

KERRY COMMUNITY COUNCIL ORDINARY MEETING AGENDA NOTES & PACK
Cyngor Cymuned CERI /KERRY Community Council – Serving the villages of Kerry, Sarn and Dolfor
 Clerk: Ria Roberts, Oak Cottage, Sarn. SY16 4HG. Phone: 01686 671275

Ria Roberts – 17th April 2024

Email: clerk@kerrycommunitycouncil.gov.uk

**PUBLIC AGENDA PACK & NOTES – COUNCIL ORDINARY BUSINESS MEETING to be held on Wednesday 24TH
 APRIL 2024 - 19.30, Kerry Village Hall**

Skype Meeting - <https://join.skype.com/HVc0wg6btcBc>

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, and amendments to that act provided in Schedule 4 of the Local Government and Elections (Wales) Act 2021. The meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

1.	Welcome by Chair, Attendance, Apologies for Absence and Remote Meeting Etiquette
	Summons Issued to: Cllr. D. Jones (Sarn), Cllr. C. Seal. (Kerry), Cllr. R. Gardner (Dolfor), Cllr D. Lush (Kerry), Cllr P Jenkins (Kerry), Cllr S Holloway (Kerry), Cllr I. Jones (Dolfor), Cllr V Wildish (Kerry), Cllr. B. Pryce (Sarn), Cllr M. Morgan (Sarn), Cllr L Powell (Kerry), Cllr S Robertson (Kerry), Cllr E Meredith-Jones (Kerry) Apologies received: Cllr D Lush (Kerry) County Councillors invitations: PCC Cllr B Breeze & Cllr K Lewis Councillors to sign attendance register
2.	Declaration of Interest of any items on the agenda
	To receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk either prior to the meeting or at the meeting.
3.	Confirm, Approve & Sign Minutes of Ordinary Meeting held 27th March 2024
	Minutes provided with Agenda Pack, available at http://www.kerrycommunitycouncil.gov.uk/Meetings_45396.aspx , & circulated to Cllrs via email. Minutes to be formatted & signed in accordance with LGA 1972, Schedule 12, para 41.
4.	Matters Arising
a.	Cllr Training/ Event Attendance Requests - Council to review & approve. Councillors to advise any training requests. Hiscox Risk Academy – Free GDPR Course completed by Clerk.
b.	St Michael's School Playground Lease – Kerry Recreation Playground PCC response – 3/4 via email - SAB have approved a new lease on the same basis as the previous. KCC Awaiting Heads of Terms – emailed circulated to Cllrs 3/4
c.	Sarn Noticeboard Replacement – Clerk to update Noticeboard purchased as resolved at the last meeting. Delivered. Clerk liaising with Cllr B Pryce for fixing.
d.	Area reports outstanding – Clerk/ Councillors to provide updates on outstanding matters. <ul style="list-style-type: none"> • Dolforan Bridge Survey – awaiting confirmation of survey – weather dependent. • Area reports allocated to Clerk at meeting 27/03/2024 have been reported to PCC.
e.	Model Standing Orders (OVW) – Clerk/Cllr C Seal to update Model Standing Orders from OVW circulated to Cllrs via email 18/03
f.	Additional Signs – Kerry Public Toilets – “Caution Very Hot Water” – Clerk to update Bilingual signs purchased awaiting delivery. Cost - £0.80 ex VAT per sign – plus £3.95 delivery
g.	Draft Annual Report for review/comment/ amendment Draft Annual Report circulated to Cllrs 17/04
h.	Kerry Cemetery - Annual Cemetery Inspection & Cemetery Waste bins regarding new recycling regulations – Clerk to update and Cllrs to resolve issues arising. <ul style="list-style-type: none"> • Clerk to advise status of the Annual Cemetery Inspection

Page 1 of 4 Any member of the public wishing to attend in person/ via telephone/remotely and/or address the Council in Welsh, please contact the clerk as above and supply any questions via email.

