

KERRY COMMUNITY COUNCIL ORDINARY MEETING AGENDA PACK
Cyngor Cymuned CERI /KERRY Community Council – Serving the villages of Kerry, Sarn and Dolfor

Clerk: Ria Roberts, Oak Cottage, Sarn. SY16 4HG. Phone: 01686 671275

Ria Roberts – 19/02/2025

Email: clerk@kerrycommunitycouncil.gov.uk

**PUBLIC AGENDA PACK & NOTES– COUNCIL ORDINARY BUSINESS MEETING to be held on Wednesday 26th
 FEBRUARY 2025 – 19:30, Kerry Village Hall. Skype Meeting <https://join.skype.com/H1sjjfQu6593>**

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, and amendments to that act provided in Schedule 4 of the Local Government and Elections (Wales) Act 2021. The meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

1.	Welcome by Chair, Attendance, Apologies for Absence and Remote Meeting Etiquette
	Summons Issued to: Cllr. D. Jones (Sarn)(DJ), Cllr. C. Seal. (Kerry) (CS), Cllr. R. Gardner (Dolfor) (RG), Cllr D. Lush (Kerry)(DL), Cllr V Wildish (Kerry) (VW), Cllr. B. Pryce (Sarn) (BP), Cllr M. Morgan (Sarn) (MM), Cllr S Robertson (Kerry) (SR), Cllr E Meredith-Jones (Kerry) (EMJ), Cllr. T. Blatch (Kerry) (TB), Cllr C. Fairclough (Dolfor) (CF) County Councillors invitations: PCC Cllr B Breeze (BB) & Cllr K Lewis (KL) Councillors to sign attendance register
2.	Declaration of Interest of any items on the agenda
	To receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk either prior to the meeting or at the meeting.
3.	Confirm, Approve & Sign Minutes of Ordinary Meeting held 29th January 2025
	Minutes provided with Agenda Pack, available at http://www.kerrycommunitycouncil.gov.uk/Meetings_45396.aspx , & circulated to Cllrs via email. Minutes to be formatted & signed in accordance with LGA 1972, Schedule 12, para 41.
4.	Matters Arising
4.1	KCC Vacancies - Council to resolve to co-opt suitable candidates under "Notice of Co-option".
	Cllr M Morgan would like to be considered for a Kerry CC Cllr vacancy and resign as a co-opted Sarn Cllr – this would leave a vacancy in Sarn. If the Council resolve to approve the CV2 election notice will need to be submitted to PCC & posted to notice boards/website/Facebook. Cllr M Morgan to complete Declaration of Acceptance of Office.
4.2a.	Cllr Training/ Event Attendance Requests - Council to review & resolve to approve.
	Cllrs/ Clerk to submit training requests in writing to clerk prior to meeting – none received to date. Courses Completed: Clerk: Planning Aid Wales - Planning: From Start to Finish. 04/02
b	St Michael's School Playground Lease – Clerk to update & Council to resolve lease signatories
	<ul style="list-style-type: none"> • Draft lease has been submitted to Richard George & Jenkins by PCC – circulated to Council 11/02 • As agreed, (29/01/2025 4.2b) Chair & Vice Chair in place at the time of lease signing to provide details and confirm ID to Richard George & Jenkins. Clerk has advised PCC of the solicitor details and awaiting update from PCC. • PCC have now forwarded the attached Notice and Declaration to Richard George & Jenkins in relation to the exclusion of Section 24 to 28 of the Landlord and Tenants Act 1954 from the Lease. It means that KCC has no automatic right to stay or renew your lease when the term ends. The landlord can ask you to leave without needing a legal reason, and you cannot challenge it under this law. If KCC want to stay, they must negotiate a new lease, but the landlord is not required to agree. KCC will need to sign and return the declaration. • Under the terms of the draft lease - Item - 9.3 "The Tenant shall keep the Property and, at the end of the term, leave the Property, in good and tenantable repair throughout the term. The tenant to pay a contribution towards the grass cutting of the land which will be undertaken by the landlord." KCC awards a grant to St Michael's School for the grass cutting however a more structured agreement may be beneficial to both parties – see also 4.2(f).
c.	Finance & Governance Toolkit report review by Cllrs T Blatch & V Wildish – Cllrs to advise outstanding actions
	TB/VW to advise if their review has highlighted any outstanding actions required by Council.
d.	Assets Under Management Council to review & resolve expenditure related to asset maintenance/ renewal
	Major Maintenance work at Dolforgan Bridge –

Page 1 of 5 Any member of the public wishing to attend in person/ via telephone/remotely and/or address the Council in Welsh, please contact the clerk as above and supply any questions via email.

