

KERRY COMMUNITY COUNCIL ORDINARY MEETING AGENDA PACK
 Cyngor Cymuned CERI /KERRY Community Council – Serving the villages of Kerry, Sarn and Dolfor

Clerk: Ria Roberts, Oak Cottage, Sarn. SY16 4HG. Phone: 01686 671275

Ria Roberts – 19/03/2025

Email: clerk@kerrycommunitycouncil.gov.uk

PUBLIC AGENDA PACK & NOTES– COUNCIL ORDINARY BUSINESS MEETING to be held on Wednesday 26th MARCH 2025 – 19:30, Kerry Village Hall. Skype Meeting <https://join.skype.com/pJm8Pqb25efB>

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, and amendments to that act provided in Schedule 4 of the Local Government and Elections (Wales) Act 2021. The meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

1.	Welcome by Chair, Attendance, Apologies for Absence and Remote Meeting Etiquette
	Summons Issued to: Cllr. D. Jones (Sarn)(DJ), Cllr. C. Seal. (Kerry) (CS), Cllr. R. Gardner (Dolfor) (RG), Cllr D. Lush (Kerry)(DL), Cllr V Wildish (Kerry) (VW), Cllr. B. Pryce (Sarn) (BP), Cllr M. Morgan (Kerry) (MM), Cllr S Robertson (Kerry) (SR), Cllr E Meredith-Jones (Kerry) (EMJ), Cllr. T. Blatch (Kerry) (TB), Cllr C. Fairclough (Dolfor) (CF) County Councillors invitations: PCC Cllr B Breeze (BB) & Cllr K Lewis (KL) Councillors to sign attendance register
2.	Declaration of Interest of any items on the agenda
	To receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk either prior to the meeting or at the meeting.
3.	Confirm, Approve & Sign Minutes of Ordinary Meeting held 26TH February 2025
	Minutes provided with Agenda Pack, available at http://www.kerrycommunitycouncil.gov.uk/Meetings_45396.aspx , & circulated to Cllrs via email. Minutes to be formatted & signed in accordance with LGA 1972, Schedule 12, para 41.
4.	Matters Arising
4.1	KCC Vacancies - Council to resolve to co-opt suitable candidates under "Notice of Co-option".
	CV2 issued to PCC for Sarn Vacancy 17/03/2025 and circulated to Cllrs – PCC confirmed KCC able to Co-opt from 4/4.
4.2a.	Cllr Training/ Event Attendance Requests - Council to review & resolve to approve.
	Cllrs/ Clerk to submit training requests in writing to clerk prior to meeting – none received to date. EMJ to confirm availability for Biodiversity 2
b	St Michael's School Playground Lease – Clerk to update
	<ul style="list-style-type: none"> • Clerk raise queries with Richard George Jenkins as detailed in 4.2(b) Minutes 26/02. Solicitors awaiting a response from PCC.
c.	Finance & Governance Sub-Committee & Grant Sub-Committee – Council to resolve to appoint new Cllr/s
	Following the resignation of Cllr D Lush – Council to appoint new Councillors to the committees.
d.	Assets Under Management Council to review & resolve expenditure related to asset maintenance/ renewal
	<p><u>Major Maintenance work at Dolforgan Bridge</u> – No actions/motions tabled until completion of remedial works to the riverbank.</p> <p><u>Mule Riverbank Erosion status – TB to provide a progress update</u></p> <ul style="list-style-type: none"> • Grant Agreement received– Garreg Lwyd – signed and returned to PAVO 17/03/2025 – circulated to Cllrs 05/03 • Project Title and award - KCC Dolforgan Park and Dolforgan Bridge erosion protection - Awarded £13,119.40 • KCC Contribution £4000.00 <p><u>Kerry Toilets</u></p> <ul style="list-style-type: none"> • Clerk liaising with British Gas re FIT (SMEG) – application submitted awaiting outcome. • FHU emptied and cleaned – confirmed VW (10/03) – Contract Cleaner to monitor. • Due to a meter reading error by EDF – KCC due £20.87 credit. • British Gas Bill February 25 - £148.19 inc VAT <p><u>Benches & Gates</u></p> <ul style="list-style-type: none"> • Bench- opposite Village Shop – Kerry WI team have carried out maintenance works (04/03). • Replacement of Gate at Willians Drive – update & costings from BP. • Mucky Lane bench – VW advised maintenance completed and bench re-sited by cycle rack at Kerry Toilets.