Agenda Pack for the meeting & copies of draft/ approved Minutes are available from our website at
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	<ul style="list-style-type: none"> Cemetery Waste bins to be reviewed by Council re New Workplace Recycling Rules April 2024 – Council to resolve actions, as appropriate. Note: Commercial Waste Notice Kerry Cemetery description of the waste is Mixed Municipal Waste.
i.	Allocation of a field for dogs to roam freely – Cllr E. Meredith - Jones to detail for Council consideration/ resolution.
5.	Amenities Report from Amenities Committee – including Playground Maintenance
	<p>Amenities Committee to report on maintenance schedule of St Michael’s Playground & Annual RoSPA reports. RoSPA: Email from Playsafety Ltd 13/4 re discount prices - Community Council - £78.00 + VAT per play area for 5 items £4.00 for additional items. Clerk contacted Playsafety Ltd for clarification of costings. Awaiting response PCC cost £62.40 + VAT for each report.</p> <p>Kerry Toilets:</p> <ul style="list-style-type: none"> Clerk contacted Powys Safety Solutions re quote for Legionella testing/H&S Inspection- awaiting response – Council to approve expenditure. Cllr V Wildish liaising with electrician regarding electrical & boiler inspection.
6.	KCC Website Analytics/Facebook – update/report
	Website - GA4 – 383 page views/113 first visits/ 126 users/ engagement 1m 0s – 19/03 to 15/04
7.	Biodiversity Report – Councillors to resolve any actions related to Our Big Nature Event
	<ul style="list-style-type: none"> Cllr C Seal to provide update - Our Big Nature Event - Sunday 30th June 2024 Cllr L Powell to provide update.
8.	Visits & Meeting attended – Council to receive reports
	<ul style="list-style-type: none"> VMRC Meeting – 8th April – Summary discussion re Our Big Nature Event (see item 7). One Voice Wales 16th April – Kerry Village Hall - Cllrs Wildish & Seal to update. Cyfarfod Pethau Bychain (OVW) 16th April – “Understanding the new recycling rules for Community & Town Councils” Webinar 16th April - Cllrs Wildish & Seal to update
9.	PCC Cllrs Report
	None received prior to meeting summons
10.	Correspondence Incoming & Outgoing – not detailed or addressed in another Agenda Item
	<p>Incoming</p> <ul style="list-style-type: none"> Public Participation Unit at the Shrewsbury and Telford Hospitals NHS Trust email 9/4 circulated to Cllrs 9/4- outreach project. Cllr C Seal contacted re Our Big Nature Event. PAVO Community Buildings Development Officer - email 15/04 circulated to Cllrs Holloway & Wildish - re support applying for a Capital Grant (for repair, Maintenance, energy efficiency and renewable energy installations). Clerk contacted with an expression of interest. OVW Innovative Practice Conference - email 15/04 circulated to Cllrs 15/4. 3rd July 2024 Royal Welsh Showground, Llanelwedd. Cllrs to express interest in attending. Council to resolve expenditure – approximately £70.00 pp, as appropriate. PCC Sustainable Powys Webinar recording held Thursday 21st March - email 12/04 circulated to Cllrs 16/04 Kerry Resident email regarding potential damage to baby changing table – Kerry Toilets - 8/4 circulated to Cllrs Holloway, Wildish, Seal & Jones 8/4. Cllrs Jones & Wildish attended & repaired table. Climate Action Newtown email 05/04 re Places for Nature on the Powys Green Guide for communities to detail their nature places. Email circulated 16/04 Sarn Resident complaint email regarding Sarn Verge Maintenance – 02/04- Shop Lane/ Spring Bank. Clerk contacted PCC who are dealing with the matter. Resident informed. Garreg Lwyd - end of project reporting via email 16/4 circulated to Cllrs 16/4 – email directed to former Cllr 27/09/23.Council to resolve to approve draft report. Recommendation for Clerk to be point of contact for external agencies. <p>Outgoing</p> <ul style="list-style-type: none"> PCC CEO – KCC letter 17/04 regarding community concern re area highways (item 4(f) 27/03) – circulated to Cllrs for comment 14/04.
11.	Planning Applications Received – Council to resolve response as consultee –

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11.1	Application Reference: 24/0443/FUL - Proposal: Construction of three temporary rural enterprise dwellings for a 5-year period, erection of an agricultural packing and machinery shed, alterations to existing access and associated works. Site Address: Land to the North Of Wern Lane, Wern Lane, Sarn, SY16 4EL View at https://pa.powys.gov.uk/online-applications/?lang=EN
11.2	Planning Correspondence
	<ul style="list-style-type: none"> • Draft PCC Correspondence regarding 23/0630/FUL Brynlywarch Hall School – Cllr D Jones to update. • Primesave Properties Limited email 16/4 circulated to Cllrs 16/04 Proposed Public Path Order at Oaks Meadow, Maesderw, Sarn. Footpath leading from C2053 c 100 metres NW of Sarn Inn generally passing FP17 to Llwyncowid, running parallel with U269 100metres, then turning SE to meet the A489 W of Sarn Inn. Council to resolve to comment.
12.	Finances - Payments & Receipts report. Council to review & approve report.
	Bank Balance as of 31 st March 2024 – CA £32,274.15 // MM £16,966.22 <ul style="list-style-type: none"> • See Appendix A for detailed Payments & Receipts from 19th March 2024 to 16th April 2024 • Bank Reconciliation to 31st March 2024 to be approved/ signed by Clerk (RFO)/ Chair • S126 VAT Reclaim Q4 submitted 8th April awaiting refund - £604.36. • Appendix B - List of Direct Debits & Standing Orders at FYE 31/03/2024 – Council to resolve to continue with method of payment for 24/25. Expenses to be authorised by Chair: <ul style="list-style-type: none"> • Clerk - £51.26 – Fire Safety Bag £38.00/Hot Water bi-lingual safety sign £5.70/ Frame -OVW Award £7.56
12.1	Year End 31st March 2024 – Internal/ External Audit Report – Clerk.
	<ul style="list-style-type: none"> • Draft Annual Statement, Draft Annual Return, updated Budget FYE 31/03/2025, updated Asset Register prepared and circulated to Council (Confidential not included in Public Agenda Pack). • Internal Audit Status – Internal Auditor will be conducting the audit over the next 2 weeks utilising Scribe access. Clerk has provided all the relevant documents. • Audit Wales Audit – Full Audit due – Clerk preparing documentation. • Risk Assessment requiring update re riparian responsibilities and lone working. Council to review documents and resolve any changes, as appropriate.
12.2	HSBC Bank Account Dual Authorisation.
	Clerk to update status
12.3	National Living Wage Increase
	National living wage increased to £11.44 for tax year 24/25 – Council advised to ensure staff salaries meet this new pay. See confidential session (15)
13.	Area Reports – April 24
	Cllrs to advise area issues. Please can Councillors advise post code for any area reports. Note: any issues that require Council to resolve, approve or comment on will be added to the agenda for the next ordinary meeting to allow Cllrs the opportunity to review the issue and to be tabled on the agenda.
14.	Items arising for next meeting – May 24
	Cllrs to note the Annual Meeting will be held in May with the Ordinary Meeting following
15.	Confidential Session - Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. Reason to be specified. Confidential Correspondence [confidential reason i.e., data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.
	Security re Kerry Public Conveniences – Council to receive report from Amenities Committee and resolve appropriate actions to be taken. Cllr S Holloway to update. National Living Wage – Staff update.