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- Council to discuss liaising with CADW regarding the future ownership/ maintenance of the bridge – escalating costs and specialist remedial works are an increasing burden on a Community Council.

Mule Riverbank Erosion status –

- Grant applied for see 4.2c requested £13,120.00 – KCC contribution £4,000.00, as approved under item 4.3d – 27/11/2024. TB to update council on grant feedback to date
- Initial Quote for works to riverbank £15,620.00 + VAT – 3 quotes required under SO/FR KCC.
- TB met with PCC Land Drainage department – 23/01/2025 – (funds delegated re item 4.3d 27/11/2024)
- Summary by PCC following meeting:

“Following on from our site visit, which identified a number of areas suffering from erosion, I have spoken with colleagues who noted that anything you look to do will need to be resilient to high flows/velocity so that tends to rule out full 'green engineering' solutions which require 6 months to fully develop and green up. The following options were recommended as possible solutions:

- Soluform bags are filled bags of dry mix concrete, stone or topsoil, which are seeded and can be pinned and used to reinstate riverbanks -<https://www.soluform.co.uk/>,
- Deltalok bags - <https://www.igmbag.com/>.
- Another useful site with a number of options would be Salix - <https://www.salixrw.com/>, Salix provide a consultancy/design option who will help to produce a scheme which will provide a solution for your specific site and can combine green engineering with harder engineering.

Other sites have used living felled/hinged trees pinned to the riverbank, which helps to reduce the velocity of flow, allowing sediments to deposit on the outside of the bend, providing some protection to existing arrangements.

In reference to the shoal deposited on the inside of the bend, this appears to be a contributory factor towards the failing of the block stone by deflecting the flow towards the bank. Whilst this is a natural process, there are a couple of options which could help to reduce the flow direction:

Cut a channel through the channel on the inside on the bend allowing the water to flow on the inside on the bend and hopefully naturally re site the shoal.

The other option would be to remove the dry gravels of the shoal which would hopefully reduce the impact on the outside of the bend although this would require the removal of material and taken to a suitable location.

Repairs to the abutment of the bridge is trickier as you need to look to protect the existing structure whilst not interfering with the bank as this will only lead to further erosion chasing upstream.

- Extension of the wall is one option, but costly, would lead to issues with pollution and timings as could only be done in low flows and with creation of a dry area.
- Install large block stone but delivery to site and manipulation into place may be difficult.
- Aqua Rock Bags (Salix) are a more flexible option and quick solution if pinned.
- A tree pinned in line with the wall and then filled behind and planted.

Any in channel works, within the 'wetted' area would require Ordinary Watercourse Consent which is applied for through the Land Drainage Team. It should also be noted that any structure or works should not impede the watercourse and should be created along the existing bank profile.”

Council to note that Ordinary Watercourse Consent is £50.00

TB to highlight options and Council to review/discuss.

Kerry Toilets

- Heater disabled Toilet no longer operational – TB has advised that the replacement is approximately £40.00 – This expenditure is authorised under KCC's SO Scheme of Delegation 27(a). TB to advise actual expenditure and claim via expenses. TB/Clerk to check whether or not PAT testing is required on heater.
- British Gas Lite January Invoice £162.58 inc VAT.
- Clerk liaising with British Gas re FIT – chased 17/02/2025

