

KERRY COMMUNITY COUNCIL ORDINARY MEETING MINUTES

Cyngor Cymuned CERI /KERRY Community Council – Serving the villages of Kerry, Sarn and Dolfor

Clerk: Ria Roberts, Oak Cottage, Sarn. SY16 4HG. Phone: 01686 671275 Email: clerk@kerrycommunitycouncil.gov.uk

MINUTES– COUNCIL ORDINARY BUSINESS MEETING held on Wednesday 26th June 2024 – 19:30, Dolfor Village Hall/ Skype Meeting

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, and amendments to that act provided in Schedule 4 of the Local Government and Elections (Wales) Act 2021. The meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

1.	Welcome by Chair, Attendance, Apologies for Absence and Remote Meeting Etiquette
	Attendees: Cllr. D. Jones (Sarn), Cllr. C. Seal. (Kerry), Cllr. R. Gardner (Dolfor), Cllr P Jenkins (Kerry), Cllr V Wildish (Kerry), Cllr. B. Pryce (Sarn), Cllr S Robertson (Kerry), Cllr E Meredith-Jones (Kerry) Apologies (accepted): Cllr D. Lush (Kerry), Cllr S Holloway (Kerry), Cllr. B. Pryce (Sarn), Cllr L Powell (Kerry) – Resigned 26/06/2024 Absent: Cllr M. Morgan (Sarn), Remote Attendees: 0 Members of the Public: 2 County Councillors Attendees: 0 Minutes taken by Clerk
2.	Declaration of Interest of any items on the agenda
	Declarations received: Clerk – PA: 24/0722/HH – Interest Personal (Clerk left room during Council resolution).
3.	Confirm, Approve & Sign Minutes of Ordinary Meeting & Minutes Annual Meeting held 29th May 2024
	The Council resolved to approve and sign the Minutes of Ordinary Meeting & Minutes Annual Meeting held 29 th May 2024.
4.	Matters Arising
a.	Cllr Training/ Event Attendance Requests - Council to review & approve.
	Training requests – Cllrs expressed interest in additional planning training – Clerk to circulate PAW course details
b..	St Michael’s School Playground Lease – Kerry Recreation Playground – Clerk updated on progress of lease extension
	PCC update 3 rd June – PCC liaising with School services for their comments/approval – email circulated 03/06. Clerk to monitor/chase.
c.	Dolfororgan Bridge – Council to review Surveyor’s report and resolve short term expenditure – approximately £500.00
	Maintenance requirements as detailed by surveyor The main areas of necessary maintenance are: <ul style="list-style-type: none"> • General cleaning and weed removal – needed now • Localised repainting to stem corrosion – needed now • Renewal of seriously corroded metal splice-plates to underside of joints in balustrade, especially that towards the rear end of the righthand balustrade – before complete repainting – see below • Complete repainting of all metal parts – within 2 years • Local stopgap repairs to wooden decking planks – this year • Total renewal of decking planks – within six to seven years Maintenance budget recommended by surveyor Due to the rather more specialist nature of the repainting, it is impossible to provide reliable costings. Very approximate estimates would be £500 for short term localised repainting, and £6,000 for complete repainting, probably every decade. Other repairs, including balustrade splice plates are likely to be around £2,000 Renewal of decking planks – assuming the use of oak or a similar priced timber – renewal cost is estimated as around £7,500. Note: Budget Allocation for 24/25 - £2,200.00 inc cost of survey and £2,000.00 earmarked reserve.

Page 1 of 4 Any member of the public wishing to attend in person/ via telephone/remotely and/or address the Council in Welsh, please contact the clerk as above and supply any questions via email.

Agenda Pack for the meeting & copies of draft/ approved Minutes are available from our website at www.kerrycommunitycouncil.gov.uk

* Although KCC works in conjunction with PCC as consultants, it has no authority to grant planning permission.