Page 1 of 5 Any member of the public wishing to attend in person/ via telephone/remotely and/or address the Council in Welsh, please contact the clerk as above and supply any questions via email.

Agenda Pack for the meeting & copies of draft/ approved Minutes are available from our website at
www.kerrycommunitycouncil.gov.uk

* Although KCC works in conjunction with PCC as consultants, it has no authority to grant planning permission.

KERRY COMMUNITY COUNCIL ORDINARY MEETING AGENDA PACK

	<p><u>St Michael's Playground</u></p> <ul style="list-style-type: none"> Replacement of yellow play equipment with See Saw – St Michael's Playground – to replace following renewed lease <p><u>Dolforgan Park Playground</u></p> <ul style="list-style-type: none"> Playground caretaker noted that the wheel on the Rock, Paper, Scissors that was missing has now been located 17/03 <p><u>Kerry Noticeboard</u></p> <ul style="list-style-type: none"> Damaged Perspex – VW/TB/Clerk to update <p><u>Kerry Cemetery</u></p> <ul style="list-style-type: none"> Clerk/ Vice-Chair arranging Cemetery Inspection for April Water Plus Invoice received 24/25 - £111.72 – Council to note increase in 25/26 will be 23% Butterfly Garden image sent by Resident Volunteer – 06/03 circulated to Cllrs
e.	Area reports outstanding – Clerk/ Councillors to provide updates on outstanding matters.
	<ul style="list-style-type: none"> Area reports allocated to Clerk at meeting 26th February have been reported to PCC. S38 Adoption PCC – PCC response 04/03 – Developer finalising S104 Sewer adoption prior to PCC adoption.
f.	Council S137 Grant Awards – Clerk update & review/resolve actions/amendments for FY 26/27
	<ul style="list-style-type: none"> Clerk updated Grant Application Form to include proposed amendments, as minuted 26/02 – Council to resolve to approve/review/amend. Clerk collating end of project reports for KCC Annual Report
g.	One Voice Wales National Awards 2025 – Council to resolve attendees at event
	<ul style="list-style-type: none"> B.E.E. event submitted for award – 27/08 in 2 categories Best Environmental Project & Community Engagement One Voice Wales will be holding its National Awards on Wednesday 30 April 2025 - Attendees to be finalised and cost per attendee is £65.00
h.	Kerry Football Club Report & Lease letter – Council to review and resolve any actions arising
	<ul style="list-style-type: none"> Appendix 8 - Club Lease arrangements and proposal <p>Subject: Proposal for Lease Extension or Freehold Purchase for Kerry Football Club Summary: "Request for Consideration: We respectfully ask the council to reconsider the current 30-year lease proposal and explore the feasibility of extending it to 50 or 99 years, or alternatively, granting Kerry Football Club the opportunity to purchase the land under a freehold agreement".</p> <ul style="list-style-type: none"> Proposed Club House development area. Report circulated to Cllrs 25/02/2025
i.	Council to resolve to approve a new bank account signatory & resolve to approve regular payments for FY 25/26
	<ul style="list-style-type: none"> Following the resignation of Cllr D Lush – Council to appoint a new bank signatory Council to resolve to approve the regular payment schedule to maintain business continuity between meetings. Payments to ad hoc suppliers will be approved at the meeting before payment in accordance with the Council's SO/Financial Regs. (see Appendix 2) Note: All payments will be reported in the Agenda Pack and Minutes.
j.	Council to resolve new hybrid meeting platform as Skype will no longer be available from May 25.
	<ul style="list-style-type: none"> Council utilised Zoom during Covid restrictions the cost is approximately £11.00 per month paid annually ZOHO Meeting is approximately £2.00 per month paid annually for up to 25 attendees. Council to review options – liaise with OVW for assistance.
5.	Amenities Report from Amenities Committee – not covered in item 4(d)
	<ul style="list-style-type: none"> TB to update
6.	KCC Website Analytics/Facebook – update/report
	<ul style="list-style-type: none"> Website - GA4 – 617 page views/199 first visits/ 215 users/ engagement 1m 08s –17/02 – 16/03/2025 Vision ICT Invoice received for £245.26 inc VAT – includes website hosting & support, SSL certificates & email hosting.

