Cyngor Cymuned CERI /KERRY Community Council - Serving the villages of Kerry, Sarn and Dolfor

Clerk: Ria Roberts, Oak Cottage, Sarn. SY16 4HG. Phone: 01686 671275

Ria Roberts - 22/01/2025

Email: clerk@kerrycommunitycouncil.gov.uk

PUBLIC AGENDA PACK & NOTES- COUNCIL ORDINARY BUSINESS MEETING to be held on Wednesday 29TH
JANUARY 2025 - 19:30, Kerry Village Hall. Skype Meeting https://join.skype.com/DnTU1Zc4CuVA

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, and amendments to that act provided in Schedule 4 of the Local Government and Elections (Wales) Act 2021. The meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

1.	Welcome by Chair, Attendance, Apologies for Absence and Remote Meeting Etiquette					
	Summons Issued to: Cllr. D. Jones (Sarn)(DJ), Cllr. C. Seal. (Kerry) (CS), Cllr. R. Gardner (Dolfor) (RG), Cllr D. Lush					
	(Kerry)(DL), Cllr V Wildish (Kerry) (VW), Cllr. B. Pryce (Sarn) (BP), Cllr M. Morgan (Sarn) (MM), Cllr S Robertson					
	(Kerry) (SR), Cllr E Meredith-Jones (Kerry) (EMJ), Cllr. T. Blatch (Kerryl) (TB), Cllr C. Fairclough (Dolfor) (CF)					
	County Councillors invitations: PCC Cllr B Breeze (BB) & Cllr K Lewis (KL)					
	Councillors to sign attendance register					
2.	Declaration of Interest of any items on the agenda					
	To receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which					
	established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are					
	asked to submit any declaration forms to the Clerk either prior to the meeting or at the meeting.					
3.	Confirm, Approve & Sign Minutes of Ordinary Meeting held 27th November 2024, Finance & Governance Sub					
	Committee held 27th November 24 & Additional Planning Meeting held 13th January 25.					
	Minutes provided with Agenda Pack, available at http://www.kerrycommunitycouncil.gov.uk/Meetings_45396.aspx, &					
	circulated to Cllrs via email. Minutes to be formatted & signed in accordance with LGA 1972, Schedule 12, para 41.					
4.	Matters Arising					
4.1	KCC Vacancies - Council to resolve to co-opt suitable candidates under "Notice of Co-option".					
	Two vacancies. No candidates notified for this meeting to date.					
4.2a.	Cllr Training/ Event Attendance Requests - Council to review & resolve to approve.					
	Cllrs/ Clerk to submit training requests in writing to clerk prior to meeting.					
	EMJ attended Biodiversity 1 - 09/12/2024					
	EMJ rebooked postponed The Council (16/05/24) to 18/03/2025					
	Clerk to obtain a bursary to book Biodiversity 2 for EMJ					
b	St Michael's School Playground Lease – Clerk to update & Council to resolve lease signatories					
	 Council has appointed Richard George & Jenkins as legal counsel for the administration of the lease - fee 					
	estimate would be £500 plus VAT and disbursements					
	 Richard George & Jenkins has requested that KCC provide details of the lease signatories on behalf of the 					
	Council for ID checks to be completed. Council to resolve signatories – previous lease signed by Chair & Vice-					
	Chair.					
	Clerk has advised PCC of the solicitor details and awaiting update from PCC.					
C.	Special Motion by Cllr T Blatch (supported by 5 KCC Cllrs) to amend Garreg Lwyd Grant Application from					
	Cemetery Bench to Riverbank repair – Mule, Dolforgan Park.					
	 Due to the worsening erosion of the Mule riverbank, Dolforgan Park and the costs of repair involved – TB has 					
	raised a special motion to amend the grant application from the resolved application for a bench at Kerry					
	Butterfly Garden (Item 7 – 27/11/2024) to grant funding for the riverbank erosion. The motion was supported,					
	via email, by 5 additional Cllrs and the Grant Application submitted 20/12/2024. Council to resolve to accept					
<u> </u>	grant if approved. (Further information related to this issue detailed in item 4.2d)					
d.	Assets Under Management Council to review & resolve expenditure related to asset maintenance/ renewal					
	Major Maintenance work at Dolforgan Bridge – Action with Amenities Committee for review, as appropriate.					
	Mule Riverbank Erosion status –					

Page **1** of **6** Any member of the public wishing to attend in person/ via telephone/remotely and/or address the Council in Welsh, please contact the clerk as above and supply any questions via email.

