



Cyngor Cymuned CERI / KERRY Community Council

Serving the Villages of Kerry, Sarn and Dolfor.

KERRY COMMUNITY COUNCIL GRANTS SCHEME

APPLICATION FORM: (Note: Submission by email preferred to ensure receipt).

Please include as much information as possible in your answers

SECTION A: YOUR ORGANISATION –

Please note that any proposal will only be considered from individuals or organisations based within the KCC service area.

Name of Organisation		
Contact Name		
Position / Role		
Correspondence Address		
E-Mail		
Telephone		
Which Community Council Area?	KERRY	Yes/ No
	DOLFOR	Yes/ No
	SARN	Yes/ No
Are you a Registered Charity?	Yes/ No	
If Yes what is the Registration Number?		
What are the aims & Purposes of your organisation?		
What are your main activities and who are		

the people who benefit from these activities	
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SECTION B: - YOUR PROJECT

What are you seeking the Grant for?	
Why is the Grant needed?	
How will the grant benefit the wider community?	
What is the timing of the Project:	START: FINISH:

SECTION C: - FUNDING

Total Cost £		
Your Contribution £ (if applicable)		
Grant requested from Kerry Community Council £		
Please provide a breakdown of the total cost above and attach any quotes as appropriate	<u>ITEM OR ACTIVITY</u>	<u>COST £</u>
Are you applying for		

funding elsewhere? If Yes where from? and amount £	
How will the project continue to be funded in the future?	
Have you received a grant from K.C.C. before? If yes please state: date, amount and purpose.	

SECTION D: - FINANCE-

PLEASE PROVIDE DETAILS OF YOUR BANK / BUILDING SOCIETY ACCOUNT

Account Name	
Account Number	
Sort Code	
Bank / Building Society and Branch Address	
Number of Signatories	

SECTION E – CHECKLIST

N.B. APPLICATIONS MUST BE ACCOMPANIED BY THE DOCUMENTS DETAILED BELOW TO ENABLE THE APPLICATION TO BE SUBMITTED TO THE PANEL FOR ASSESSMENT.

Completed application form signed by 2 people	
Signed copy of your constitution or the organisations' set of rules (<u>only required for grant requests in excess of £500</u>).	
<u>All Applications</u> - Current Income & Expenditure/ Balance Sheet & recent bank statement.	
<u>Audited/certified or independently verified accounts (Current Income & Expenditure/ Balance Sheet) for grant requests in excess of £500</u>	

Quotes for goods or services being purchased	
<u>The following must also be sent where appropriate</u>	
Confirmation of any statutory permissions required – (e.g. Planning)	
Safeguarding Policy (if it relates directly to your project)	
Public Entertainment Licence & Public Liability Insurance if relating to a community Building / . Community Event)	

SECTION F: DECLARATION

- We confirm that to the best of our knowledge and belief, all the information in this application is true and correct.
- We understand that you may request further information at any stage of the application process
- If our application is successful we agree to provide feedback on our project and agree to abide by any further condition given at the time that the funding is awarded
- We understand that Kerry Community Council reserve the right to reference successful applicants for publicity purposes

<u>NAME</u>	<u>POSITION</u>
<u>SIGNATURE/ Authorised e-signature</u>	<u>DATE</u>
<u>NAME</u>	<u>POSITION</u>
<u>SIGNATURE/ Authorised e-signature</u>	<u>DATE</u>

Please return your form to:

Kerry Community Council Clerk - Sarah Reast, Ysgubor Crugnant, Pennant, Llanbrynmair, SY19 7BN
 Email: clerk@kerrycommunitycouncil.gov.uk Tel: 07743 689912

If posting form, please email clerk to notify prior to posting and/or send recorded delivery.