Agenda Pack attachments.

- Understanding the new recycling rules for Community and Town Councils. Report Cllr C Seal (item 4.h)
- Garreg Lwyd - end of project report (Item 10)

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- Prime Save Properties – Footpath Proposal (Item 11.2)

End of Agenda Pack

Appendix A – Payments & Receipts

Payments		
Date	Description	Amount
26-Mar-24	TOTAL BANK CHARGES TO 04MAR2024	-£ 5.00
29-Mar-24	One Voice Wales Kerry ID1562 24/25	-£ 400.00
29-Mar-24	Cllr IPRW Statpay 23/24	-£ 156.00
29-Mar-24	Cllr IPRW Statpay 23/24	-£ 156.00
29-Mar-24	Clerk Salary March 24	-£ 793.90
29-Mar-24	Playground Caretaker Salary March 24	-£ 56.83
02-Apr-24	Toilet Cleaning Contractor	-£ 304.40
04-Apr-24	HAFREN DYFRDWY	-£ 235.61
05-Apr-24	EDF ENERGY	-£ 88.00
09-Apr-24	Toilet Cleaning Contractor Exps March 24	-£ 17.25
09-Apr-24	Cllr Exps March 24	-£ 62.48
12-Apr-24	Notice Board Company PF Inv 7437 KERR08	-£ 430.75
12-Apr-24	The Kerry News S137 KCC Grant 24	-£ 550.00
12-Apr-24	The Kerry Events aS137 KCC Grant 24	-£ 150.00
12-Apr-24	Sarn Baptist ChapeS137 KCC Grant 24	-£ 500.00
12-Apr-24	Kerry Recreation AS137 KCC Grant 24	-£ 300.00
12-Apr-24	Sarn YFC S137 KCC Grant 24	-£ 1,000.00
12-Apr-24	St Michaels C in WS137 KCC Grant 24	-£ 500.00
12-Apr-24	Sarn Bowling Club S137 KCC Grant 24	-£ 150.00
12-Apr-24	Kerry Bowling ClubS137 KCC Grant 24	-£ 750.00
12-Apr-24	Kerry WI S137 KCC Grant 24	-£ 150.00
12-Apr-24	Dolfor W.I S137 KCC Grant 24	-£ 250.00
	Receipts	
	None	

Appendix B - List of Direct Debits & Standing Orders at FYE 31/03/2024 – Council to resolve to continue with method of payment for 24/25.

Direct Debit List
EDF ENERGY
HAFREN DYFRDWY
HMRC SDDS
ICO
Standing Order list
Toilet Contract Cleaner

Page 4 of 4 Any member of the public wishing to attend in person/ via telephone/remotely and/or address the Council in Welsh, please contact the clerk as above and supply any questions via email.

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On Tuesday 16th April I (Carmen Seal) attended an online event from Pethau Bychain
Understanding the new recycling rules for Community and Town Councils.

The Meeting was addressed by Andy Rees, Head of Welsh Governments Waste Strategy Team.

He spoke at length about how good Wales is at recycling and that the new laws will help businesses catch up with what domestic households are already doing.

It was agreed that it would be better to re-use rather than recycle but recycling remains a better option than landfill.

It is hoped that by 2028 soft plastics will be able to be added to the long list of recyclable items currently collected at the kurbside.

Shredded paper remains un-recyclable.

There is a code of practice relating to the new laws which we are all encouraged to read.

<https://www.gov.wales/separate-collection-waste-materials-recycling-code-practice>

All businesses will be affected by this new regulation, anyone struggling to conform to the new law can be prosecuted but will initially be offered help and guidance to enable them to abide by the rules.

There are still some outstanding issues which will be addressed in time and the law will no doubt be amended to address these.