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- Grant applied for see 4.2c requested £13,120.00 KCC contribution £4,000.00, as approved under item 4.3d 27/11/2024.
- Initial Quote for works to riverbank £15,620.00 + VAT 3 quotes required under SO/FR KCC.
- TB arranged meeting with PCC Land Drainage department 23/01/2025 TB to update Council funds delegated re item 4.3d 27/11/2024
- Sinkhole adjacent to the riverbank filled by stone £475.20 works completed by TB/DJ
- Council to note that permissions to carry out the works maybe required by PCC and/or NRW
- Council will be required to obtain RAMS/ Insurance & scheme of works from approved contractor/s.

Kerry Toilets

- Consumables/ Toilet supplies £188.13 inc VAT purchased 07/01/2025
- Outside light unit not working reported 06/12/2024 VW contacted electrician to update
- Heater disabled Toilet reported not working by Contracted Cleaner 11/01 TB assessed 13/01 and to update the Council. Council to resolve actions/ expenditure.
- British Gas Lite now supplying electricity to Toilets as cheapest available 3-year tariff & Clerk liaising with British Gas re FIT.
- EDF closing direct debit payment of £106.41

Benches & Gates

- Bench- opposite Village Shop update Cllrs/ Dal Dy Dir January 25
- Replacement of Gate at Willians Drive update & costings from BP.
- VW advised Mucky Lane bench wood is rotten and metal framework needs attention quote "My husband has volunteered his services provided KCC pay for materials. Bench could then be re-sited in butterfly garden" Council to resolve expenditure related to repair utilising Council's Boys Boden account to claim the VAT back.

St Michael's Playground

 Replacement of yellow play equipment with See Saw – St Michael's Playground – to replace following renewed lease

Dolforgan Park Playground

No issues reported to date.

RoSPA Reports

RoSPA report for St Michael's School playground corrected and circulated to Council – 02/12/2024

Kerry Cemetery

- Gate at lower end of cemetery –has been fixed by owners & Clerk thanked for prompt response.
- Butterfly Trellis upright broken email circulated 02/01. VW completed a temporary repair. Council to resolve actions/ expenditure.

Kerry Cemetery Inspection – Clerk recommends utilising the traffic light system for memorials, as per PCC. i.e. i.e. identify memorials in one of three categories:

- Category 1 (Red)-unsafe and in need of immediate attention
- Category 2 (Amber)-unstable but unlikely to cause an immediate health and safety risk
- Category 3 (Green)-stable and no action required
- A Category 1 memorial will be laid down or made safe by other means at the time of inspection. A bilingual
 notice will be placed on the memorial/grave advising that the memorial is unsafe and providing details of how
 to contact the Council.
- A Category 2 memorial will have a bilingual notice placed in a suitable position on the memorial stating that
 the memorial is unsafe and how to contact the Council. If after the expiry of 6 months from the date of
 inspection the memorial has not been fixed it will be laid down or made safe by other methods as appropriate.
- Advise Memorial masons and funeral directors and update regulations to advise that the Council will not be attempting to identify grave owners – although a notice could be posted on the website/ Facebook.

e. Area reports outstanding – Clerk/ Councillors to provide updates on outstanding matters.

Area reports allocated to Clerk at meeting 27th November 2024 have been reported to PCC.

Page 2 of 6 Any member of the public wishing to attend in person/ via telephone/remotely and/or address the Council in Welsh, please contact the clerk as above and supply any questions via email.

