Stationery			£ 4.20	
Website Costs				
IT Services & Equipment				
Audit Fees/ Accounting Software			£ 103.50	
Sundry Expenses			£ 50.96	
Kerry Grants S137			£ 2,900.00	
Dolfor Grants S137			£ 250.00	
Sarn Grants S137			£ 1,650.00	
Clerk Training				
Cllr/ Council Officer Training			£ 80.00	
Rec/Play Areas Maintenance & Surveys				
Dolforgan Bridge Maintenance & Surveys			£ 225.00	
River Embankment Maintenance & Surveys				
Tree Surveys				
Grass Cutting Dolforgan Park & Herbert Court.			£ 290.00	
Project - Dolforgan Park				
General Reserve			£ 50.00	
One Voice Wales Membership				
ICO Data Protection			£ 35.00	
SLCC Membership				
VMRC				
HSBC Bank Charges Current Account			£ 16.60	
Cemetery Fees				
Cemetery Maintenance			£ 1,523.20	
Cemetery Contingencies				
Annual Insurance PL/EL/ Assets			£ 1,990.37	
Cllr Basic Payment				
Cllr Travel, Subsistence & Consumables expense			£ 35.50	
Election Expenses Powys County Council				
Sundry Maintenance Expenses - Noticeboards/Be			£ 358.96	
Kerry Toilet Caretaker Wages			£ 1,217.60	
Kerry Toilet Electricity Charges			£ 191.54	
Kerry Toilet Water Charges			£ 235.61	
Kerry Toilet Janitorial Supplies			£ 176.02	
Kerry Toilet Maintenance, Repairs & Contingencie			£ 37.94	
VAT Reclaim	£	569.67		
Grass Cutting Dolforgan Park/ Herbert Court			£ 580.00	

Cemetery Fees	£	1,065.00			
Donations					
FHU Servicing					
Minutes					
Statutory Reports ex Minutes					
Playground Caretaker Salary			£	238.04	
HMRC Employers NI			£	30.84	
Cemetery (Expansion) Project					
Conferences					
Signs & additional works			£	86.99	
RoSPA Reports					
Sundry/ Event Grants			£	252.62	
Additional Insurance premiums			£	29.76	
KCC Green Energy Project					
VAT	£	604.36	£	645.74	
		£	13,618.40		£ 16,731.99
<b>Closing Balances:</b>					
Balances in Bank Account					£ 46,126.78
Cash in Hand					
<b>TOTAL</b>		£	<b>62,858.77</b>		£ <b>62,858.77</b>

The above statement represents fairly the financial position of the council as at 15/07/2024

Signed *Ria Roberts*  
Responsible Financial Officer

Date 16/07/2024