The rules relating to individual members of the public that "litter pick" are being discussed, it is suggested that two bags are carried, one for general waste and one for recyclable items and that the recyclable items are then sorted ready for collection. It was clear that this suggestion would likely dissuade people from litter picking.

Village halls, churches/churchyards, cemeteries and playgrounds must all conform to these new laws. Separate bins for general waste and recyclable waste should be provided, however nobody will be expected to sort through contaminated waste. How this is to work remains unclear but hopefully when the recording of this webinar is available to view more of the very many questions put to Andy will have been answered.

GARREG LLWYD HILL WIND FARM

COMMUNITY BENEFIT FUND

*Incorporating the communities of Beguildy, Bettws y Crwyn,
Kerry, Llanbister and Llanbadarn Fynydd*

END OF PROJECT REPORT

IMPORTANT – PLEASE COMPLETE AS FULLY AS POSSIBLE AS THIS INFORMATION IS USED TO FEEDBACK TO THE FUNDERS ABOUT THE IMPACT OF THE FUNDING

Name of Organisation	Kerry Community Council
Main contact	Ria Roberts – Clerk/RFO
Name of Project	Dolforgan Playground Refurbishment
Grant amount	£7,800.00

Where did your project take place?

Dolforgan Park, Kerry, Newtown, Powys.

Tell us about what the grant has enabled you to do (Please include photographs)

The grant assisted the Council in renovating the playground at Dolforgan Park, which was in a poor state of repair. The Council utilised the grant in purchasing and installing the new equipment.



Image of the playground at the opening ceremony – October 2023.

What difference has the grant made to your community?

GARREG LLWYD HILL WIND FARM

COMMUNITY BENEFIT FUND

*Incorporating the communities of Beguildy, Bettws y Crwyn,
Kerry, Llanbister and Llanbadarn Fynydd*

<p>The grant has provided the ability to ensure that the younger children of the community have a safe and educational place to play.</p> <p>The Council has received positive feedback from the community.</p>			
<p>What difference has the grant made to your organisation?</p>			
<p>Due to budgetary constraints the council would not have been able to provide the high standard of play equipment without grant funding.</p>			
<p>Tell us how your grant was spent (please attach receipts and invoices for all monies spent)</p>			
<p>Ray Parry Playgrounds Inv 2568-23 25/10/2023 - £55,000.00 ex VAT.</p>			
<p>Did the grant enable you to:</p>			
Start a new project	YES	Develop an existing project	
<p>PLEASE SEND PHOTOS OIF YOUR GRANT FUNDED ACTIVITIES WITH THESE FORMS ENSURING PERMISSIONS ARE GRANTED WHERE APPLICABLE.</p>			
<p>I can confirm that the content of this form is accurate to the best of my knowledge. I am happy to be contacted by PAVO to discuss the content of this report if necessary.</p>			
Name:	Ria Roberts		
e-Signature:	<i>Ria Roberts</i>		
Position in organisation:	Clerk/ RFO		
Date:	16/04/2024		



PRIMESAVE
PROPERTIES

Primesave Properties Ltd
London House
Town Walls
Shrewsbury
SY1 1TX

01743 241135
keri@primesave.co.uk

25/3/24

1. Dear Sir/Madam

Proposed Public Path Order at Oaks Meadow, Maesderw, Sarn

Footpath leading from C2053 c 100 metres NW of Sarn Inn generally passing FP17 to Llwyncowid, running parallel with U269 '100metres, then turning SE to meet the A489 W of Sarn Inn.

We have submitted an application for a Public Path Order to Powys County Council. With the agreement of the Countryside Access and Recreation Team, I am undertaking an informal pre-Order consultation. Details of the proposals appear on the attached plan and description.

I would be grateful if you could let me know whether you have any comments to make regarding the new proposal. If so, please let me know.

I would appreciate a reply within 28 days. *If I do not hear from you within that time, I shall assume you have no comments to make.* Also, if you have any questions you would like to ask before responding to this case then please do not hesitate to contact me.