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- VW reported that maintenance issue with Pentre Bridge, SY16 4PD had worsened Clerk informed PCC 14/01
- PCC Salt Bin issues can be raised via https://en.powys.gov.uk/article/9901/Report-a-Problem-with-Salt-bins-Gritting-or-Footways

f. Council S137 Grant Awards – (01/09/24-10/01/25) – Council to resolve to approve/reject grant requests.

Grant Sub Committee met 13th January 2025 to discuss the Grant Applications. DL to report to Council. Grant Applications as follows:

Organisation Grant Request

<u>Organisation</u>	Orant request
DOLFOR W.I.	£230.00
SARN BOWLING CLUB	£200.00
St. MICHAELS C IN W SCHOOL KERRY	£1,500.00
THE KERRY EVENTS AND DEFIB GROUP	£750.00
KERRY WI	£100.00
KERRY BOWLING CLUB	£750.00
DOLFOR FREE CHURCH	£200.00
MONTGOMERYSHIRE FAMILY CRISIS CENTRE	£638.82
KERRY FOOTBALL CLUB	£10,000.00
FRIENDS OF KERRY SCHOOL	£500.00
TOTAL	£14,868.82

g. OVW KCC Digital Health Maturity Report – Council to review & resolve any actions/ expenditure regarding implementing suggestions – report circulated 09/12/24.

Conclusion of report

"Overall, Kerry Community Council demonstrates a moderate standard of digital maturity, and it ensures compliance with expectations as set out by legislation. Below are our recommendations for improvement:

- There is a presence on social media, but if a bigger target audience is desired, the tips given above can be useful.
- The use of a collaborative work suite such as Microsoft 365 or Google Workspace could be significantly beneficial, increasing efficiency, and ensuring secure sharing of documents. It can be implemented at a relatively low price (in the region of £5 per user per month). One Voice Wales plans to introduce training in this respect via its Digital Community of Practice.
- Ensure all staff and councillors are provided with and encouraged to use email addresses associated with the council's domain name."

h. Local bus consultation - https://www.haveyoursaypowys.wales/powys-local-bus-network-consultation - Council to review & resolve response, as appropriate. Clerk circulated (02/01)

Information provided regarding the timetable -Number 81 going through Kerry is vague – as follows:

"The 81 service runs from Welshpool to Newtown via Forden, Montgomery, Churchstoke and Kerry at Newtown College times and twice off peak." "SERVICE 81 Similar timetable retained during Monday to Friday".

- i. Powys Teaching Health Board https://pthb.nhs.wales/about-us/the-board/board-meetings/2025/10-january-2025/ Motion to discuss patient waiting times raised by CS Council to resolve responses/ correspondence, as appropriate. (circulated to Council 13/01)
- j. One Voice Wales National Awards 2025 (circulated to Council 10/01)
 - Motion to discuss potential award nominations raised by EMJ Council to resolve, as appropriate.
- k. Meet the Council event Council to resolve to approve and associated actions, as appropriate

Motion raised by VW – proposing that each area holds a separate event on the same day hosted by Councillors representing their specific area.

- 5. Amenities Report from Amenities Committee not covered in item 4(c)
 - Amenities Committee meeting 23/01/2025 was postponed
 - Update by TB Amenities Committee Chair
- 6. KCC Website Analytics/Facebook update/report

Page **3** of **6** Any member of the public wishing to attend in person/ via telephone/remotely and/or address the Council in Welsh, please contact the clerk as above and supply any questions via email.