Page 2 of 5 Any member of the public wishing to attend in person/ via telephone/remotely and/or address the Council in Welsh, please contact the clerk as above and supply any questions via email.

Agenda Pack for the meeting & copies of draft/ approved Minutes are available from our website at
www.kerrycommunitycouncil.gov.uk

* Although KCC works in conjunction with PCC as consultants, it has no authority to grant planning permission.

KERRY COMMUNITY COUNCIL ORDINARY MEETING AGENDA PACK

	<ul style="list-style-type: none"> • Clerk experienced issues with email client, reported to Vision ICT – issue appears to be resolved.
7.	Biodiversity Report – Update/ report Biodiversity EMJ, as appropriate.
	<ul style="list-style-type: none"> • Clerk corresponded with St Michaels C of W School to introduce EMJ (Biodiversity Officer) – preferred contact supplied and EMJ cc'd into correspondence. • OVW Webinar -Section 6 Reports 2025 - Biodiversity and Ecosystems Resilience Duty - to assist Councils with the completion of the statutory reports. Being held - 3.4.25 @11am/ 9.4.25 @ 2pm/ 14.4.25 @11am
8.	Visits & Meeting attended – Council to receive report summaries/ minutes and/or links to minutes to be circulated
	<ul style="list-style-type: none"> • Kerry Recreation Association's AGM 03/03 - Attendee/s VW • Powys SLCC 05/03 – Attendee/s Clerk – Summary: Main point that Audit Wales will be awarding qualified accounts in councils fail to submit the requested documentation. Audit Wales will be providing Clerks/RFOs with webinars to aid the completion of Full Audits. The first round of triennial audits has now been completed. <p>Note: Councillors to advise upcoming meetings.</p>
9.	PCC Cllrs Report
	<p>PCC Cllr B Breeze: Addressing issues raised at KCC Meeting 26/02:</p> <ul style="list-style-type: none"> • Poor road surfaces Cwn Earl/ Wern Lane/ City etc – PCC has been awarded 1.2M by Welsh Government for road repairs. BB will be petitioning the Council for funding allocation to Kerry ward. Cllrs to advise roads in poor condition for consideration. • PCC LDP –Site ID 219 Land at rear of Sarn Village Hall concerns – BB should the candidate sites be selected for development then a request for S106 to create additional car parking at Sarn Village Hall will be submitted • Powys CC Estate Sales – following the response from Russell George AM (14/03 circulated). BB reported that he opposes every farm sale and is looking to raise a motion to include greater transparency & public engagement regarding the sale of PCC assets. • New Recycling Booking System (Newtown) – BB has requested budgetary breakdown from PCC Cllr responsible and will forward on receipt. • Brynllwarch School – see detailed in Planning Correspondence (11.2a)
10.	Correspondence Incoming & Outgoing – via email unless otherwise stated & not detailed in other items. Council to resolve any responses, as appropriate. All circulated to Council via email.
	<p>Incoming:</p> <ul style="list-style-type: none"> • Senedd Report - "The role, governance and accountability of the community and town council sector" 05/03 via email - link https://senedd.wales/media/dqbgvzu/cr-ld17034-e.pdf • Senedd report - The Democracy and Boundary Commission 11/03 – via email link https://www.dbcc.gov.wales/reviews/03-25/2026-review-final-determinations • PCC - Open Spaces Review 12/03 via email - circulated to Cllrs 17/03 • OVW – Digital Guidance – 14/03 – circulated to Cllrs 17/03 • PCC - "Household Recycling Centre changes: the facts" via email - circulated to Cllrs 17/03 <p>Outgoing:</p> <ul style="list-style-type: none"> • Audit Wales – requesting invoice for Audit prior to year end.
11.	Planning Applications Received – https://pa.powys.gov.uk/online-applications/?lang=EN Council to resolve response as consultee
11.1a	Application Reference: 25/0298/HH Proposal: Rear extension Site Address: 1 Upper Hodley , Kerry, Newtown, SY16 4NE
11.2	Planning Correspondence & Associated Matters – Council to resolve any actions, as appropriate.
11.2a	<p>28/02/2025 PCC - Brynllwarch School (email) – response to alternative sites via BB – circulated to Cllrs Ref: MS2412-2025</p> <p>“The Brynllwarch Hall Replacement Project has been underway for a number of years. Consideration was given at the start of the project in 2018 to potential locations for a BESD school to serve the whole of the county. However, following a detailed site assessment, the current location of the school was deemed to be the most appropriate as it was already in Council ownership and relevant services were already in place.</p>

Page 3 of 5 Any member of the public wishing to attend in person/ via telephone/remotely and/or address the Council in Welsh, please contact the clerk as above and supply any questions via email.