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	<ul style="list-style-type: none"> FHU not emptied/cleaned February – noted by Contract Cleaner – Clerk liaised with Supplier – FHU emptied by not cleaned. Clerk updated Supplier 17/02 awaiting response. <p><u>Benches & Gates</u></p> <ul style="list-style-type: none"> Bench- opposite Village Shop – update Cllrs/ Dal Dy Dir – January 25 Replacement of Gate at Willians Drive – update & costings from BP. Mucky Lane bench – VW advised maintenance costs £29.93 inc VAT (Boys Boden Account). Bench repaired by DL re-sited at Butterfly Garden <p><u>St Michael’s Playground</u></p> <ul style="list-style-type: none"> Replacement of yellow play equipment with See Saw – St Michael’s Playground – to replace following renewed lease <p><u>Dolforgan Park Playground</u></p> <ul style="list-style-type: none"> No issues reported to date. <p><u>Kerry Noticeboard</u></p> <ul style="list-style-type: none"> VW reported that the Perspex in the noticeboard was damaged – Council to resolve actions/expenditure <p><u>Kerry Cemetery</u></p> <ul style="list-style-type: none"> Butterfly Trellis – upright broken – TB actioned repairs 2/02 and images emailed – Thank you Cllr Blatch. TB noted dog waste in Cemetery Kerry Cemetery Rules/ Regulations updated as resolved 29/01 and circulated to Council/ website updated. PCC provided a copy of their bilingual signs for memorials – KCC could amend for notification purposes. Circulated to Council 17/02 Clerk to arrange Cemetery Inspection with Vice-Chair Resident thanked the Council for the bench at the Butterfly Garden.
e.	Area reports outstanding – Clerk/ Councillors to provide updates on outstanding matters.
	<ul style="list-style-type: none"> Area reports allocated to Clerk at meeting 29th January have been reported to PCC.
f.	Council S137 Grant Awards – Clerk update & review/resolve actions/amendments for FY 26/27
	<ul style="list-style-type: none"> DL/Clerk have advised Grant Applicants of the outcome of the applications Total Grants awarded £4,030.00 Council to amend grass cutting grant award to St Michael’s School as this is a legal requirement under the lease (see 4.2b) Council to consider and resolve the process of Grant Applications to optimise the availability of s137 grants to local organisations.
g.	One Voice Wales National Awards 2025 – Motion by Cllrs V Wildish & C Seal to submit B.E.E. event for award
	<ul style="list-style-type: none"> Council to resolve to submit an award entry VW circulated draft entry to Council 17/02
h.	Annual Report/ Chair’s Report for FYE 31/03/2025 – Clerk to update
	<ul style="list-style-type: none"> Regulatory requirement for Council to prepare/publish an annual report – approval at Annual Meeting 28/05 Cllrs to advise any future objectives, reflections on 24/25, achievements etc for inclusion in the report.
i.	Council Remuneration Payments/ Opt out – final reminder
	<ul style="list-style-type: none"> Clerk to advise financial commitment of Council remuneration payments for 24/25 Outstanding Opt-out forms/ bank account details Cllrs to liaise with Clerk before 28/02
5.	Amenities Report from Amenities Committee – not covered in item 4(d)
	<ul style="list-style-type: none"> Amenities Committee meeting 13/02/2025 – Draft minutes circulated 17/02 Update by TB – Amenities Committee Chair
6.	KCC Website Analytics/Facebook – update/report
	Website - GA4 – 371 page views/192 first visits/ 201 users/ engagement 43s – 20/01 – 16/02/2025
7.	Biodiversity Report – Update/ report Biodiversity EMJ, as appropriate.
8.	Visits & Meeting attended – Council to receive report summaries/ minutes and/or links to minutes to be circulated
	None reported to date Note: Councillors to advise upcoming meetings.
9.	PCC Cllrs Report – none received to date