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	NERRY COMMUNITY COUNCIL ORDINARY MEETING AGENDA PACK					
	Website - GA4 – 301 page views/123 first visits/ 137 users/ engagement 53s – 22/12/24 – 19/01/25					
7.	Biodiversity Report – Update/ report Biodiversity EMJ, as appropriate.					
8.	Visits & Meeting attended – Council to receive report summaries/ minutes and/or links to minutes to be circulated					
	Powys SLCC 03/12/2024 remote – Clerk attended – Relevant information – Audit Wales has approved logging into					
	Council accounting software for audit purposes – this should save time/ expenditure.					
	VMRC Meeting 15/01/2025 – attendees CS/EMJ/SR – awaiting meeting summary/ draft minutes.					
	PCC Sustainable Powys 15/01/2025 Newtown Highschool – attendees TB/VW – summary attached & awaiting					
	slides.					
	MMPPA 16/01/2025 – attendees EMJ – awaiting meeting summary/ draft minutes. Previously approved minutes can be					
	located at https://montgomerymedicalpractice.nhs.wales/patient-participation-group					
	Montgomeryshire Area Committee OVW 27/01/2025 – remote – attendees: TBA					
	Note: Councillors to advise upcoming meetings.					
9.	PCC Clirs Report – none received to date					
10.	Correspondence Incoming & Outgoing – via email unless otherwise stated & not detailed in other items.					
	Council to resolve any responses, as appropriate. All circulated to Council via email.					
	Incoming:					
	 Powys Play Sufficiency Assessment Survey 02/12/2024 - https://forms.office.com/e/ZsQHq5cQPc 					
	 FOI request - Social Media Management and Listening Tool 03/12/2024 - Name/ Email address supplied. 					
	Clerk responded in accordance with regulations - KCC do not utilise a social media management platform.					
	 Local Resident email 13/12/24 – parking issue – Park Avenue, Kerry. (name/address supplied). CS 					
	responded directing resident to PCC as KCC has no jurisdiction over these matters.					
	Consultation on Reforms to the Compulsory Purchase Process and Compensation Rules - UK					
	Parliament via OVW 19/12/2024 - Consultation ends 13/02/2025					
	Participate in new important Wales community resilience research - via OVW - 10/01/2025 - closing					
	31/01/2025 - https://app.onlinesurveys.jisc.ac.uk/s/aber/2024-community-survey					
	Have your say on the Draft Powys Sustainable Resource Strategy - PCC 16/01/2025 - closing 04/04/25					
	https://www.haveyoursaypowys.wales/draft-powys-sustainable-resource-strategy-25-30					
	 Area Committee Survey - OVW - 14/01/2025 - closing 28/02/2025 					
	https://www.surveymonkey.com/r/QYR53NX					
	Outgoing:					
	Precept request submitted to PCC 06/01 for £35,057.00					
11.	Planning Applications Received – https://pa.powys.gov.uk/online-applications/?lang=EN Council to resolve					
	response as consultee					
11.1	None received to date					
11.2	Planning Correspondence & Associated Matters					
11.2a	Brynllwarch School building updates – https://www.countytimes.co.uk/news/24863489.brynllywarch-hall-school-					
11.24	building-costs-rise-12-7m/?ref=wa Motion to discuss proposed by VW/CS Council to review & resolve actions/					
	responses, as appropriate.					
11.2b	KCC Planning Scheme of Delegation (s101 of the 1972 LGA) – Council to resolve to delegate Planning Consultee					
11.20	responses for minor & non contentious applications received during August & December.					
	Proposed wording:					
	"The Scheme of Delegation (s101 of the 1972 LGA) - Planning Matters: the planning scheme of delegation is to be utilised					
	during the months of August and December when Kerry Community Council does not hold a monthly meeting. Planning					
	applications will be received by the Clerk and circulated to Council, via email, in accordance with the approve current					
	Standing Orders. Responses to be determined by the Clerk following consultation with all Members. The consultation					
	period will be for 14 days from the receipt of the Planning application by the members. The scheme will apply to simple					
	planning applications that are deemed to be non-contentious or major i.e. not requiring a public meeting/ consultation.					
	The latter will require an additional planning meeting.					
	The latter will require an additional planning mooting.					
	Residents will be advised of the Planning Application consultation via publication on the Council's website, social media					
	and posted to noticeboards, as appropriate"					