Agenda Pack for the meeting & copies of draft/ approved Minutes are available from our website at
www.kerrycommunitycouncil.gov.uk

* Although KCC works in conjunction with PCC as consultants, it has no authority to grant planning permission.

KERRY COMMUNITY COUNCIL ORDINARY MEETING AGENDA PACK

	<p>The school in Sarn was not an option at the time as it was still in use and only came on the market last year, when plans for the replacement school at Brynlywarch were complete, planning permissions had been obtained, a contractor had been appointed and final approval of funding was being sought from both Cabinet and also the Welsh Government, who provide 75% of the funding towards the new build.</p> <p>Treowen CP School in Newtown is also in use and will be until the new Ysgol Calon y Dderwen school is built, anticipated to be around 2027.”</p>
12.	<p>Finances - Payments & Receipts/ Monthly Bank Reconciliation Report Council to review & approve reports/ expenditures. Documents circulated to Cllrs by 19/02/2025</p> <ul style="list-style-type: none"> • Bank Balances 28th February –UT CA £30,728.17/ UT Int Access £17,219.38 • Bank Reconciliation to 28th February 2025 (circulated 04/02) – Chair/ Clerk to sign. • Expenses to be authorised, Clerk expenses £13.20 (8 x1st Class Stamps) • Transactions 18th February to 18th March 2025 detailed in Appendix 1 • Model Financial Regulations draft circulated by Clerk -Council to review (for approval at Annual Meeting May 25). • Q4 S126 Reclaim approximately £107.49 (17/03/2025) • Minimum Wage Rates April 2025 - £12.21 per hour for 21 and over – Salaries to be adjusted, as appropriate. • NI Rates April 2025 - Employers NI Rate – 15%, secondary threshold for employers will decrease from £9,100 to £5,000, employment allowance not applicable to councils and secondary threshold for employers NIC is £417 per month • UT Instant Access Interest Rate reduction from 2.50% Gross/2.52% AER to 2.25%/2.27% on 6th May • Clerk finalising year end accounts – draft Annual Return (24/25) and associated documents to be circulated w/c 31/03
13.	<p>Area Reports – March 2025</p> <p>Cllrs advising PCC Area Reports to provide a postcode for reporting.</p>
14.	<p>Items arising for next meeting – 30th April 2025 at 19:30 Kerry Village Hall</p> <ul style="list-style-type: none"> • Draft Annual Report to be reviewed
15.	<p>Confidential Session – As appropriate.</p> <p>Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted. Reason to be specified. Confidential Correspondence [confidential reason i.e., data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.</p> <p>Council to Clerk recruitment/ Interview Status.</p>

Documents Attached –

- **Appendix 2 Regular Payments**
- **KCC Grant Application Form**

Appendix 1 Finances 18th February to 18th March 2025

		RECEIPTS	Amount
Date	Minute Ref	Description	
17-Mar-25	NA	Leach & Son Inv 21	£ 825.00
		Total Receipts	£ 825.00

Page 4 of 5 Any member of the public wishing to attend in person/ via telephone/remotely and/or address the Council in Welsh, please contact the clerk as above and supply any questions via email.

Agenda Pack for the meeting & copies of draft/ approved Minutes are available from our website at
www.kerrycommunitycouncil.gov.uk

* Although KCC works in conjunction with PCC as consultants, it has no authority to grant planning permission.

KERRY COMMUNITY COUNCIL ORDINARY MEETING AGENDA PACK

PAYMENTS			
Date	Minute Ref	Description	Amount
18-Feb-25	30/10 id 15/ Statutory	Pension Payment (Jan)	-£ 68.56
27-Feb-25	AM 29/05/24 id 12	Playground Caretaker Feb Salary	-£ 64.08
27-Feb-25	AM 29/05/24 id 12	Clerk Feb Salary	-£ 813.05
28-Feb-25	NA Bank Charges	Bank Service Charge	-£ 6.00
28-Feb-25	AM 29/05/24 id 12	Contract Cleaner - Kerry Toilets	-£ 304.40
05-Mar-25	24/04/24 id 12	DD EDF - A-890BC1AF-001	-£ 16.80
07-Mar-25	26/02/25 4.2(d)	Boys & Boden Ltd	-£ 35.91
13-Mar-25	26/02/25 4.2(d)	Cllr Expenses Feb 25	-£ 56.40
17-Mar-25	27/11/24 id 4.3€	DD BRITISH GAS	-£ 148.19
18-Mar-25	30/10 id 15/ Statutory	Pension Payment (Feb)	-£ 68.56
18-Mar-25	AM 29/05/24 id 12	One Voice Wales - Membership 25/26	-£ 426.00
Total Payments			-£ 2,007.95