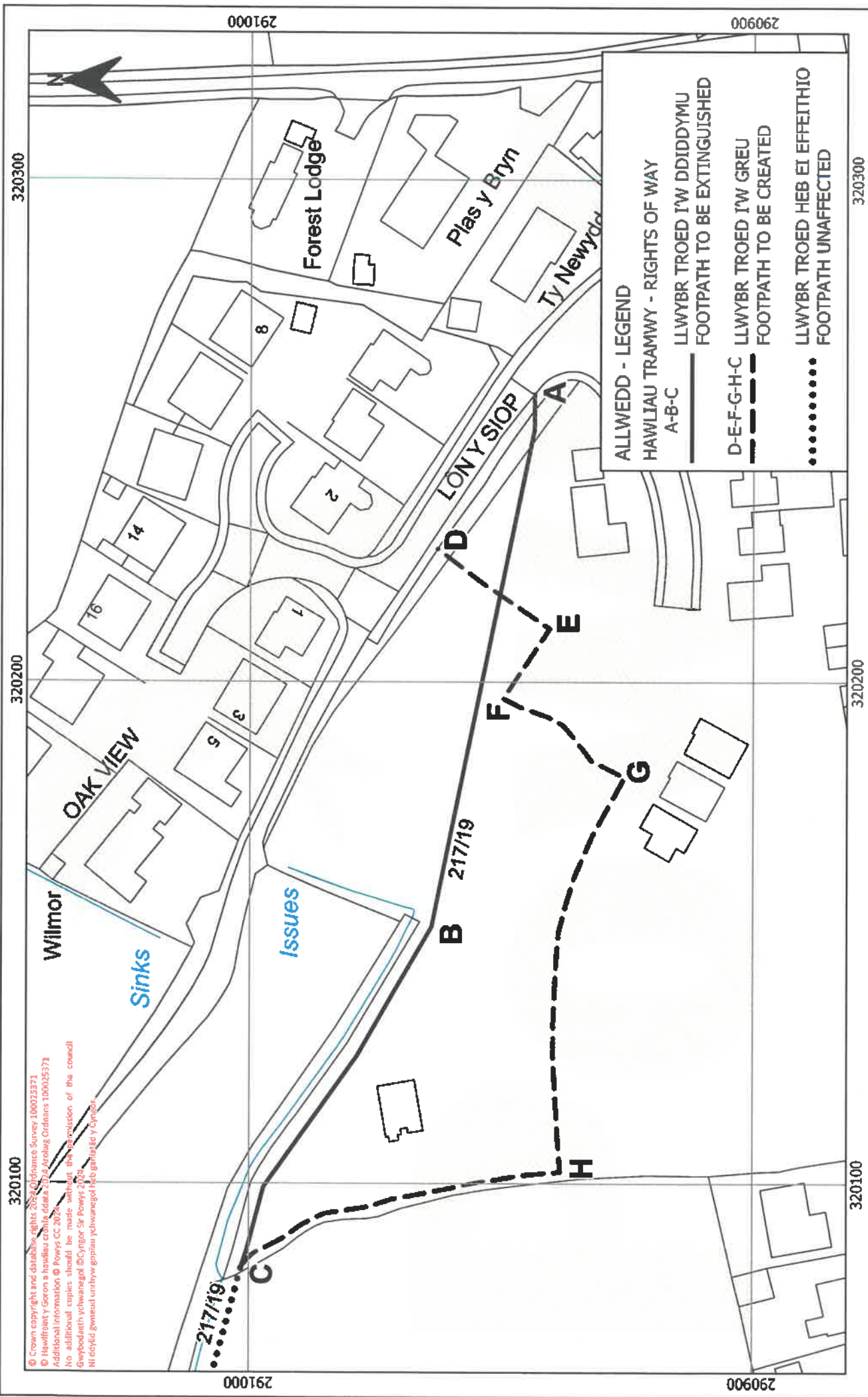
Please note that your response will not be confidential and may, for example, be included in a public report published by the Council.