KERRY COMMUNITY COUNCIL ORDINARY MEETING MINUTES

	Council resolution -To review the bridge during the Kerry Village Asset Inspection and then produce a maintenance programme. In addition, Council to arrange for basic monthly maintenance.
d.	Area reports outstanding – Clerk/ Councillors to provide updates on outstanding matters.
	<ul style="list-style-type: none"> • Area reports allocated to Clerk at meeting 24/04/2024 have been reported to PCC • PCC Estates Management –draft proposed email re sale of small holdings/ farms. <p>Council resolution/ actions - Council resolved to approve email and to request a list of PCC estate assets in the Kerry Ward. Clerk to action.</p>
e.	SPF – PAVO Grant- Kerry Toilets PV System- successful application
	<p>Rebuilding Community Foundations in Powys Grant awarded £3,800.00 Council thanked Cllr V. Wildish for the work in preparing the grant application.</p> <p>Actions/ Resolutions Council resolved to accept terms of grant and complete funding agreement.</p> <ul style="list-style-type: none"> • Two additional quotes received – PV systems including batteries for 2 of the quotes– Quotes range from £3,800 to £8,995. Battery cost approximately £3-3.5K. Council resolved to accept the lowest quote from Solar & Energy Storage. • Planning restrictions checked – under permitted development – Clerk liaised with PCC • Mandatory training session –24th June 18:00 attended by – Cllr V Wildish/ Clerk • Completion of funding agreement form – Cllr V Wildish/Clerk by 1st July • Liaise with EDF regarding a smart meter & feed in tariff – Cllr V. Wildish/ Clerk <p>Note: Applicants must submit a project progress report on 1st September 2024, the end of project report by 30th November 2024 & a case study.</p>
f.	Legionella Assessment – Kerry Toilets – Cllr V Wildish to update
	Powys Safety Solutions carried out a Standard Legionella Assessment on 26 th June. Council was advised by Powys Safety Solutions advised that the boiler setting was too low at 33 degrees and that it must be at 45-50 degrees. Cleaning contractor informed and will adjust temperature.
g.	Community Councillor Vacancies – clerk to update
	<p>Dolforg - CV2 Notice of Vacancy I. JONES was posted on 3rd June – Council to allow 14 working days before posting CV4 Notice of Co-option. CV4 circulated 25th June following a ‘no’ notification of election from PCC Electoral services. Co-option notice posted to website, noticeboards & Facebook.</p> <p>Kerry - Cllr L Powell (Kerry) resigned 26th June – Clerk to notify PCC Electoral Services and post CV2</p>
h	Insurance Renewal – Cllr D Lush/ Clerk to provide update
	AJG has reviewed the further information provided on Dolforgan Bridge. Additional premium for Insurance to 31 st July 2024 £29.76 pro rata – annual cost £286.64. Council resolved to pay additional insurance – action with clerk. -
5.	Amenities Report from Amenities Committee – inc Playground Maintenance & Status of works – St Michaels Adventure Playground.
	<ul style="list-style-type: none"> • Dolforgan Playground loose gate bolt repaired by Ray Parry. Playground • St Michael’s Adventure Playground – awaiting the installation/ maintenance of the new equipment/ replacement parts – Action with Amenities Committee • St Michael’s Adventure Playground - Graffiti on the playground slide. Amenities Committee to arrange cleaning/ removal. • Rock, Paper, Scissors unit has been replaced by Ray Parry. • Kerry Toilets: Noted: by Cllr V Wildish 26th June - problem with the ceiling above the urinals. A layer appears to be peeling off. (Image circulated to Cllrs via email 26/06). Padlock missing from loft hatch. Action with Amenities Committee - Contact building contractor & purchase new padlock. <p>Amenities Committee Meeting held 1st May – draft minutes circulated 27th May via email & added to website.</p>
6.	KCC Website Analytics/Facebook – update/report
	Website - GA4 – 471 page views/105 first visits/ 115 users/ engagement 2m 09s – 20/05 – 16/06
7.	Biodiversity Report – Cllr C Seal updated – Biodiversity Engagement Event – 1-5pm Sunday 30th June 2024.
	<p>Cost of bags as approved (29/05 item 7) £303.15 – utilised a cheaper supplier. Payment listed as S137.</p> <p>All the handouts for the event have been uploaded to VMRC page on the website – see - http://www.kerrycommunitycouncil.gov.uk/VMRC_45498.aspx</p>

Page 2 of 4 Any member of the public wishing to attend in person/ via telephone/remotely and/or address the Council in Welsh, please contact the clerk as above and supply any questions via email.