PENDING

Date	Minute Ref	Description	Amount
26-Mar-25	AM 29/05/24 id 12	Vision ICT43539769 56-00-49	-£ 245.26
27-Mar-25	IPRW Statutory Payment	Cllr Statutory Payment	-£ 208.00
27-Mar-25	IPRW Statutory Payment	Cllr Statutory Payment	-£ 156.00
27-Mar-25	IPRW Statutory Payment	Cllr Statutory Payment	-£ 104.00
27-Mar-25	IPRW Statutory Payment	Cllr Statutory Payment	-£ 156.00
27-Mar-25	AM 29/05/24 id 12	Water Plus - Cemetery Water Supply	-£ 111.72
28-Mar-25	AM 29/05/24 id 12	Playground Caretaker March Salary	-£ 64.08
28-Mar-25	AM 29/05/24 id 12	Clerk March Salary	-£ 813.05
31-Mar-25	30/10 id 15/ Statutory	Pension Payment (March)	-£ 68.56
Total Pending			-£ 1,926.67

Documents Attached –

- Appendix 2 Regular Payments
- KCC Grant Application Form

End of Agenda Pack

Page 5 of 5 Any member of the public wishing to attend in person/ via telephone/remotely and/or address the Council in Welsh, please contact the clerk as above and supply any questions via email.

Agenda Pack for the meeting & copies of draft/ approved Minutes are available from our website at
www.kerrycommunitycouncil.gov.uk

* Although KCC works in conjunction with PCC as consultants, it has no authority to grant planning permission.

Appendix 2

Regular Payments to be processed, by internet banking, in between meetings

Supplier	Description of Payment	Frequency
Audit Wales	External Audit Payments	Annual
Border Janitorial Ltd	Toilet Supplies i.e. cleaning material/ toilet rolls	As required
Monthly Payroll/ Pension payments excluding OT Authorisation/ Pay rises	Statutory/ Contractual Payment requirement	Monthly
One Voice Wales (Training)	Training Invoices (training will still be authorised via Ordinary Meeting)	As required
IPRW Councillor Payments	Paid FYE - Statutory payments unless Cllrs have signed an Opt out form.	Annual
Vision ICT Hosting, Email & Domain	Website & Hosting payments to ensure continuity of business	Annual
VMRC Membership	Association/ Professional Memberships to be approved at Annual Meeting	Annual
Planning Aid Wales	Training Invoices (training will still be authorised via Ordinary Meeting)	As required
SLCC Membership – Clerk/ RFO	Association/ Professional Memberships to be approved at Annual Meeting	Annual
OVW Membership	Association/ Professional Memberships to be approved at Annual Meeting	Annual
Bridgen Contracting	Cemetery Maintenance - as per contract awarded 24-26	Monthly 6 pymts
Starboard Systems (Scribe)	Accounting Software - use to be authorised at Annual Meeting	Annual
PAVO Payroll Administration	Payroll Administration - use to be authorised at Annual Meeting	Quarterly
Andrew Evans Landscapes Ltd	Grass Cutting Contract - as per contract awarded 24-26	Monthly 6 pymts
Waterplus	Cemetery water supply	Annual
L R Stephens - Internal Auditor	Internal Auditor - appointment of the IA to be authorised annually - February Meeting	Annual
Rentokil Initial plc	Kerry Toilets - FHU - Contract	Annual
RoSPA Reports - via PCC	Annual playground inspections - as authorised April 24th	Annual
Boys & Boden/ Office Express	Ad hoc expenses – spend to be pre-authorised at meeting prior to the expense and/or in accordance with SO Scheme of delegation.	Ad Hoc
Direct Debits 31/03/2025		
EDF ENERGY / BRITISH GAS	Kerry Toilets Utilities – Smart Meter	Monthly
HAFREN DYFRDWY	Kerry Toilets Water Supply	Six Monthly
HMRC SDDS	Statutory Payments	Quarterly
ICO	Statutory Payment	Annual
Standing Orders 31/03/2025		
Toilet Contract Cleaner	Toilet Cleaning - as per contract awarded 24-26	Monthly



Cyngor Cymuned CERI / KERRY Community Council

Serving the Villages of Kerry, Sarn and Dolfor.