I have attached the relevant plans and the plan on our new development showing the footpath in situ.

Yours faithfully

Keri Negron-Jennings

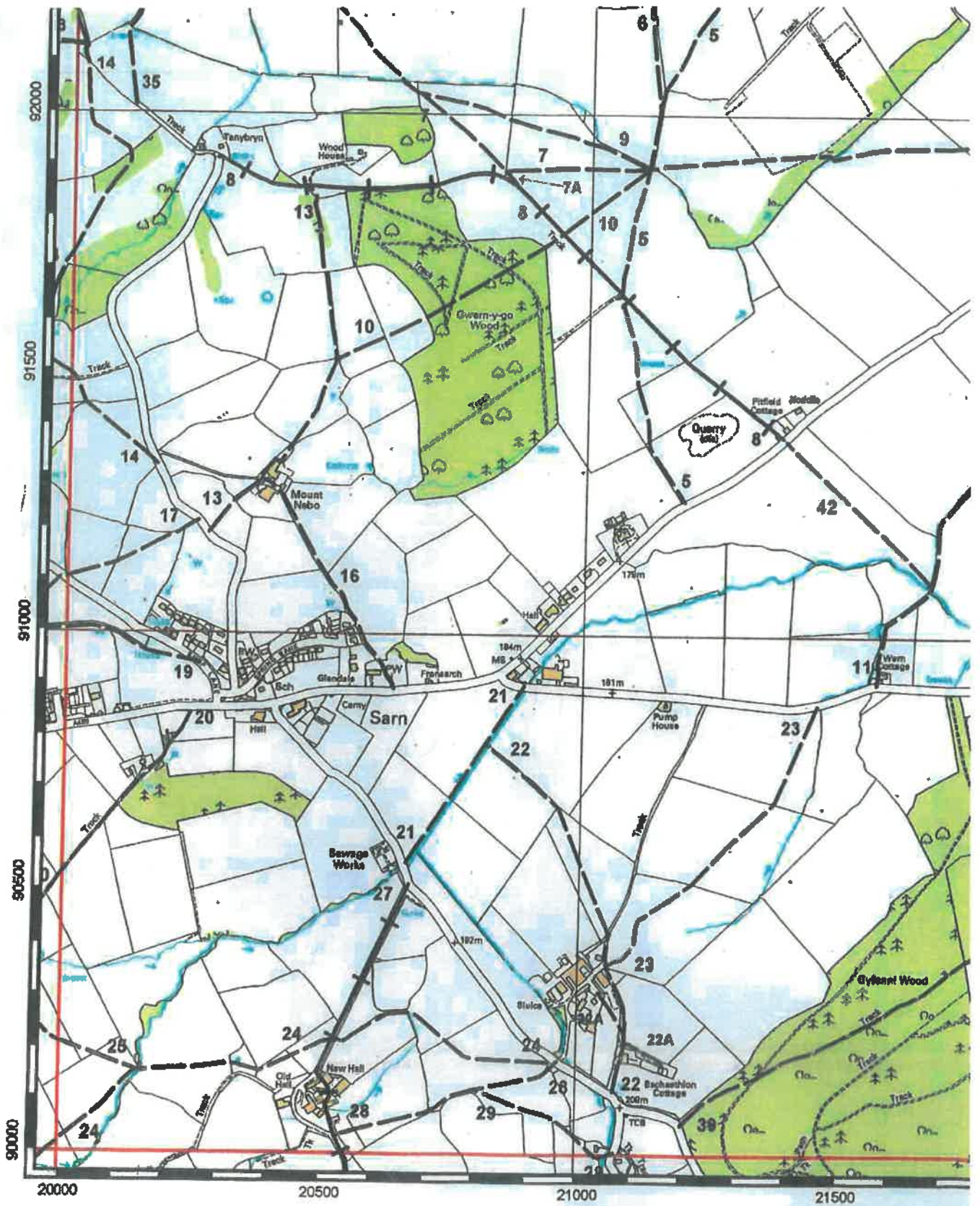
Keri Negron-Jennings
Director
Primesave Properties