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- 12. Finances Payments & Receipts/ Monthly Bank Reconciliation Report Council to review & approve reports/ expenditures. Documents circulated to Cllrs by 22/01/2025
 - Bank Balances 31st December 2024 CA £49,590.81 / MM £0.00/ UT CA £498.80/ UT Int Access £500.68
 - Bank Reconciliation to 31st December 2024 Chair/ Clerk to sign.
 - Expenses to be authorised, none received to date
 - Transactions 20th November 2024 to 20th January 2025 detailed in Appendix 1
 - Remuneration Opt out forms 24/25 available from Clerk Please complete and return by 29/01/2025
 - Updated Budget 25/26 due to the increased precept circulated to Council 06/01 additional precept income allocated to Dolforgan Bridge/ Riverbank reserve due to the recent erosion/ flood damage noted
 - HSBC bank accounts closed on 10/01/25 and Council funds of £49,585.81 transferred to Unity Trust.
 - Funds from the HSBC MM account £17, 218.70 have been transferred to the Unity Trust Instant Access
 Account to earn interest.
 - VAT 126 Reclaim Q3 £726.19 received 20/01/2025
 - P30 Employer's Payslip 2024/25 Q3 Payment £150.63 split £96.40 Income Tax & £54.23 Employer's NI
 - Unity Trust Account dual authorisation now in operation
 - Model Financial Regulations to be updated in February/ March for approval at Annual Meeting May 25.
- 13. Area Reports January 2025

Clirs advising PCC Area Reports to provide a postcode for reporting.

14. Items arising for next meeting – 26th February 2025 at 19:30 Kerry Village Hall

15. Confidential Session – As appropriate.

Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. Reason to be specified. Confidential Correspondence [confidential reason i.e., data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

Appendix 1 Finances 20th November 2024 to 20th January 2025

		Receipts HSBC	
Date	Minute Ref	Description	Amount
06-Dec-24	NA	Credit Interest MM Account	£ 81.62
30-Dec-24	TFR	Internal Account Transfer from MM Acct prior to Acct Switch	£ 17,218.70
31-Dec-24	29/11/2023	Precept Payment 3 of 3	£ 11,290.00
		Total Receipts in period	£ 28,508.70
		Payments HSBC	
Date	Minute Ref	Description	Amount
26-Nov-24	NA	BANK CHARGES TO 04NOV2024	-£ 5.00
28-Nov-24	AM 29/05/24 id 12	Clerk Salary Nov 24	-£ 998.28
28-Nov-24	AM 29/05/24 id 12	Playground Caretaker Salary Nov 24	-£ 63.88
28-Nov-24	AM 29/05/24 id 12	Andrew Evans LandsInv 2952 KCC	-£ 522.00
02-Dec-24	AM 29/05/24 id 12	Contract Cleaner - Kerry Toilets	-£ 304.40
03-Dec-24	27/11/24 id 12.2	Trf to Unity Trust Opening Balance	-£ 1,000.00
12-Dec-24	30/10 id 15/ Statutory	Pension Payments	-£ 87.96
17-Dec-24	24/04/24 id 12	EDF ENERGY	-£ 97.66
19-Dec-24	27/11/24 id 12.2	Clerk Exps Nov 24 - postage	-£ 13.20
19-Dec-24	AM 29/05/24 id 12	Starboard Systems I7428 KCC 28/10	-£ 501.12
19-Dec-24	30/10/24 id 6	Vision ICT 19349 26/11	-£ 30.00
19-Dec-24	AM 29/05/24 id 12	Bridgen ContractinI1425 5/6	-£ 914.28

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26-Dec-24	NA	BANK CHARGES TO 04DEC2024	-£	5.00	
27-Dec-24	AM 29/05/24 id 12	Bridgen ContractinI1426 6/6	-£	914.28	
30-Dec-24	27/11/24 id 4.3a	One Voice Wales I8884 11122024	-£	40.00	
30-Dec-24	27/11/24 id 4.3d	Boys & Boden Ltd N365590 KERCC	-£	475.20	
30-Dec-24	AM 29/05/24 id 12	Clerk Salary Dec 24	-£	813.05	
30-Dec-24	AM 29/05/24 id 12	Playground Caretaker Salary Dec 24	-£	64.08	
		Internal Account Transfer from MM Acct prior to			
30-Dec-24	TFR	Acct Switch	-£	17,218.70	
31-Dec-24	AM 29/05/24 id 12	Contract Cleaner - Kerry Toilets	-£	304.40	
10-Jan-25	NA	BANK CHARGES TO 04JAN2025	-£	5.00	
		Switch to Unity Trust - bank balance transferred to			
10-Jan-25		Unity Trust	-£	49,585.81	
		Total Payments in period	£	73,963.30	