Agenda Pack for the meeting & copies of draft/ approved Minutes are available from our website at
www.kerrycommunitycouncil.gov.uk

* Although KCC works in conjunction with PCC as consultants, it has no authority to grant planning permission.

KERRY COMMUNITY COUNCIL ORDINARY MEETING MINUTES

	Due to the resignation of Cllr L Powell, Cllr E Meredith Jones was elected Biodiversity Officer – Clerk to email relevant documents.
8.	Visits & Meeting attended – Council to receive reports
	MMPPA quarterly meetings (Montgomery Medical Practice Patients Association) – Cllr E Meredith-Jones advised that the AGM is on 27 th June. There is also a Wellness Event planned for Oct 18 th in Montgomery. Cllr E. Meredith -Jones to assess the possibility of the Hospital Transformation Programme attending the Kerry Funday.
9.	PCC Cllrs Report
	None received.
10.	Correspondence Incoming & Outgoing – not detailed in other items.
	<p>Incoming:</p> <ul style="list-style-type: none"> • OVW - Guidance on Working Digitally 21st May via email – circulated to Cllrs 21/05 • Powys Replacement Local Development Plan Q & A Session 23rd May via email for session Tuesday, 9 July 2024 - circulated to Cllrs 23/05 • OVW - Independent Remuneration Panel for Wales - Community and Town Councils - Councillor Allowances 23rd May via email - circulated to Cllrs 17/06 • PCC - Local bus network 2025 retendering - 23rd May via email - response by 30th June - circulated to Cllrs 23/05 • Ken Skates MS, Cabinet Secretary for North Wales and Transport - 05-06-2024 regarding 20mph speed limits - circulated to Cllrs 17/06 • OVW- Multi Location Meetings via email 12th June - circulated to Cllrs 17/06 • Welsh Resident - Thank you comment via website regarding Kerry Toilets - 14/06 circulated to Cllrs 17/06 <p>Outgoing:</p> <ul style="list-style-type: none"> • None
11.	Planning Applications Received – https://pa.powys.gov.uk/online-applications/?lang=EN Council resolved to respond, as consultee, as follows:
11.1a	PA: 24/0711/FUL Proposal: Erection of a new agricultural building and associated groundworks. Erection of extensions to two existing farm buildings to create a covered manure store and a covered stock handling area. Site Address: Block Farm, Kerry, Newtown, Powys SY16 4PJ Council resolved to respond with – ‘SUPPORT’
11.1b	PA: 24/0687/FUL Proposal: Change of use of agricultural barn to dog kennel accommodation and installation of private treatment plant Site Address: Lower Penygelli, Kerry, Newtown, SY16 4LX Council resolved to respond with – ‘SUPPORT’
11.1c	PA: 24/0783/REM Proposal: Section 73 application to vary condition 2 of planning permission 21/1814/FUL in respect to approved plans Site Address: The Fishing Pool, Kerry, Newtown, Powys Council resolved to respond with – ‘OBJECTION’ - Material Objections: <ul style="list-style-type: none"> • The proposed new siting of the lodges will be too close to existing residential properties • Environmental – concerns raised regarding the proper treatment of foul waste from the lodges if they are situated on the ‘island/ peninsula’. • Land drainage concerns as outlined by PCC 13/06
11.1d	PA: 24/0780/HH Proposal: Erection of a two-storey side extension and associated works Site Address: 6 Oak View, Sarn, Newtown, SY16 4DQ Council resolved to respond with – ‘NO OBJECTION’
11.1e	PA: 24/0722/HH Proposal: Demolition of existing conservatory and erection of a single storey extension Site Address: Oak Cottage, Sarn, Newtown, SY16 4HG Council resolved to respond with – ‘SUPPORT’
11.2	Planning Correspondence - None
12.	Finances - Payments & Receipts/ Monthly Bank Reconciliation report. Council to review & approve report.
	<ul style="list-style-type: none"> • Bank Balances 31st May 2024 – CA £35,178.79/ MM £16,966.22 • Bank Reconciliation to 31st May 2024 – Chair/ Clerk signed

Page 3 of 4 Any member of the public wishing to attend in person/ via telephone/remotely and/or address the Council in Welsh, please contact the clerk as above and supply any questions via email.