KERRY COMMUNITY COUNCIL GRANTS SCHEME

APPLICATION FORM: (Note: Submission by email preferred to ensure receipt).

Please include as much information as possible in your answers

SECTION A: YOUR ORGANISATION –

Please note that any proposal will only be considered from individuals or organisations based within the KCC service area.

Name of Organisation							
Contact Name							
Position / Role							
Correspondence Address							
E-Mail							
Telephone							
Which Community Council Area?	<table border="0"> <tr> <td>KERRY</td> <td>Yes/ No</td> </tr> <tr> <td>DOLFOR</td> <td>Yes/ No</td> </tr> <tr> <td>SARN</td> <td>Yes/ No</td> </tr> </table>	KERRY	Yes/ No	DOLFOR	Yes/ No	SARN	Yes/ No
KERRY	Yes/ No						
DOLFOR	Yes/ No						
SARN	Yes/ No						
Are you a Registered Charity? If Yes what is the Registration Number?	Yes/ No						
What are the aims & Purposes of your organisation?							
What are your main activities and who are the people who benefit from these activities							

SECTION B: - YOUR PROJECT

What are you seeking the Grant for?	
Why is the Grant needed?	
How will the grant benefit the wider community?	
What is the timing of the Project:	START: FINISH:

SECTION C: - FUNDING

Total Cost £		
Your Contribution £ (if applicable)		
Grant requested from Kerry Community Council £		
Please provide a breakdown of the total cost above and attach any quotes as appropriate	<u>ITEM OR ACTIVITY</u>	<u>COST £</u>
Are you applying for funding elsewhere? If Yes where from? and amount £		
How will the project		

continue to be funded in the future?	
Have you received a grant from K.C.C. before? If yes please state: date, amount and purpose.	

SECTION D: - FINANCE-

PLEASE PROVIDE DETAILS OF YOUR BANK / BUILDING SOCIETY ACCOUNT

Account Name	
Account Number	
Sort Code	
Bank / Building Society and Branch Address	
Number of Signatories	

SECTION E – CHECKLIST

N.B. APPLICATIONS MUST BE ACCOMPANIED BY THE DOCUMENTS DETAILED BELOW TO ENABLE THE APPLICATION TO BE SUBMITTED TO THE PANEL FOR ASSESSMENT.

Completed application form signed by 2 people	
Signed copy of your constitution or the organisations' set of rules (<u>only required for grant requests in excess of £500</u>).	
<u>All Applications - Current Income & Expenditure/ Balance Sheet & recent bank statement.</u>	
<u>Audited/certified or independently verified accounts (Current Income & Expenditure/ Balance Sheet) for grant requests in excess of £500</u>	
Quotes for goods or services being purchased	
<u>The following must also be sent where appropriate</u>	
Confirmation of any statutory permissions required – (e.g. Planning)	

Safeguarding Policy (if it relates directly to your project)	
Public Entertainment Licence & Public Liability Insurance if relating to a community Building /. Community Event)	

SECTION F: DECLARATION

- We confirm that to the best of our knowledge and belief, all the information in this application is true and correct.
- We understand that you may request further information at any stage of the application process
- If our application is successful we agree to provide feedback on our project and agree to abide by any further condition given at the time that the funding is awarded
- We understand that Kerry Community Council reserve the right to reference successful applicants for publicity purposes

<u>NAME</u>	<u>POSITION</u>
<u>SIGNATURE/ Authorised e-signature</u>	<u>DATE</u>
<u>NAME</u>	<u>POSITION</u>
<u>SIGNATURE/ Authorised e-signature</u>	<u>DATE</u>

Please return your form to:

Kerry Community Council Clerk, Ria Roberts, Oak Cottage, Sarn. SY16 4HG
 Email: clerk@kerrycommunitycouncil.gov.uk Tel: 01686 671275

If posting form, please email clerk to notify prior to posting and/or send recorded delivery.