		Payments Unity Trust Acct	
Date	Minute Ref	Description	Amount
13-Dec-24	27/11/24 id 12.2	Internal Trf to Instant Access Account from CA	-£ 500.00
31-Dec-24	Bank Service Charge	Service Charge (£6.00 pm pro-rata)	-£ 1.20
15-Jan-25	25/09/24 id 12.2	HSBC MM fund Balance Trf to Instant Access	-£ 16,718.70
17-Jan-25	27/03/24 id 4a	OVW - INV7934 02/05/24 - Training	-£ 40.00
17-Jan-25	24/04/24 id 12	EDF Final A-890BC1AF-001	-£ 106.41
20-Jan-25	30/10 id 15/ Statutory	Pension Payment	-£ 68.56
		Total Payments in Period	-£ 17,434.87

		Receipts Unity Trust Acct	
Date	Minute Ref	Description	Amount
03-Dec-24	27/11/24 id 12.2	Trf to Unity Trust Opening Balance	£ 1,000.00
13-Dec-24	27/11/24 id 12.2	Internal Trf to Instant Access Account from CA	£ 500.00
31-Dec-24	Interest	Instant Access Interest received	£ 0.68
10-Jan-25	25/09/24 id 12.2	KERRY COMM CCL - Switched Funds	£ 49,585.81
15-Jan-25	25/09/24 id 12.2	Transfer MM received into Instant Access	£ 16,718.70
20-Jan-25		HMRC VTR Reclaim Q3 24/25	£ 726.19
		Total Receipts in period	£ 68,531.38

		Pending Payments Unity Trust Acct		
Date	Minute Ref	Description	Amo	ount
30-Jan-25	AM 29/05/24 id 12	Border Janitorial - INV 233213	-£	188.13
30-Jan-25	AM 29/05/24 id 12	Clerk Salary Jan 25	-£	813.05
30-Jan-25	AM 29/05/24 id 12	Playground Caretaker Salary Jan 25	-£	64.08
30-Jan-25	AM 29/05/24 id 12	SLCC Clerk Annual Membership renewal	-£	150.00
30-Jan-25	AM 29/05/24 id 12	PAVO Inv 2838 Q3 Payroll Administration	-£	54.00
		Total Pending Payments	<u>-£</u>	1,269.26

Documents Attached – PCC Sustainable Powys 15/01/2025 VW

End of Agenda Pack

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Visits and Meetings Attended

15th January 2025 – Cllrs. Blatch and Wildish attended PCC's Sustainable Powys – Lets Talk! meeting held at Newtown High School.

The meeting was chaired by Newtown's Councillor David Selby. The purpose of the meetings was to build strong relationships and make connections between Powys County Council and Powys Teaching Health Board.

There were presentations by Clair Roach and David Farnworth on behalf of Powys Teaching Health Board and by Cllr. Richard Church, Cabinet Member for Corporate Safeguarding representing Powys County Council.

Following the slide presentations, which outlined the current and future challenges facing both organisations, there was a Q&A session were various 'hot topics' were raised, ie the proposed closure of leisure centres and 'Community led Provision' – what does this mean for residents?

Attendees separated into two groups to discuss the concerns of Town & Community Councillors and those of the residents they represent.

Matters raised included – potholes; lack of action by PCC on issues reported; how the community could do more to assist elderly residents. We were reminded that a senior leader has been allocated to each of the five core areas – Newtown; Welshpool; Llandrindod Wells; Brecon and Ystragynlais.

The slides will be circulated to Clerks in due course.