Agenda Pack for the meeting & copies of draft/ approved Minutes are available from our website at
www.kerrycommunitycouncil.gov.uk

* Although KCC works in conjunction with PCC as consultants, it has no authority to grant planning permission.

KERRY COMMUNITY COUNCIL ORDINARY MEETING MINUTES

	<ul style="list-style-type: none"> • Transactions 22nd May to 17th June detailed in Appendix 1 • Q1 S126 VAT Reclaim approx. £570.00 – Clerk to submit w/c 1st July <p>Council resolved to accept the financial report & receipt/payment report appendix 1..</p>
12.1	Year End Audit Status – Clerk to update
	Audit Notice displayed 16 th June – as per regulations. Clerk finalising submission to Audit Wales
12.2	HSBC Bank Account Dual Authorisation. additional user set up – action with Cllr D Lush/ Clerk.
13.	<p>Area Reports – June 24</p> <ul style="list-style-type: none"> - Cllr E. Meredith-Jones (Kerry) noted that the reported pothole nr Hodley not yet repaired - Cllr C. Seal (Kerry) – contact by Kerry WI regarding potential use of pesticides by PCC adjacent to the ‘Kerry’ sign. The WI had planted crocus bulbs, which may have been killed/damaged by the pesticides – Clerk to contact PCC. - Cllr C Seal (Kerry) – Cemetery Butterfly Garden – Clerk to liaise with ‘volunteers’ regarding the removal of netting/sticks. - Cllr D. Jones (Sarn) raised concerns that highway reports regarding Sarn to Anchor Road etc have not been actioned. Clerk to raise outstanding reports with Cllr B Breeze.
14.	<p>Items arising for next meeting – 31st July 24 at 19:30 Kerry Village Hall</p> <ul style="list-style-type: none"> • Cllrs to note that Kerry Village Asset Inspection is on 10th July 19:00 – Kerry Village Hall. • Anonymous Complaint received from Kerry Resident re Planning Issue • KCC Grant Applications 24/25
15.	Confidential Session – None held

Appendix 1 Finances

Payments

Date	Minute Approval	Description	Amount
23-May-24	24/04 item 12	EDF ENERGY	-£ 113.12
26-May-24	NA	BANK CHARGES TO 04MAY2024	-£ 5.00
27-May-24	27/03 & 24/4 item 5	Andrew Bromley Sig Inv ABS3201 07/05	-£ 75.00
30-May-24	24/04 item 4(a)	One Voice Wales Inv 7980 10/05	-£ 40.00
30-May-24	AM 29/05 Item 12	PAVO Inv 2457 07/05	-£ 54.00
30-May-24	AM 29/05 Item 12	PG Caretaker Salary May 24	-£ 59.56
30-May-24	AM 29/05 Item 12	Clerk Salary May 24	-£ 816.70
31-May-24	24/04 item 12	Contract Toilet Cleaner	-£ 304.40
31-May-24	AM 29/05 Item 12	ICO (DD)	-£ 35.00
05-Jun-24	29/05 item 7	Cotton Bag Co Pro-Inv 29322 (S137)	-£ 303.15
05-Jun-24	29/11/23 item 4(g)	David Andrews Bridge Survey Fee	-£ 225.00
11-Jun-24	29/05 item 12	Clerk Exps Postage May24	-£ 5.40
11-Jun-24	29/05 item 12	Cllr Office Exps Paper May 24	-£ 4.20
		Total Payments in period	-£ 2,040.53

Receipts

Date	Minute Approval	Description	Amount
07-Jun-24	NA	MM GROSS INTEREST TO 06JUN2024	£ 88.37
		Total Receipts in period	£ 88.37

Meeting ended: 20:41

Approved by:

Date:

Page 4 of 4 Any member of the public wishing to attend in person/ via telephone/remotely and/or address the Council in Welsh, please contact the clerk as above and supply any questions via email.

Agenda Pack for the meeting & copies of draft/ approved Minutes are available from our website at
www.kerrycommunitycouncil.gov.uk

* Although KCC works in conjunction with PCC as consultants, it has no authority to grant planning permission.