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10.	Correspondence Incoming & Outgoing – via email unless otherwise stated & not detailed in other items. Council to resolve any responses, as appropriate. All circulated to Council via email.
	<p>Incoming:</p> <ul style="list-style-type: none"> • Buckingham Palace Garden Parties 7th and 20th May 2025 - OVW 28/01 – Cllr D Jones volunteered to attend if selected. Clerk advised OVW • Electoral Roll Kerry ward received from PCC- 30/01 Electorate totals Dolfor - 189/Kerry 1190 & Sarn 377 = 1756 (note 1435 in 2022) • Kerry Resident email (name supplied) 03/02 advised that the footpath below grass bank opposite Kerry shop was encroaching on the footpath making it difficult for pedestrians. Clerk contacted PCC who will review the issue. Note: PCC urban verge regime has 3 cuts (May, July and September). • Phil Price Memorial Woodpecker Rally 2025 email 06/02 - detailing the rally safety plan and route for 30th August 2025 - circulated to Council 07/02 • 2025 Electoral Review Programme – OVW 12/02 - Consultation on the draft Policy and Practice – circulated to Council 12/02 – OVW requesting comments by 14th March <p>Outgoing: None other than detailed in other items.</p>
11.	Planning Applications Received – https://pa.powys.gov.uk/online-applications/?lang=EN Council to resolve response as consultee
11.1a	Application Reference: 25/0093/FUL - Proposal: Construction of roof over existing manure storage area Site Address: Drefor Farm, Kerry, Newtown, SY16 4PQ
11.1b	Application Reference: 25/0139/HH -Proposal: Extensions to dwelling and associated works. Site Address: Pant Y Moel, Kerry, Newtown, Powys SY16 4DW
11.2	Planning Correspondence & Associated Matters
11.2a	PCC LDP –Site ID 219 Land at rear of Sarn Village Hall additional concerns- Motion to discuss raised by Cllr D Jones
11.2b	Powys CC Estate Sales – Motion to discuss raised by Cllr D Jones
12.	Finances - Payments & Receipts/ Monthly Bank Reconciliation Report Council to review & approve reports/ expenditures. Documents circulated to Cllrs by 19/02/2025
	<ul style="list-style-type: none"> • Bank Balances 31st January –UT CA £32,146.84/ UT Int Access £17,219.38 • Bank Reconciliation to 31st January 2025 (circulated 04/02) – Chair/ Clerk to sign. • Expenses to be authorised, none received to date • Transactions 21st January to 17th February 2025 detailed in Appendix 1 • Model Financial Regulations being updated by Clerk for approval at Annual Meeting May 25. • Clerk appraisal completed 10/02 CS/Clerk to be signed by Chair
13.	Area Reports – February 2025
	Cllrs advising PCC Area Reports to provide a postcode for reporting.
14.	Items arising for next meeting – 26th March 2025 at 19:30 Kerry Village Hall
15.	Confidential Session – As appropriate. Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. Reason to be specified. Confidential Correspondence [confidential reason i.e., data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk. Council to discuss/resolve Clerk/RFO role

Appendix 1 Finances 21st January to 17th February 2025

		Receipts Unity Trust Acct	
Date	Minute Ref	Description	Amount
			£0.00

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Payments Unity Trust Acct			
Date	Minute Ref	Description	Amount
30-Jan-25	AM 29/05/24 id 12	Border Janitorial - INV 233213	-£188.13
30-Jan-25	AM 29/05/24 id 12	Clerk Salary Jan 25	-£813.05
30-Jan-25	AM 29/05/24 id 12	Playground Caretaker Salary Jan 25	-£64.08
30-Jan-25	AM 29/05/24 id 12	SLCC Clerk Annual Membership renewal	-£150.00
30-Jan-25	AM 29/05/24 id 12	PAVO Inv 2838 Q3 Payroll Administration	-£54.00
23-Jan-25	Statutory Payment	Direct Debit (HMRC SDDS)	-£150.63
31-Jan-25	Bank Service Charge	Unit Trust Service Charge	-£6.00
31-Jan-25	AM 29/05/24 id 12	Contract Cleaner - Kerry Toilets	-£304.40
17-Feb-25	27/11/2024 id 4.3e	DD (BRITISH GAS) - 10084555	-£162.58
		<u>Total Payments</u>	<u>-£1,892.87</u>

Pending Payments Unity Trust Acct			
Date	Minute Ref	Description	Amount
18-Feb-25	30/10 id 15/ Statutory	Pension Payment	-£68.56
27-Feb-25	AM 29/05/24 id 12	Clerk Salary Feb 25	-£813.05
27-Feb-25	AM 29/05/24 id 12	Playground Caretaker Salary Feb 25	-£64.08
		<u>Total Pending Payments</u>	<u>-£945.69</u>

Documents Attached – None
End of Agenda Pack

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