ALLWEDD - LEGEND
HAWLIAU TRAMWY - RIGHTS OF WAY
A-B-C —————
D-E-F-G-H-C - - - - -
LLWYBR TROED I'W DDIDDYMU
FOOTPATH TO BE EXTINGUISHED
LLWYBR TROED I'W GREU
FOOTPATH TO BE CREATED
LLWYBR TROED HEB EI EFFEITHIO
FOOTPATH UNAFFECTED
 290900 320300

320100
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 Gwybodaeth ychwanegol © Cyngor Sir Powys 2024
 Ni ddylid gwestud unrhyw gopïau ychwanegol heb ganiateio y Cyngor.

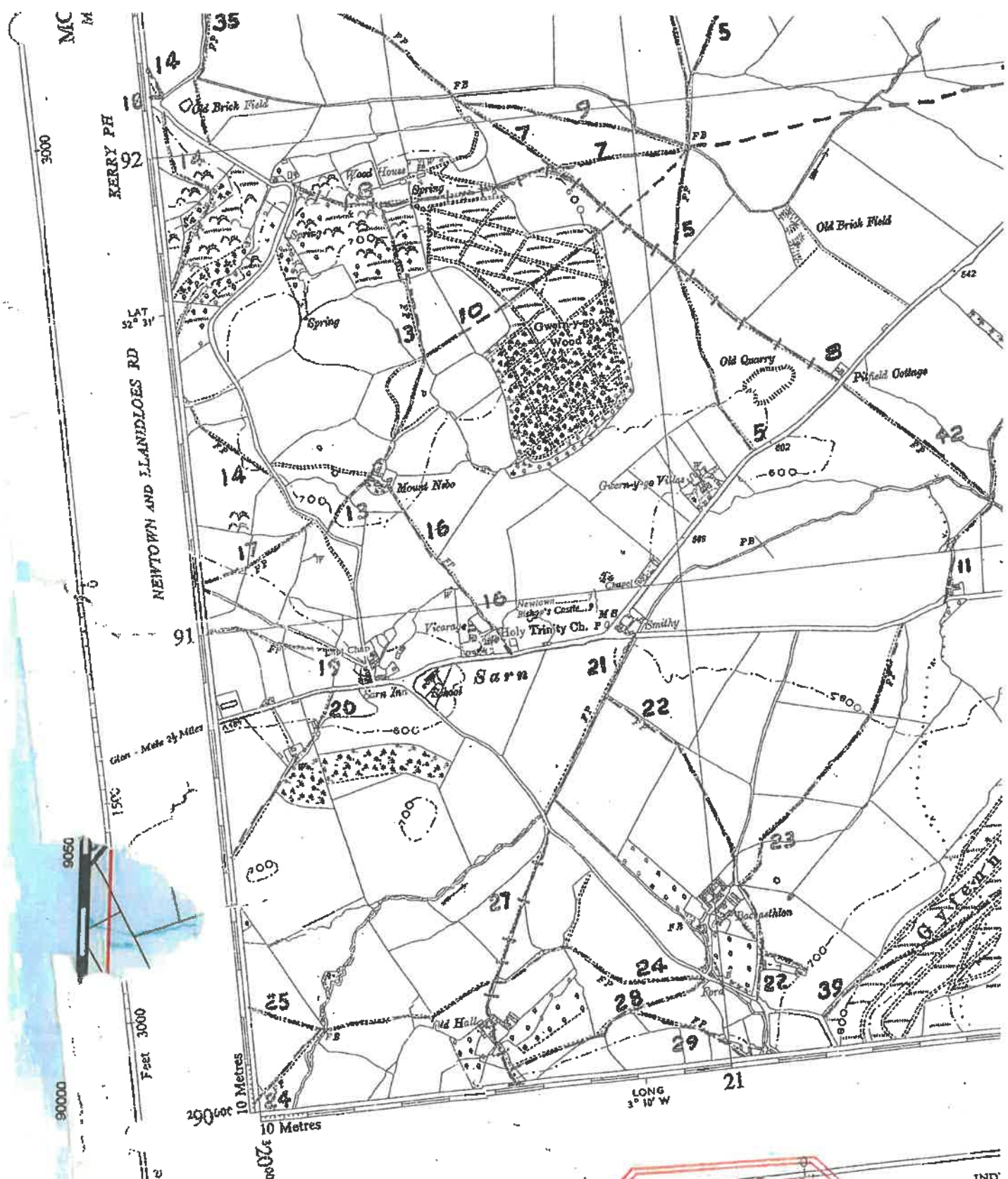
<p>320100 320200 320300</p> <p>Cyngor Sir Powys County Council</p>	<p>Gorchymyn Gwyo Lliwyr Cyhoeddus, Lliwyr Troed Cyhoeddus 19, Cymuned Ceri, Maesderw, Sam, Y Drenewydd SY16 4BD</p>	<p>Public Path Diversion Order, Public Footpath 19, Community of Kerry, Oak Meadow, Sam, Newtown, SY16 4BD</p>
<p>Printed by: clarke Date: 8/2/2024 Dyddiad / Date: 8/2/2024 - Graddfa / Scale: 1:1000 @ A4 - X: 320196, Y: 290963</p>		



