

KERRY COMMUNITY COUNCIL ORDINARY MEETING AGENDA PACK
 Cyngor Cymuned CERI /KERRY Community Council – Serving the villages of Kerry, Sarn and Dolfor
 Clerk: Ria Roberts, Oak Cottage, Sarn. SY16 4HG. Phone: 01686 671275

Ria Roberts – 22nd May 2024

Email: clerk@kerrycommunitycouncil.gov.uk

PUBLIC AGENDA PACK & NOTES– COUNCIL ORDINARY BUSINESS MEETING to be held on Wednesday 29th May 2024 – 20:00, Sarn Village Hall

Skype Meeting - <https://join.skype.com/Joc6hqUbFS6L>

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, and amendments to that act provided in Schedule 4 of the Local Government and Elections (Wales) Act 2021. The meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

1.	Welcome by Chair, Attendance, Apologies for Absence and Remote Meeting Etiquette
	Summons Issued to: Cllr. D. Jones (Sarn), Cllr. C. Seal. (Kerry), Cllr. R. Gardner (Dolfor), Cllr D. Lush (Kerry), Cllr P Jenkins (Kerry), Cllr S Holloway (Kerry), Cllr I. Jones (Dolfor), Cllr V Wildish (Kerry), Cllr. B. Pryce (Sarn), Cllr M. Morgan (Sarn), Cllr L Powell (Kerry), Cllr S Robertson (Kerry), Cllr E Meredith-Jones (Kerry)Cllr D Lush (Kerry) County Councillors invitations: PCC Cllr B Breeze & Cllr K Lewis Councillors to sign attendance register
2.	Declaration of Interest of any items on the agenda
	To receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk either prior to the meeting or at the meeting.
3.	Confirm, Approve & Sign Minutes of Ordinary Meeting held 24th April 2024 & Finance & Governance Sub-Committee Meeting 16th May.
	Minutes provided with Agenda Pack, available at http://www.kerrycommunitycouncil.gov.uk/Meetings_45396.aspx , & circulated to Cllrs via email. Minutes to be formatted & signed in accordance with LGA 1972, Schedule 12, para 41.
4.	Matters Arising
a.	Cllr Training/ Event Attendance Requests - Council to review & approve.
	Cllrs/ Clerk to submit training requests in writing to clerk prior to meeting. Note: Welsh Government Cllr Free Place Training Scheme – OVW email circulated 21/05
b..	St Michael's School Playground Lease – Kerry Recreation Playground – Clerk update on progress of lease extension
	Clerk contacted PCC 29 th April & 21 st May – PCC awaiting information from their legal department.
c.	Sarn Noticeboard Replacement & disposal of old noticeboard – Clerk to update & council to resolve disposal
	Cllr B Pryce fixed the noticeboard and is now in operation. Council to resolve disposal of old noticeboard.
d.	Area reports outstanding – Clerk/ Councillors to provide updates on outstanding matters.
	<ul style="list-style-type: none"> • Dolforgan Bridge Survey – Survey completed 1st May- awaiting survey report. Surveyor stated that no urgent issues were noted. Clerk requested an insurance valuation for the bridge to ensure full cover. • Area reports allocated to Clerk at meeting 24/04/2024 have been reported to PCC
e.	Kerry Cemetery – Butterfly Garden & Waste bin labelling – Clerk to update and Council to resolve actions, as appropriate.
	<ul style="list-style-type: none"> • Clerk liaising with Cemetery Maintenance Contractor regarding suitable labelling for the bins on site. • Two residents have taken over the maintenance of the Butterfly Garden, including planting bee friendly plants, and will be attending every Monday. Council to discuss. Clerk has informed the Cemetery Maintenance Contractor, and the contractor is aware that should the volunteers stop, the maintenance will resort back to them for general maintenance. Email circulated to Cllrs 21/05.
f.	Legionella Assessment – Kerry Toilets – Council to approve expenditure.
	Powys Safety Solutions has quoted £50.00 + VAT for a Standard Legionella Assessment – quote circulated to Amenities Committee 8 th May.

Page 1 of 3 Any member of the public wishing to attend in person/ via telephone/remotely and/or address the Council in Welsh, please contact the clerk as above and supply any questions via email.

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g	Status of the RoSPA reports – clerk to update
	PCC has confirmed that our Playgrounds have been scheduled for an annual RoSPA inspection.
h	Kerry Village Asset Inspection date to be agreed
i	Dolfor Community Councillor Vacancy – clerk to advise process
k.	Proposed appointment of a KCC Councillor to represent KCC at MMPPA quarterly meetings (Montgomery Medical Practice Patients Association).
	Cllr E Meredith-Jones serves as secretary to the MMPPA and proposes that KCC has a representative and is prepared to act as KCC representative. Council to review and resolve to approve proposal, as appropriate.
5.	Amenities Report from Amenities Committee – Asset Maintenance & PAVO Grant Application Status.
	<ul style="list-style-type: none"> • PAVO Grant submitted 8th May and has been put forward to the Grant Panel – Solar Panel quote for grant application was £3,800 ex VAT. If the grant is successful KCC will need to obtain 2 further quotes. • Playground caretaker noted bolt loose/ fallen off at Dolforan Playground 14/05. Cllr V Wildish contacted Ray Parry to complete remedial works to gate. • Invoice received from Andrew Bromley for signage £75.00 (zero VAT) as approved Minutes 27/3 & 24/4 item 5 & processed for payment 27th May. <p>Playground – St Michael’s Adventure Playground</p> <ul style="list-style-type: none"> • PO submitted to – Ray Parry £3730.00 ex VAT (minute resolution 27/3 (item 5). <p>Other maintenance issues reported to Ray Parry.</p> <ul style="list-style-type: none"> • The rubber handles on Rocker were replaced last week. • Supplier is sending a replacement for Rock, Paper, Scissors unit and Ray Parry will remove existing and install upon arrival. <p>Amenities Committee Meeting held 1st May – report to Council from Cllr S Holloway (draft minutes to be circulated upon receipt).</p>
6.	KCC Website Analytics/Facebook – update/report
	Website - GA4 – 377 page views/111 first visits/ 128 users/ engagement 1m 17s – 23/4 to 20/5
7.	Biodiversity Report – Cllr C Seal to provide update - Our Big Nature event - Sunday 30th June 2024.
	Funding request of approximately £250.00 for bags to hand out at the event. Council to review & resolve expenditure
8.	Visits & Meeting attended – Council to receive reports
	PCC Town and Community Council Meeting - 22.05.24
9.	PCC Cllrs Report
	None received at time of publication
10.	Correspondence Incoming & Outgoing – not detailed in other items.
	<p>Incoming:</p> <ul style="list-style-type: none"> • Sarn Resident email 05/05– copied Council in on PCC report regarding the poor state of Wern Lane. Clerk acknowledged and advised that KCC has written to the CEO PCC directly concerning the highway network. • Kerry Resident phone call 09/05 – regarding contractor traffic management Kerry re A489 road closure. Clerk contacted contractor to report. • Cllr. Jackie Charlton, Cabinet Member (Powys CC) 10/05 responding to our letter 19/04 – response circulated to Cllrs 13/05 – regarding highway repairs. • Montgomery TC – Invitation to Mayor Making May 31st at 7.00pm – circulated to Cllrs 15/05 • PCC Planning Portal Team email 14/05 – access to platform unavailable 28/29/30 May re maintenance. Circulated to Cllrs 15/05 <p>Outgoing:</p> <ul style="list-style-type: none"> • Kerry WI Thank you 29/04.
11.	Planning Applications Received – Council to resolve response as consultee
11.1	Application Reference: 24/0580/FUL- Proposal: Shed extension to create a covered manure store. Site Address: Garth-Heilyn, Dolfor, Newtown, SY16 4AH.
11.2	Planning Correspondence
	<ul style="list-style-type: none"> • Draft PCC Correspondence regarding 23/0630/FUL Brynllwarch Hall School – Cllr D Jones to update.
12.	Finances - Payments & Receipts/ Monthly Bank Reconciliation report. Council to review & approve report.

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	<ul style="list-style-type: none"> • Bank Balances 30th April – CA £37,073.73/ MM £16,966.22 • Bank Reconciliation to 30th April – Chair/ Clerk to sign. • Transactions 22nd April to 21st May detailed in Appendix 1
12.1	Year End Audit Status – Clerk to update As detailed at Annual Meeting – Internal Audit 23/24 completed & Clerk preparing paperwork for Audit Wales.
12.2	HSBC Bank Account Dual Authorisation. Clerk to provide update
13.	Area Reports – May 24
14.	Items arising for next meeting – June 24
15.	Confidential Session – As appropriate. Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. Reason to be specified. Confidential Correspondence [confidential reason i.e., data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

Appendix 1 Finances

Payments		
Date	Description	Amount
22-Apr-24	Friends of St MichS137 KCC Grant 24	-£ 500.00
25-Apr-24	HMRC SDDS NI PAYE	-£ 188.84
26-Apr-24	BANK CHARGES TO 04APR2024	-£ 5.80
29-Apr-24	Clerk April 24 Salary	-£ 800.30
29-Apr-24	Playground Caretaker April 24 Salary	-£ 59.56
30-Apr-24	Border Janitorial Inv 227265 KER001	-£ 102.79
01-May-24	Toilet Cleaning Contractor	-£ 304.40
08-May-24	Clerk April 24 Expenses	-£ 51.26
14-May-24	L R Stephens KCC002 30042024 (Internal Auditor)	-£ 103.50
14-May-24	Kerry WI OVW 16042024	-£ 50.00
14-May-24	Andrew Evans Lands Inv 2719 KCC Contract 1/6	-£ 348.00
	Total Paid	-£ 2,514.45
Receipts		
Date	Description	Amount
23-Apr-24	HMRC VTR Q4 FYE 31032024	£ 604.36
30-Apr-24	PRECEPT RECEIPTS ACC 1ST PAYMENT	£ 11,291.00
10-May-24	Leach & Son Inv 17 - Burial Lloyd	£ 265.00
13-May-24	LOTTI O LEA T/AS INV NO 18 EVANS ST - Memorial	£ 200.00
	Total Received	£ 12,360.36

End of Agenda Pack

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