Powys

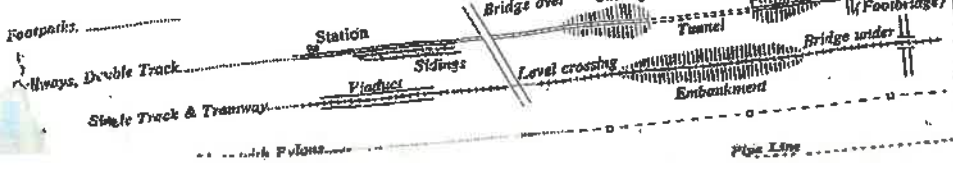
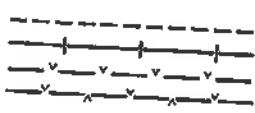
This is not an exact extract from the Definitive Map; it is only an interpretation and may be open to error

SO19NE	SO29NW
SO19SE	SO29SW



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Footpath
Bridleway
Restricted Byway
Byway

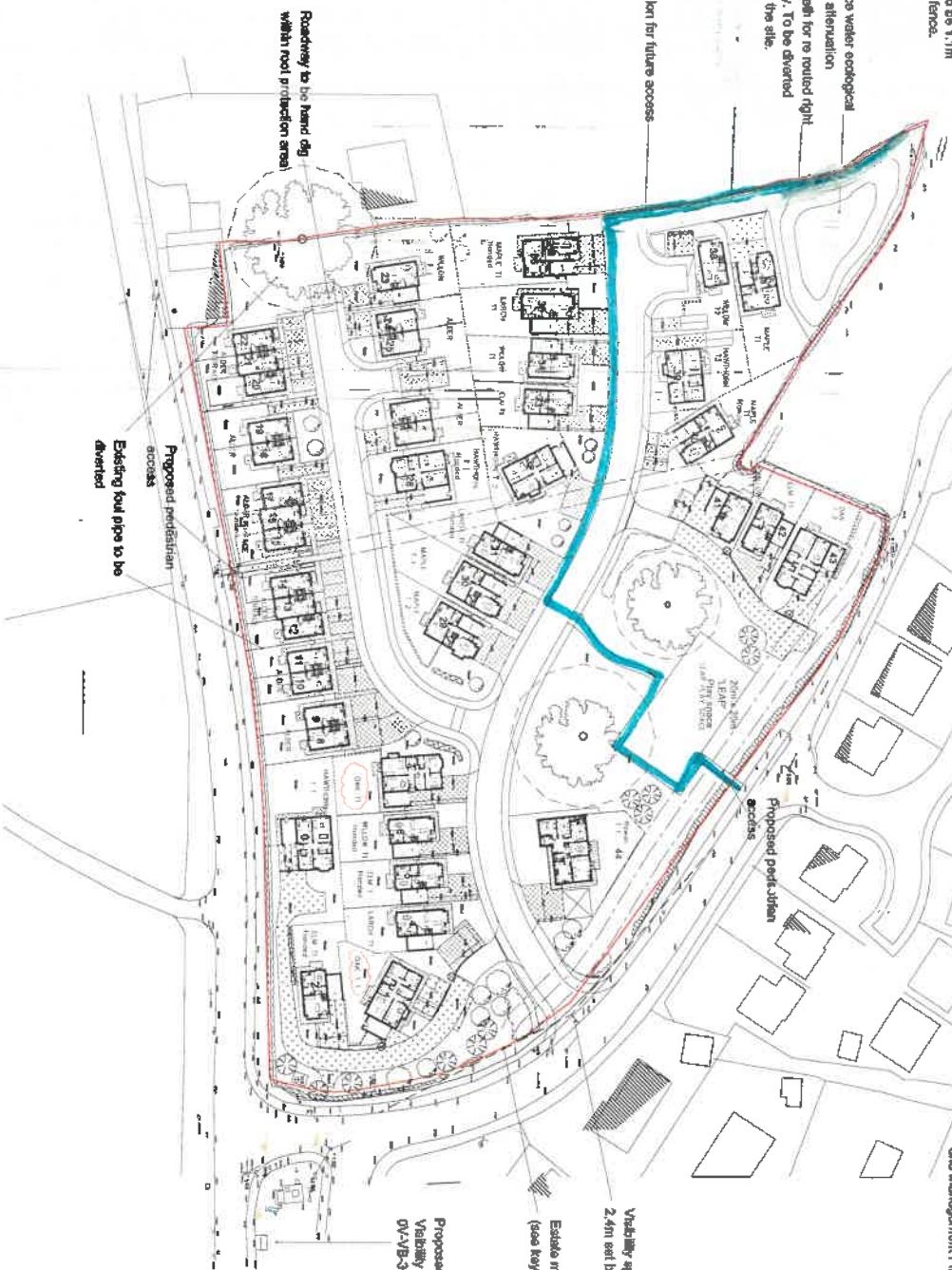


IND' ADJOINI	
SO 19 NE	2
SO 19 SE	
SO 18 NE	

The representation on this is no evidence of

NOTE:
 Adopted road and footpath to be permeable macadam finish. Shared private drives to be permeable macadam finish or permeable pavements for first 10m. Private gardens to be grassed. Unless otherwise shown communal areas to be grassed.
 Access points to facilitate movement of hedging & small mammals.
 All fencing forming part of a boundary or boundary between individual plots a minimum of one access point of 130 x 130 mm to be retained along each fenced aspect of the property. If ground boards used hedging strictly design only. To be maintained thereafter.
 Existing boundary fences to be retained, where required new fencing to be 1.1m high post and wire stockproof fence.

Surface water ecological swale attenuation
 Footpath for re routed right of way. To be diverted within the site.
 Provision for future access



TREE PLANTING SCHEDULE

Type	Species	No	Form	Plt Size	Height	Standard / grafted
TYPE 1	Balsa	10	Pruned & shaped	10-12ltw	320-150cm	Standard
TYPE 1	Scrubal cacthrum	4	Pruned & shaped	10-12ltw	120-150cm	Standard
TYPE 2	The Orange Small leaved lime	8	Pruned & shaped	10-12ltw	120-180cm	Standard
TYPE 2	Prunus saba	7	Pruned & shaped	10-12ltw	150-180cm	Standard
TYPE 2	Crab Apple (White Sycamore)	7	Pruned & shaped	10-12ltw	150-180cm	Standard

See Landscaping and Hardship Creation and Management Plan for specifications.

Existing boundary fences to be retained. Where required new fencing to be 1.1m high post and wire stockproof fence.

Proposed bus shelter. See Variability and Bus Shelter Drawing 01-VB-302 Rev A



Notes

- The following is to be used in conjunction with all related drawings. Do not make any alterations to the drawings without the written consent of the architect. All dimensions are to be taken from the centre of the wall unless otherwise stated. The drawing is copyright and may not be reproduced without the written consent of the architect.
- Application Boundary
- Existing below ground drainage
- New water boundaries
- Existing overhead supply network
- New Landscaping planting Type 1
- New planting Type 2
- Proposed trees Type 1
- Proposed trees Type 2
- Existing trees retained
- Butt colour paving
- Brick gardens
- General
- Maximum depth to access road, driveway and through main gate surface to include topsoil
- 1.5m high black plastic access fencing
- 1.2m high black plastic access fencing
- 1.5m high black plastic and timber
- Post and wire fence
- 3m x 1.1m high stone wall with 45m
- Proposed edge
- External column light - see key
- Cast iron road production area

OM architecture & design

OM architecture & design
 201 Westbourne Road
 7-11 Westbourne Road
 E. Brighton BN1 1ST
 E: info@omarch.co.uk

Permissive Properties
 Project
 Sam, Powys

Proposed Site Plan
 Designer
 Sam, Powys

client ref	15000@A1
designer ref	15000@A1
drawing number	15000@A1
date	15/07/2015
scale	1:100
author	Sam, Powys
checked by	Sam, Powys
approved by	Sam, Powys

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